Roll Call
Public Comments
Approve December 2018 Minutes

ACCOUNTS
Discuss and Vote on Proposed Revisions to the Assistant to the Purchasing Agent Job Specification

FINANCE
Discuss and Vote on Proposed New Position Duty Statement
Public Relations & Communications Manager

DPW
Approve Exempt Class Appointment(s)
Executive Assistant to the Commissioner of DPW
Rachael Fragomeni Effective 01/14/19 – 12/31/19

Approve Provisional Appointment(s)
Utilities Clerk
Kelly Gliosco Effective 01/17/19

LIBRARY
Approve Completed Probation Periods
Passed Probation(2)

PUBLIC SAFETY
Approve Provisional Appointment(s)
Battalion Fire Chief
Aaron Dyer Effective 01/05/19

RECREATION
Approve Non Competitive Class Appointment(s)
Recreation Leader (1)

SCHOOL
Approve Completed Probation Periods
Passed Probation (7)

Approve Labor Class Appointment(s)
Food Service Helper (3)
School Monitor (5)

Approve Non Competitive Class Appointment(s)
Clerk (5)
Custodian (2)
Food Service Cashier (2)
Keyboard Specialist (4)
Registered Professional Nurse (2)
School Bus Assistant (2)
School Bus Driver (2)
Teacher Aide (5)

Approve Temporary Appointment(s)
Catherine Madaj - Food Service Helper Effective 12/19/18 – 01/08/19
Hope Caprodd – Teacher Aide Effective 12/18/18 – 12/20/18

CIVIL SERVICE
Approve Temporary Appointment(s)
Mary Peterson - Clerk - Effective 01/19/19 – 01/20/19

Establish Eligible Lists
Assistant Facilities Manager #60-667 (6 Candidates)
Police Officer #60-101 (160 Candidates)
Discuss Upcoming Exams
- Assistant Police Chief #75-072  (03/02/19)
- Police Chief #75-074  (03/02/18)
- City Tax Revenue Supervisor #60-552  (03/02/19)
- Human Resource Generalist #69-198 and #74-406  (03/16/19)
- Senior Account Clerk #60-389  (03/02/19)
- Police Officer Physical Agility Exam  (02/09/19)

Discuss Administered Exams
- Librarian I #64-499
- Librarian II (Open Competitive) #64-685
- Librarian II (Promotional) #74-248
- Librarian III (Open Competitive) #64-688
- Librarian III (Promotional)
- Public Safety Dispatcher #60-349 (01/19/19)
- Traffic Maintenance Manager #74-721 (01/05/19)

Announce Exams
- Firefighter #64-362 Announced 01/17/19, Last Filing Date 03/14/19, Date of Exam 04/27/19
- Human Resource Generalist – Open Competitive 69-198, Announced 01/01/19, Last Filing Date 02/06/19, Date of Exam 03/16/19
- Human Resource Generalist – Promotional #74-406 Announced 01/07/19, Last Filing Date 02/06/19, Date of Exam 03/16/19

Announce Provisional Vacancy Announcement(s)
- DPW Coordinator Announced 01/17/19 Last Filing Date 01/28/19

Announce Part Time Vacancy Announcement
- Traffic Control Technician Announced 01/17/19 Last Filing Date 01/28/19

Permanente Appointment(s) from Established Eligible Lists
- Clerk # 10-317  Miriam O’Callaghan  Effective 01/25/19
- Firefighter #61-73  Brian Kelly  Effective 01/19/19
- Fire Captain #78-662  Jeffrey Alonzo  Effective 01/05/19
- Fire Chief #70-970  Joseph Dolan  Effective 01/05/19
- Fire Lieutenant #78-663  Mark Bellantoni  Effective 01/05/19
- Police Officer #69-460  Nathan Booth  Effective 01/13/19
- Police Officer #69-460  Kateri Marotta  Effective 01/12/19

Prepared by: Corissa Salvo, Civil Service Coordinator