

ATTACHMENT A
Subdivision Application



CITY OF SARATOGA SPRINGS

PLANNING BOARD

City Hall - 474 Broadway
Saratoga Springs, New York 12866-2296
Tel: 518-587-3550 fax: 518-580-9480
<http://www.saratoga-springs.org>

[FOR OFFICE USE]

(Application #)

(Date received)

APPLICATION FOR: SUBDIVISION APPROVAL

(Rev: 07/2016)

*****Application Check List - All submissions must include completed application check list and all required items. HANDWRITTEN APPLICATIONS WILL NOT BE ACCEPTED!!**

Project Name: Belmonte Builders - Lands of Spencer

Property Address/Location: Lands between Kaydeross Park Road and Arrowhead Road

Tax Parcel #: 192.-1-44.1 & 193.5-1-27 Zoning District: SR-2
(for example: 165.52-4-37)

Total Acres: 12.63 Land to be Subdivided Into: 22 Lots

| | <u>APPLICANT(S)*</u> | <u>OWNER(S) (If not applicant)</u> | <u>ATTORNEY/AGENT</u> |
|---------|------------------------------------------------------|------------------------------------------------------------|-------------------------------------------------------|
| Name | <u>Belmonte Builders Corp.</u> | <u>Richard J. Spencer</u> | <u>The Environmental Design Partnership, LLP</u> |
| Address | <u>1743 Route 9</u> <u>Clifton Park, NY 12065</u> | <u>229 North Harbor Drive</u> <u>Anderson, SC 29625</u> | <u>900 Route 146</u> <u>Clifton Park, NY 12065</u> |
| Phone | <u>(518) 371-1000</u> | <u>N/A</u> | <u>(518) 371-7621</u> |
| Email | <u>peter@belmontebuilders.com</u> | <u>N/A</u> | <u>bosterhout@edpllp.com</u> |

Identify primary contact person: Applicant Owner Agent

* An applicant must be the property owner, lessee, or one with an option to lease or purchase the property in question.

Application Fee: A check for the total amount below payable to: "Commissioner of Finance" MUST accompany this application.

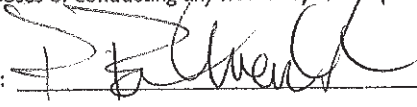
- Sketch Plan - \$400
 - Preliminary Subdivision Plat Approval
 - 1-20 Lots \$400
 - 21-50 Lots \$600
 - 51+ Lots \$1,000
 - Final Subdivision Plat Approval
 - Residential - \$1,000 plus \$100/lot \$ 3,200
 - Non-Residential - \$1,500/lot \$ _____
 - Final Approval Modification
 - Residential- \$250 \$ _____
 - Non-Residential- \$500 \$ _____
- Fee submitted \$ _____

Submission Deadline - Check City's website (www.saratoga-springs.org) for application deadlines and meeting dates.

Does any City officer, Does any City officer, employee or family member thereof have a financial interest (as defined by General Municipal Law Section.809) in this application? YES _____ NO . If YES, a statement disclosing the name, residence, nature and extent of this interest must be filed with this application.

I, the undersigned owner or purchaser under contract for the property, hereby request Subdivision consideration by the Planning Board for the identified property above. I agree to meet all requirements under the Subdivision Regulations for the City of Saratoga Springs.

Furthermore, I hereby authorize members of the Planning Board and designated City staff to enter the property associated with this application for purposes of conducting any necessary site inspections relating to this application.

Applicant Signature:  Date: 6/21/17

If applicant is not current owner, owner must also sign.

Owner Signature:  Date: 6/20/17



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Rev.05/2016

PRELIMINARY/ FINAL SUBDIVISION APPROVAL REQUIRED SUBMITTAL CHECKLIST

1. Project Name: Belmonte Builders - Lands of Spencer

2. Checklist Prepared By: Brian Osterhout - The Environmental Design Partnership, LLP Date: November 9, 2017

Listed below are the minimum submittal requirements as set forth in The City of Saratoga Springs' Subdivision Regulations. The Planning Board reserves the right to request additional information, as necessary, to support an application. The Board also reserves the right to reject the application if these minimum requirements are not met. Please complete the checklist below and provide with your submission.

