



# CITY OF SARATOGA SPRINGS

## PLANNING BOARD

City Hall - 474 Broadway  
Saratoga Springs, New York 12866  
Tel: 518-587-3550 fax: 518-580-9480  
www.saratoga-springs.org

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January 22, 2018

Ms. Anita Gabalski  
Glens Falls District Director  
NYS Dept. of Health  
77 Mohican Street  
Glens Falls, 12801

Re: Request for Lead Agency status for SEQRA coordinated review: **PB#17.075 Spencer Realty Subdivision**

Dear Ms. Gabalski:

On January 18, 2018, the City of Saratoga Springs Planning Board began review of a proposed 22- lot residential subdivision, located proximate to Kaydeross Park Road, Arrowhead Road, and Julian's Way, in the City of Saratoga Springs.

At this meeting, and in accordance with 6 NYCRR Part 617.6, the Saratoga Springs Planning Board identified this proposed action as a SEQRA Type I action pursuant to correspondence from the State of New York Department of Health, dated May 31, 2002, regarding realty subdivisions implemented through 10 NYCRR Part 97.14(b)(2)(ii).

Also, at this meeting, the Saratoga Springs Planning Board initiated the required SEQRA coordinated review of this proposed action and unanimously approved a motion to seek 'lead agency' status for this review.

Please find via this link a copy of the completed Part I of the EAF, set of plans and application materials for your review: [Spencer Subdivision Application Materials, January 18th Agenda](#)

In accordance with 6 NYCRR Part 617.6(b)(3)(i), please contact the following address within 30 calendar days of this date to indicate whether you agree to the City's request for lead agent status or whether you would care to challenge this request for lead agency status:

Kate Maynard, AICP  
City of Saratoga Springs  
City Hall – 474 Broadway  
Saratoga Springs, New York 12866  
518-587-3550 x2517

If the City fails to receive such contact or communication within this time period, the City shall consider this consent to its request for lead agency status for this proposed action. I thank you for your attention to this matter.

Sincerely yours,

Mark Torpey, Chair  
Saratoga Springs Planning Board