



City of Saratoga Springs

DESIGN REVIEW COMMISSION

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www.saratoga-springs.org

DRC Members
Tamie Ehinger (Chair)
Chris Bennett
Karen Cavotta
Leslie DiCarlo
Rob DuBoff
Tad Roemer
Ellen Sheehan
Jeffrey Gritsavage (Alternate)

NOTE: This meeting is being held in person in the Council Room at City Hall

- To view the webcast live, or once recorded, go to www.saratoga-springs.org.
- To participate or provide input during the meeting, enter the ramp door at City Hall. The door is unlocked 1/2 hour prior to meeting start time and locks again 1 hour after meeting start time.
- Comments may be submitted up to 12PM on the day of the meeting using the [Public Comment form on the Planning Department page](#).

DESIGN REVIEW COMMISSION MEETING AGENDA

Wednesday, November 3, 2021 at 6:00 p.m.

Salute the Flag

Roll Call

1. **Approval of Minutes:** 10/20/2021, Joint PB/DRC Meetings 4/8/2021 and 4/22/2021

2. Possible Consent Agenda Items

NOTE: The intent of a consent agenda is to identify any "approvable" applications without the need for further evaluation or discussion. If anyone wishes to further discuss any proposed consent agenda item, that item would then be pulled from the Consent Agenda and considered individually.

Agenda Order	Project #	Project	Project Location	Project Description
1	20211038	Lukoil Signage	54 Church Street	Architectural Review of a freestanding sign within the Transect-5 District.
2	20211052	The Brick Signage	2 West Ave	Architectural Review of a freestanding sign within the Transect-5 District.
3	20210975	City Tavern Window Moulding Modifications	19-21 Caroline Street	Historic Review of window moulding modifications for a commercial structure within the Transect-6 Urban Core District.
4	20210984	3257 RT 9 Exterior Modifications	3527 RT 9	Architectural Review of Exterior Modifications to a commercial building within the Tourist Related Business District.

3. DRC Applications Under Consideration Note: agenda item discussion will not begin past 10:00pm

Agenda Order	Project #	Project	Project Location	Project Description
1	20211022	Lash Blvd Signage	120 S. Broadway	Advisory Opinion to the Zoning Board of Appeals regarding a freestanding 48 in x 72 in sign within the Transect-5 (T-5) District.
2	20210788	Furey Rear Addition and New Accessory Structure	42 Circular Street	Advisory Opinion to the Zoning Board of Appeals regarding mass, scale, and siting of a proposed accessory structure and exterior modifications with a rear addition within the Urban Residential-4 (UR-4) District
3	20210757	Myrtle Street New Medical Office Building	Corner of Myrtle Street and Morgan St, 1 Morgan St. and 55 Myrtle St.	Advisory Opinion to the Planning Board regarding compatibility and community character for a proposed project totaling 105,000 sq. ft. medical office use in the Office Medical Business - 2 (OMB-2) and Urban Residential -1 (UR-1) districts.
4	20211080	Smiley-Brackett Cottage Landmark Nomination	166 Excelsior Avenue	Advisory Opinion to the City Council regarding a zoning amendment to designate a City Landmark within the Urban Residential-1 District.

4. Upcoming Meetings: November 17, 2021 at 6PM

GENERAL MEETING GUIDELINES

- Applicant presentations to the Board will be limited to 15 minutes.
- Public comments from the audience during public hearings will be limited to 3 minutes.
- All speakers will be timed to ensure compliance.
- Individuals may not donate their allotted time to other speakers.
- Please be respectful to the speakers while they are addressing the Board.
- Comments to the Board should relate specifically to the application under consideration and the review criteria.
- All written comments will be distributed to the Board and made part of the public record.

Note: This agenda is subject to change. Please check the [website](#) for latest version.