

**CITY OF SARATOGA SPRINGS CIVIL SERVICE COMMISSION
REGULAR MEETING
SARATOGA SPRINGS PUBLIC LIBRARY – GLASBY ROOM – SARATOGA SPRINGS
TUESDAY NOVEMBER 19TH 2019 9:30AM
AGENDA**

Roll Call

Public Comments

Approve September 2019 and October 2019 Regular Meeting Minutes

EXECUTIVE SESSION

DPW

- Approve Labor Class Appointment(s)
 Laborer (1)
- Approve Provisional Appointment(s)
 Katherine Tiedmann – Engineering Technician 11/12/19

FINANCE

- Approve Non Competitive Class Appointment(s)
 Administrative Assistant (part time) (1)

RECREATION

- Approve Non Competitive Class Appointment(s)
 Recreation Assistant (1)
 Recreation Leader (2)
 Recreation Specialist (1)

SCHOOL

- Approve Non Competitive Class Appointment(s)
 Clerk (part time) (5)
 Keyboard Specialist (part time) (6)
 School Bus Assistant (4)
 School Bus Driver (12)
 Teacher Aide (6)
- Approve Labor Class Appointment(s)
 School Monitor (4)
- Approve Completed Probationary Period(s)
 Clerk – Miriam O’Callaghan 10/25/19
 Information Technology Support Technician I – Johnny Destino 12/06/19
 Maintenance Mechanic – Victor Politi Jr 10/17/19
 Teacher Aide – Laurie Baker 10/25/19
 Teacher Aide – Margaret McKeown 11/08/19
- Approve Leave of Absence(s)
 Automotive Mechanic – Thomas Giorgio 10/19/19 – 11/29/19
 Custodian – Debra Keracado Rivers – 11/05/19 – 11/29/19
 Food Service Helper – Dianne Horan 10/08/19 – 11/22/19
 School Monitor – Daniel Garcia 10/15/19 – 11/15/19

CIVIL SERVICE

- Establish Eligible List(s)
 Senior Typist #22-219 (Open Competitive) and Senior Typist#70-219 (Promotional)
 Water Treatment Plant Operator/Trainee #619
- Permanent Appointment(s) from Eligible Lists
 Custodian #10-618 – Jonathan Eckert 11/13/19
 Librarian I #64-499 – Heather Cunningham 11/18/19
 Senior Typist OC # 22-216 – Tara Szczesniak 11/18/19
 Police Officer #60-101 – Dean Gaetano 11/13/19 (Conditional Offer of Appointment)
 Police Officer #60-101 - Zachary Ferris 11/13/19 (Conditional Offer of Appointment)
 Police Officer #60-101 Theresa Wood 11/13/19 (Conditional Offer of Appointment)
- Vacancy Announcement(s)
 Maintenance Mechanic
 Motor Equipment Operator
 Senior Account Clerk (Reissued)