



# CITY OF SARATOGA SPRINGS

PLANNING BOARD



City Hall - 474 Broadway  
Saratoga Springs, New York 12866-2296  
Tel: 518-587-3550 fax: 518-580-9480  
<http://www.saratoga-springs.org>

[FOR OFFICE USE]

\_\_\_\_\_  
(Application #)

\_\_\_\_\_  
(Date received)

## APPLICATION FOR: SUBDIVISION APPROVAL

(Rev: 07/2016)

**\*\*\*Application Check List - All submissions must include completed application check list and all required items. HANDWRITTEN APPLICATIONS WILL NOT BE ACCEPTED!!**

Project Name: 32 Hyde Street Subdivision

Property Address/Location: 32 Hyde Street & 9 Birch Street, Saratoga Springs, NY 12866

Tax Parcel #: 165.73-2-41.11 Zoning District: UR2  
(for example: 165.52-4-37)

Total Acres: 0.43 Acres Land to be Subdivided Into: 3 Lots

	<u>APPLICANT(S)*</u>	<u>OWNER(S) (If not applicant)</u>	<u>ATTORNEY/AGENT</u>
Name	<u>ANW Holdings, Inc.</u>	<u>ANW Holdings, Inc.</u>	_____
Address	<u>563 North Broadway, Saratoga Springs, NY 12866</u>	<u>563 North Broadway, Saratoga Springs, NY 12866</u>	_____
Phone	<u>518-587-4113</u>	<u>518-587-4113</u>	_____
Email	<u>kgehl@wittconstruction.com</u>	<u>kgehl@wittconstruction.com</u>	_____

Identify primary contact person:  Applicant  Owner  Agent

\* An applicant must be the property owner, lessee, or one with an option to lease or purchase the property in question.

Application Fee: A check for the total amount below payable to: "Commissioner of Finance" MUST accompany this application.

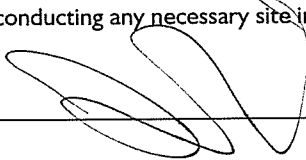
- Sketch Plan - \$400
- Preliminary Subdivision Plat Approval  
 1-20 Lots \$400  
 21-50 Lots \$600  
 51+ Lots \$1,000
- Final Subdivision Plat Approval  
 Residential - \$1,000 plus \$100/lot \$ \_\_\_\_\_  
 Non-Residential - \$1,500/lot \$ \_\_\_\_\_
- Final Approval Modification  
 Residential- \$250 \$ \_\_\_\_\_  
 Non-Residential- \$500 \$ \_\_\_\_\_
- Fee submitted \$ \_\_\_\_\_

Submission Deadline - Check City's website ([www.saratoga-springs.org](http://www.saratoga-springs.org)) for application deadlines and meeting dates.

Does any City officer, Does any City officer, employee or family member thereof have a financial interest (as defined by General Municipal Law Section 809) in this application? YES \_\_\_\_\_ NO  . If YES, a statement disclosing the name, residence, nature and extent of this interest must be filed with this application.

I, the undersigned owner or purchaser under contract for the property, hereby request Subdivision consideration by the Planning Board for the identified property above. I agree to meet all requirements under the Subdivision Regulations for the City of Saratoga Springs.

Furthermore, I hereby authorize members of the Planning Board and designated City staff to enter the property associated with this application for purposes of conducting any necessary site inspections relating to this application.

Applicant Signature: \_\_\_\_\_  \_\_\_\_\_ Date: 11/20/2017

If applicant is not current owner, owner must also sign.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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### SUBDIVISION APPROVAL REQUIRED SUBMITTAL CHECK LIST FOR SKETCH PLAN APPROVAL

1. Project Name: 32 Hyde Street Subdivision
2. Checklist Prepared By: ANW Holdings, Inc. Date: 11/20/2017

Listed below are the minimum submittal requirements as set forth in the Planning Board's Subdivision Regulations for a Subdivision Sketch Plan application before the Saratoga Springs Planning Board. The Board reserves the right to request additional information, as necessary, to support an application. The Board also reserves the right to reject the application if these minimal requirements are not met.

**REQUIRED ITEMS: \*3 hard copies and 1 digital copy of ALL materials are required.**

CHECK EACH ITEM	**HANDWRITTEN APPLICATIONS WILL NOT BE ACCEPTED**
<input checked="" type="checkbox"/>	1. Completed Subdivision Application (3 hard copies - *1 w/original signature - and 1 digital) and Fee
<input checked="" type="checkbox"/>	2. Set of plans including: (3) large scale plans (sheets must be 24" x 36", drawn to a scale of not more than 1"=50 feet). One digital version of all submittal items (pdf) shall be provided.

**REQUIRED ITEMS ON SUBDIVISION PLAT, AS APPLICABLE:**

YES	NO	N/A	YOUR SKETCH PLAN SUBMITTAL SHOULD INCLUDE THE FOLLOWING ITEMS, AS APPLICABLE:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Name of subdivision
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. Name, address and phone number of owner and purchaser under contract
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. Name, address and phone number of subdivision surveyor and/or engineer
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	4. Identification of existing easements, covenants or legal rights-of-way on this property
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5. Existing zoning and required area and bulk requirements
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6. Parcel tax map number
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7. Names of all adjacent property owners within 300 feet
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	8. Identification of all property lines, watercourses, wooded areas and names of adjacent streets
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9. Identification of size, elevations and slopes of all utilities within 400 feet of site
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10. Approximate topography at 10 foot contours or less
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11. Location and width of proposed streets
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	12. Preliminary proposal for utility systems and lateral connections