

CITY OF SARATOGA SPRINGS CIVIL SERVICE COMMISSION
REGULAR MEETING
SARATOGA SPRINGS RECREATION CENTER
WEDNESDAY MAY 27TH 2020 9:30AM
AGENDA

Roll Call

Public Comments – Accepted via email to civilservice@saratoga-springs.org due to Covid and City Hall being closed
Approve April 2020 Regular Meeting Minutes

ACCOUNTS

Furloughed Employees (0)
Approve Non Competitive Class Appointment(s)
Clerk (part time) – Grant funded – Nancy Wagner 05/26/20 – 06/30/20

DPW

Furloughed Employees 05/18/20 – 07/31/20
Laborers (23)
Public Works Dispatcher (2)
Engineering Technician (1)

FINANCE

Furloughed Employees 05/18/20 – 07/31/20
Finance Coordinator (1)

MAYOR

Furloughed Employees 05/18/20 – 07/31/20
Executive Assistant to the City Attorney (1)
Senior Planner (1)

PUBLIC SAFETY

Furloughed Employees 05/18/20 – 07/31/20
Animal Control/Parking Enforcement Officer (1)
Communication Manager (1)
Firefighter (2) 05/23/20 – 07/31/20
Police Officer (3)
Police Sergeant (1)
Senior Account Clerk (1)
Laid Off Employees
School Crossing Guard (12)
Senior Clerk (part time) (1)
Traffic Control Technician (part time) (1)

RECREATION

Furloughed Employees 05/18/20 – 07/31/20
Program Coordinator (2)
Recreation Office Manager (1)
Recreation Accounts Specialist (1)

SCHOOL

Approve Provisional Class Appointment(s)
Assistant Director of Transportation - Kimberly Ross – 07/01/20
Approve Completed Probationary Periods
Food Service Helper – Shannon Hmura – 06/06/20
Custodian – Jeffrey Barton – 03/21/20
Curtis Colvin – School Bus Assistant – 04/08/20
School Bus Driver – Amanda DeWein – 05/19/20
School Bus Driver – Matthew Sutphen – 05/30/20
School Bus Driver – Darlene Weaver – 04/09/20
School Bus Driver – Dale Wojtowecz – 04/08/20
School Monitor – Michele Baker – 04/10/20
Teacher Aide – Rachael Emmitt – 05/0/20

CIVIL SERVICE

Approve 52.7 Appointment (This already has NYS Civil Service Approval)
Utilities Clerk – Kelly Gliosco – Effective 05/27/20
Establish Eligible List(s)
Deputy Registrar of Vital Statistics #66-365
Senior Clerk #68-342

Prepared by: Corissa Salvo, Civil Service Coordinator