REQUIRED ITEMS: *3 hard copies and 1 digital copy of ALL materials are required.

| CHECK EACH ITEM | **HANDWRITTEN APPLICATIONS WILL NOT BE ACCEPTED** |
|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | 1. Completed Subdivision Application (3 hard copies - *1 w/original signature - and 1 digital) and Fee |
| <input checked="" type="checkbox"/> | 2. SEQR Environmental Assessment Form- short or long form as required by action. |
| <input checked="" type="checkbox"/> | 3. Set of plans including: (3) large scale plans (sheets <u>must be</u> 24" x 36", drawn to a scale of not more than 1"=50 feet). One digital version of all submittal items (pdf) shall be provided. |
| <input checked="" type="checkbox"/> | 4. Basic or Full Storm Water Pollution Prevention Plan as required per City Code Chapter 242. |
| <input checked="" type="checkbox"/> | 5. Copy of signed DPW water connection agreement for all projects involving new water connections to the City system |
| <input checked="" type="checkbox"/> | 6. Engineering Report for Water and Sanitary |
| <input checked="" type="checkbox"/> | 7. Complete Streets Checklist |
| <input checked="" type="checkbox"/> | 8. Project Cost Estimate-Quantities of work items and estimate of costs |

REQUIRED ITEMS ON SUBDIVISION PLAT, AS APPLICABLE:

| | |
|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | 1. Name of Subdivision |
| <input checked="" type="checkbox"/> | 3. Property line survey prepared by a licensed land surveyor. Subdivision plat must reference such survey with all corners set and marked on plan. Reference NGVD 1929 datum. A copy of the original property survey must also be included. |
| <input checked="" type="checkbox"/> | 4. North arrow and map scale |

| | |
|--------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | 5. Parcel tax map number |
| <input checked="" type="checkbox"/> | 6. Site location map |
| <input checked="" type="checkbox"/> | 7. Site vicinity map (all features within 300 feet of property) |
| <input checked="" type="checkbox"/> | 8. Identification of current zoning with corresponding area requirements |
| <input checked="" type="checkbox"/> | 9. Building setback lines, either listed or shown on plans |
| <input checked="" type="checkbox"/> | 10. Title block with subdivision name; name and address of applicant; and name and address of property owner (if different) |
| <input checked="" type="checkbox"/> | 11. Name, address and phone number of subdivision surveyor and/or engineer |
| <input checked="" type="checkbox"/> | 12. Names of all adjacent property owners within 300 feet (include both sides of street) |
| <input checked="" type="checkbox"/> | 13. Identification of size, elevations, material, and slopes of all existing and proposed utilities within 400 ft of site. |
| <input checked="" type="checkbox"/> | 14. Parcel street address (existing and any proposed postal addresses) |
| Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> | 15. Identification of existing or proposed easements, covenants or legal rights-of-way on this property |
| <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> | 16. References to all prior variances or special use permits |
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 17. Existing and proposed contours and spot grades (at 2 foot intervals) |
| <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> | 18. Identification of all watercourses, designated State wetlands, buffers, Federal wetlands, floodplains, rock outcroppings, etc. |
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 19. Identification of all existing or proposed sidewalks or pedestrian paths (show type, size and condition of existing sidewalks) |
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 20. Location, design specifications and construction material for all proposed site improvements (drains, culverts, retaining walls, berms, fences, etc.) |
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 21. Location and distance to fire hydrant |
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 22. Erosion and sediment control plan – including designated concrete truck washout area |
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 23. Approximate location, dimensions and areas for proposed lots and proposed public recreational land |
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 24. Proposal for utility systems and lateral connections |
| <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 25. Location and width of proposed streets |