GUIDELINES FOR PUBLIC INPUT

The Planning Board is committed to maintaining open and positive relations with the community and encouraging meaningful and thoughtful input from the public. Each individual speaker will be limited to a total of three (3) minutes. Speakers providing public input will be timed to ensure compliance.

In an effort to maintain an atmosphere of mutual respect, we encourage speakers to:

- Speak clearly into the microphone and state your name and address.
- Limit presentations to 15 minutes to ensure the timely conduct of the agenda.
- Address the Planning Board at all times, do not engage in direct discussions with the audience.
- Do not repeat points made by previous speakers.
- Individuals may not donate their allotted time to other speakers.
- Submit written comments and distribute them to the planning board.
- Do not laugh, heckle, speak, or clap from the audience.
- Submit comments in writing that specifically pertain to the application under consideration and be directly relevant to the Board.

Applications Under Consideration

FLAT ROCK CENTRE PARKING STRUCTURE
High Rock/Lake/Maple avenues, advisory discussion on the proposed parking structure within the Transect-6 Urban Core District.

PROJECT DOCUMENTS
GUIDELINES FOR PUBLIC INPUT:

The Planning Board reviews a wide variety of applications and its primary responsibilities include four land development decisions including New York State Environmental Quality Review (SEQR), Special Use Permit (SUP), Site Plan (SP) and Subdivision (SD).

The rules regarding public input depend on the type of application before the Planning Board.

SEQR and SP: The Planning Board reserves the right to allow public comment as deemed necessary. The total duration for all public comments should not exceed fifteen (15) minutes with each individual speaker limited to a total of two (2) minutes.

SUP and SD: The Planning Board is required to conduct a public hearing with proper notice to all neighbors residing within 250 feet of the project. Each individual speaker will be limited to a total of three (3) minutes.

For all applications: Speakers providing public input will be timed to ensure compliance. Applicants' initial presentation to the Board will be limited to 15 minutes.

GENERAL GUIDELINES FOR SPEAKERS:

Planning Board members are volunteers appointed by the Mayor to serve seven-year terms. Each member has a single vote and a quorum (4 or more members) is required to vote on an application.

- All meetings are video recorded and webcast; please provide public input in a respectful manner.
- Public input will occur after the Applicant has presented the project to the Planning Board.
- Speak clearly into the microphone and state your name and address.
- Speakers will be timed – two (2) minute limit for public comment and three (3) minute limit for public hearing. Be concise, it’s OK to speak for less than the time limit.
- Individuals may not donate their allotted time to other speakers.
- Face the Planning Board at all times, do not engage in direct discussions with the audience.
- Do not repeat points made by previous speakers.
- No laughing, heckling, speaking or clapping from the audience.
- Comments to the Board should specifically relate to the application under consideration and be directly relevant to the evaluation criteria.
- It is best to identify a designated speaker to summarize comments from multiple individuals.
- Written comments will be distributed to the Board and made part of the public record.
- Please note that the Planning Board has no jurisdiction over code enforcement.

The Planning Board appreciates meaningful and thoughtful input from the community.

To learn more about the application review process, please contact the City Planning Department.

Bradley Birge: 518-587-3550 x2515  bbirge@saratoga-springs.org
GUIDELINES FOR PUBLIC INPUT

Speakers providing public input will be timed to ensure compliance. Each individual speaker will be limited to a total of three (3) minutes. The total duration for all public comments should not exceed fifteen (15) minutes with each individual speaker limited to a total of two (2) minutes.

Face the Planning Board at all times, do not engage in direct discussions with the audience.

Comments to the Board should specifically relate to the application under consideration and be directly relevant to the Planning Board's jurisdiction.

All applications and submittals will be published on the City of Saratoga Springs website and will be available for the public to review. Written comments will be distributed to the Board and made part of the public record.

Please check FOR

SUBMIT COMMENTS
NOTE:
WWW.SARATOGA-SPRINGS.ORG
for latest version.

To learn more about the application review process, please contact the City Planning Department.

The Planning Board appreciates meaningful and thoughtful input from the community.

All meetings are video recorded and webcast; please provide public input in a respectful manner.

The rules regarding public input depend on the type of application before the Planning Board.

Further Evaluation Or Discussion. If Anyone Wishes To Further Discuss Any Proposed Consent Agenda Item, Then That Item Would Be Pulled From The Consent Agenda.

For all applications:

- The Planning Board is required to conduct a public hearing. Attend the scheduled public hearing to members of the Planning Board and City Staff about projects on this agenda.
- Be concise, it is OK to speak for less than the time limit.
- Do not repeat points made by previous speakers.
- Public input will occur after the presentation to the Board will be limited to 15 minutes.
- Each member has a total of two (2) minute limit for public comment.
- The Applicant has presented the project to the Planning Board.

- The intent of a consent agenda is to identify any applications that appear to be approvable.
- The Planning Board reserves the right to pull items from the consent agenda.

GUIDELINES FOR PUBLIC INPUT

1. The Planning Board reviews a wide variety of applications and its primary responsibilities include four land development decisions including New York State Environmental Quality Review (SEQR), Special Use Permit (SUP), Site Plan (SP), and Subdivision (SD).

2. FLAT ROCK CENTRE PARKING STRUCTURE
   - Union Ave/Dyer Switch Rd/Regatta View Dr., final site plan review for a 24 unit residential duplex development within the Regatta View Planned Unit District.

3. 153 South Broadway, special use permit extension for a mixed use development project approved September 14, 2017.

4. 18.046 GRAND AVENUE SUBDIVISION
   - 485 Grand Avenue, subdivision extension for a four lot residential subdivision approved October 4, 2018.

5. 16.018 REGATTA VIEW AREA B PHASE III SITE PLAN
   - High Rock/Lake/Maple avenues, advisory discussion on the proposed parking structure within the Transect 6 Urban Core, 15 Vanderbilt Ave.

6. Possible Consent Agenda Items:
   - Approval of Minutes: 3/7 and 3/21
   - Applications Under Consideration: 485 Grand Avenue, subdivision extension for a four lot residential subdivision approved October 4, 2018.

7. The rules regarding public input depend on the type of application before the Planning Board.

8. The rules regarding public input depend on the type of application before the Planning Board.