

Draft Minutes  
Saratoga Springs Board of Plumbing Examiners  
Meeting of March 27, 2019

Present: Board members Patrick Cogan, Matt Zeno, Bill Benton, Kevin Potter.  
Also Present: Mayor Meg Kelly, City Attorney Vincent DiLeonardis, Asst. City Attorney Anthony Izzo (also acting as clerk).

Meeting called to order at 4:05 PM

Vote to approve minutes of 3/20 meeting. Ayes all.

Board reviewed examples of the Certificate of Competency and the sign (metal sticker) to be posted in Plumbing shops. Minor revisions made to both. Motion for final approval, as revised, made by P. Cogan. Second by B. Benton. Ayes all.

P. Cogan discussed importance of viewing the physical work of each master plumber candidate. Important to create list of basic plumbing skills to be tested. Discussion of need for waivers, insurance, etc. for testing if we will be using BOCES or other such facilities. Sometimes soldering torches, etc. will be used. Suggestion that a member of the Board actually take the test for the experience before standardizing the process. Board thought this a sound idea. Should be checklist of tasks developed for practical exam. Several possible tested tasks were discussed and testing methods developed for each. Plan to develop these things by next meeting.

Meeting adjourned 4:50 PM

Next meeting set for 4/3 at 4:00 PM

Respectfully Submitted

Anthony Izzo  
Acting clerk to the Board

Meeting adjourned 4:47 PM.

Respectfully Submitted,

Anthony J. Izzo  
Acting as Clerk to the Board