



CITY OF SARATOGA SPRINGS

DESIGN REVIEW COMMISSION

City Hall – 474 Broadway
Saratoga Springs, New York 12866
Tel: 518-587-3550 x.2515 fax: 518-580-9480
www.saratoga-springs.org

Tamie Ehinger, *Chair*
Karen Cavotta, *Vice Chair*
Cynthia Corbett
Leslie DiCarlo
Chris Bennett
Leslie Mechem
Rob DuBoff
Steve Rowland, *Alternate*
Katie Rocque, *Alternate*

Meeting:

DESIGN REVIEW COMMISSION MEETING

7:00 P.M., WEDNESDAY, MAY 15, 2019

NOTE LOCATION: RECREATION CENTER, 15 VANDERBILT AVE

Agenda

Salute to the Flag

A. Approval of Minutes: 4/3, 4/17, 5/1

B. Possible Consent Agenda Items:

Note: The intent of a consent agenda is to identify any applications that appear to be 'approvable' without need for further evaluation or discussion. If anyone wishes to further discuss any proposed consent agenda item, then that item would be pulled from the 'consent agenda' and dealt with individually.

1. 20190422 Impressions Awnings

365 Broadway, Historic Review of new awnings within the Transect-6 Urban Core district.

PROJECT DOCUMENTS

2. 20190418 Old Saratoga Square Partnership Awnings

437-443 Broadway, Historic Review of replacement awnings within the Transect-6 Urban Core district.

PROJECT DOCUMENTS

3. 20190362 Market 32 Exterior Modifications

115 Ballston Ave, Architectural Review of façade modifications and signage within the Highway General Business district.

PROJECT DOCUMENTS

4. 20190429 Plaza 15 Signage

30 Gick Road, Architectural Review of a wall sign within the Transect-4 Urban Neighborhood district.

PROJECT DOCUMENTS

5. 20190415 Carroll Residence Screened Porch

38 High Rock-Unit4J, Architectural Review of porch screening within the Transect-6 Urban Core district.

PROJECT DOCUMENTS

C. DRC Applications under Consideration

1. 20190359 Strauss Walkway and Stairs

26 Fifth Ave, Historic Review of exterior modifications (walkway and front stair materials) within the Urban Residential -1 district.

PROJECT DOCUMENTS

2. 20190427 Stewart's Shop Exterior
8 Circular Street, Architectural Review of exterior modifications to an existing structure within the Transect-5 Neighborhood Center district

PROJECT DOCUMENTS

3. 20190433 City Hall Renovations
474 Broadway, Historic Review of renovations to an existing structure within the Transect-6 Urban Core district.

Documents:

SSCH PRESERVATION DRAWINGS (1).PDF
UPDATED RENDERINGS.PDF
SSPF CORR 5-14-19.PDF

4. Flat Rock Centre Parking Structure
Maple, Lake & High Rock avenues, discussion on input to City Council for proposed parking structure within the Transect-6 Urban Core district.

PROJECT DOCUMENTS

D. Upcoming Meetings:

May 15, 2019 (Caravan: Tuesday, May 7 at 5:00 pm)

*May 21, 2019 UDO technical review report presentation - 6PM, City Council Mtg, Rec Ctr

*May 22, 2019 UDO technical review report presentation - 12PM, Arts Council; 5:30 Rec Ctr

June 5, 2019 (Caravan: Tuesday, May 28 at 5:00 pm)

June 19, 2019 (Caravan: Tuesday, June 11 at 5:00 pm)

July 3, 2019 (Caravan: Tuesday, June 25 at 5:00 pm)

Submit Public Comments for Design Review Commission

[SUBMIT COMMENTS](#) to members of the Design Review Commission and City Staff about projects on this agenda.

SARATOGA SPRINGS PLANNING BOARD - GUIDELINES FOR PUBLIC INPUT -

The Planning Board reviews a wide variety of applications and its primary responsibilities include four land development decisions including New York State Environmental Quality Review (SEQR), Special Use Permit (SUP), Site Plan (SP) and Subdivision (SD).

The rules regarding public input depend on the type of application before the Planning Board.

SEQR and SP: The Planning Board reserves the right to allow **public comment** as deemed necessary. The total duration for all public comments should not exceed fifteen (15) minutes with each individual speaker limited to a total of two (2) minutes.

SUP and SD: The Planning Board is required to conduct a **public hearing** with proper notice to all neighbors residing within 250 feet of the project. Each individual speaker will be limited to a total of three (3) minutes.

For all applications: Speakers providing public input will be timed to ensure compliance. Applicants' initial presentation to the Board will be limited to 15 minutes.

GENERAL GUIDELINES FOR SPEAKERS:

Planning Board members are volunteers appointed by the Mayor to serve seven-year terms. Each member has a single vote and a quorum (4 or more members) is required to vote on an application.

- All meetings are video recorded and webcast; please provide public input in a respectful manner.
- Public input will occur after the Applicant has presented the project to the Planning Board.

- Speak clearly into the microphone and state your name and address.
- Speakers will be timed – two (2) minute limit for public comment and three (3) minute limit for public hearing. Be concise, it's OK to speak for less than the time limit.
- Individuals may not donate their allotted time to other speakers.
- Face the Planning Board at all times, do not engage in direct discussions with the audience.
- Do not repeat points made by previous speakers.
- No laughing, heckling, speaking or clapping from the audience.
- Comments to the Board should specifically relate to the application under consideration and be directly relevant to the evaluation criteria.
- It is best to identify a designated speaker to summarize comments from multiple individuals.
- Written comments will be distributed to the Board and made part of the public record.
- Please note that the Planning Board has no jurisdiction over code enforcement.

The Planning Board appreciates meaningful and thoughtful input from the community.

To learn more about the application review process, please contact the City Planning Department.

Bradley Birge: 518-587-3550 x2515 bbirge@saratoga-springs.org

NOTE: This agenda is subject to change. Please check www.saratoga-springs.org for latest version.