



CITY OF SARATOGA SPRINGS

DESIGN REVIEW COMMISSION

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Tamie Ehinger, *Chair*
Karen Cavotta, *Vice Chair*
Cynthia Corbett
Leslie DiCarlo
Chris Bennett
Leslie Mechem
Rob DuBoff
Steve Rowland, *Alternate*
Katie Rocque, *Alternate*

Meeting:

DESIGN REVIEW COMMISSION MEETING

7:00 P.M., WEDNESDAY, MAY 1, 2019

NOTE LOCATION: RECREATION CENTER, 15 VANDERBILT AVE

Agenda

Salute to the Flag

A. Approval of Minutes: 4/3

B. Possible Consent Agenda Items:

Note: The intent of a consent agenda is to identify any applications that appear to be 'approvable' without need for further evaluation or discussion. If anyone wishes to further discuss any proposed consent agenda item, then that item would be pulled from the 'consent agenda' and dealt with individually.

1. 20190265 Falvey Mixed-use Building

65 Beekman St., Architectural Review of a new 2-story, mixed-use building within the Neighborhood Complementary Use -1 district.

[PROJECT DOCUMENTS](#)

2. 20190357 Spa Cascada Awning

487 Broadway, Historic Review of a replacement awning on existing framework within the Transect-6 Urban Core district.

[PROJECT DOCUMENTS](#)

3. 0190375 Siska's Barbershop Signage

148 South Broadway, Architectural Review of a new wall sign within the Transect-5 Neighborhood Center district.

[PROJECT DOCUMENTS](#)

4. 20190374 St. Paul's Lutheran Church New Door

149 Lake Ave, Architectural Review of exterior modifications within the Urban Residential -3 district.

[PROJECT DOCUMENTS](#)

5. 20180262 Russell Exterior Modifications

499 Union Ave, Architectural Review of modifications to an earlier approval (window placement) within the Suburban Residential -1 district.

[PROJECT DOCUMENTS](#)

6. 20190154 Bank of America Rooftop Stair

27 Division Street, Architectural Review of a rooftop ladder port and landing within the Transect-6 Urban Core district.

[PROJECT DOCUMENTS](#)

7. [2017.087 24 Caroline Apts Exterior Modifications](#)
24 Caroline Street, Architectural Review of egress balcony and ladder within the Transect-6 Urban Core District.

[PROJECT DOCUMENTS](#)

C. DRC Applications under Consideration

1. [20190359 Strauss Walkway and Stairs](#)
26 Fifth Ave, Historic Review of exterior modifications (walkway and front stair materials) within the Urban Residential -1 district.

[PROJECT DOCUMENTS](#)

2. [20190343 Walbridge Bldg Exterior Modifications](#)
107 Lake Ave, Historic Review of exterior modifications (front porch renovation, change in materials) within the Urban Residential -3 district.

[PROJECT DOCUMENTS](#)

3. [20190356 Perry Residence Exterior Modifications](#)
201 Lake Ave, Architectural Review of exterior modifications (rear sliding door, new roof over west elevation doorway) within the Urban Residential -3 district.

[PROJECT DOCUMENTS](#)

D. Upcoming Meetings:

- May 1, 2019 (Caravan: Tuesday, April 23 at 5:00 pm)
- May 15, 2019 (Caravan: Tuesday, May 7 at 5:00 pm)
- June 5, 2019 (Caravan: Tuesday, May 28 at 5:00 pm)
- June 19, 2019 (Caravan: Tuesday, June 11 at 5:00 pm)

Submit Public Comments for Design Review Commission

[SUBMIT COMMENTS](#) to members of the Design Review Commission and City Staff about projects on this agenda.

SARATOGA SPRINGS PLANNING BOARD - GUIDELINES FOR PUBLIC INPUT -

The Planning Board reviews a wide variety of applications and its primary responsibilities include four land development decisions including New York State Environmental Quality Review (SEQR), Special Use Permit (SUP), Site Plan (SP) and Subdivision (SD).

The rules regarding public input depend on the type of application before the Planning Board.

SEQR and SP: The Planning Board reserves the right to allow **public comment** as deemed necessary. The total duration for all public comments should not exceed fifteen (15) minutes with each individual speaker limited to a total of two (2) minutes.

SUP and SD: The Planning Board is required to conduct a **public hearing** with proper notice to all neighbors residing within 250 feet of the project. Each individual speaker will be limited to a total of three (3) minutes.

For all applications: Speakers providing public input will be timed to ensure compliance. Applicants' initial presentation to the Board will be limited to 15 minutes.

GENERAL GUIDELINES FOR SPEAKERS:

Planning Board members are volunteers appointed by the Mayor to serve seven-year terms. Each member has a single vote and a quorum (4 or more members) is required to vote on an application.

- All meetings are video recorded and webcast; please provide public input in a respectful manner.
- Public input will occur after the Applicant has presented the project to the Planning Board.
- Speak clearly into the microphone and state your name and address.
- Speakers will be timed – two (2) minute limit for public comment and three (3) minute limit for public hearing. Be concise, it's OK to speak for less than the time limit.
- Individuals may not donate their allotted time to other speakers.
- Face the Planning Board at all times, do not engage in direct discussions with the audience.

- Do not repeat points made by previous speakers.
- No laughing, heckling, speaking or clapping from the audience.
- Comments to the Board should specifically relate to the application under consideration and be directly relevant to the evaluation criteria.
- It is best to identify a designated speaker to summarize comments from multiple individuals.
- Written comments will be distributed to the Board and made part of the public record.
- Please note that the Planning Board has no jurisdiction over code enforcement.

The Planning Board appreciates meaningful and thoughtful input from the community.

To learn more about the application review process, please contact the City Planning Department.

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NOTE: This agenda is subject to change. Please check www.saratoga-springs.org for latest version.