



City of Saratoga Springs

RECREATION COMMISSION

15 Vanderbilt Avenue, Saratoga Springs, New York 12866

518-587-3550 x2300 Fax 518-584-1748

www.SaratogaRec.com

Derrick LeGall
Recreation Commission Chair
Alphonse Lambert
Amy Smith
Robert Manasier
Cheryl Smith
John Dowd
Michelle Merola

Recreation Commission Meeting

Tuesday, May 28, 2019

6:30 pm

Saratoga Springs Recreation Center

Loft

Attendance

Public Comment

1. Discussion and Vote: March 26, 2019 Minutes
2. Discussion and Vote: Saratoga Springs Public Library Program Presenter Contract – Skate Park
3. Discussion and Vote: Saratoga County Children’s Committee - \$10,000.00 – Camp Scholarships
4. Discussion and Vote: Saratoga National Bank - \$100.00 – Camp Scholarships
5. Discussion and Vote: Hawley Foundation - \$25,000.00 – Camp Scholarships
6. Discussion and Vote: Ice Rink Supplies - \$ 800.00 purchased down from \$2,109.73
7. Discussion and Vote: Additional Ice Skates and Sharpening – up to \$2,415.00
8. Discussion and Vote: Tennis Supplies – up to \$1,450.00
9. Discussion and Vote: Volleyball Supplies – up to \$300.00
10. Discussion and Vote: Intro to Ice Supplies – up to \$300.00
11. Discussion and Vote: Engineered wood fiber - up to \$5,000.00
12. Discussion and Vote: Soccer Supplies – up to \$ 2,500.00
13. Discussion and Vote: Infield Dirt - 3 loads - \$2,100.00 per load
14. Discussion and Vote: St. Clement’s Agreements
15. Discussion and Vote: Annual Report Update
16. Discussion and Vote: Scholarships – 8 Non-City, 3 City & 2 Partials - \$12,675.00
17. Discussion and Vote: Recommended Capital Projects 2020
18. Discussion and Vote: Vending Machines
19. Discussion: Camp Saradac
20. Discussion: Station Lane Park
21. Discussion: Youth Services Team
22. Discussion: Saratoga Springs Ice Rink Snack Bar
23. Discussion: Master Plan Update
24. Discussion: General Budget
25. Discussion: Directors Report
26. Discussion: Program Report

Executive Session: Personnel

Adjournment - Next Meeting – Tuesday, June 25, 2019 - 6:30 pm.

The Recreation Commission will be meeting on the last Tuesday of the month on July 30, 2019, September 24, 2019, and October 2019 at the Recreation Center, 15 Vanderbilt Avenue, Saratoga Springs, NY 12866. The Budget workshop is on July 23, 2019. Other meeting dates are November 19, 2019 and December 10, 2019.



City of Saratoga Springs
RECREATION COMMISSION
15 Vanderbilt Avenue, Saratoga Springs, New York 12866
518-587-3550 x2300 Fax 518-584-1748
www.SaratogaRec.com

Derrick LeGall
Recreation Commission Chair
Alphonse Lambert
Amy Smith
Robert Manasier
Cheryl Smith
John Dowd
Michelle Merola

Recreation Commission Meeting
Tuesday, May 28, 2019
6:30 pm
Saratoga Springs Recreation Center
Loft

Attendance - Derrick Legall, Amy Smith, Robert Manasier, and Alphonse Lambert,
John Hiriliman – Guests: Lisa and Bill Noonan

Public Comment: Lisa and Bill Noonan spoke to the Recreation Commission during Public Comment. They had spoken to Derrick Legall about donating money to build the tball dugouts at the West Side Rec. in the name of their son, Jonathon Noonan. Derrick Legall recommended that they come to the City. Currently, the tball dugouts are under water. The East and West Side Recreation fields are School District properties and North Side and Veterans Memorial Park are City properties. Amy Smith said thank you and it was very kind of them to offer their support. The Noonans would like to go through the process, fundraise, and would like to announce the project on July 24, 2019.

Alphonse Lambert arrived to the Recreation Commission meeting after the Noonans had left. He said he had spoken to the Noonans as they were leaving. The Noonans may be interested in raising funds for Veterans Memorial Park Dug Outs. John Hiriliman explained that Deputy Commissioner O'Neill wanted to fix the Veterans Memorial Park Dug Outs this Fall with a concrete bottom.

The Noonans will meet with the City and decide which project to donate to.

1. Discussion and Vote: March 26, 2019 Minutes
The Recreation Commission accepted the March 26, 2019 minutes as submitted.
2. Discussion and Vote: Saratoga Springs Public Library Program Presenter Contract – Skate Park
The motion to approve the Saratoga Springs Public Library Program Presenter Contract for the Skate Park for a cost of \$10 per person was made by Amy Smith and seconded by Robert Manasier. The motion was approved by voice vote. The contract will be going to the City Council.
3. Discussion and Vote: Saratoga County Children's Committee - \$10,000.00 – Camp Scholarships
The motion to accept the Saratoga County Children's Committee \$10,000.00 donation for Camp Scholarships was made by Robert Manasier and seconded by Amy Smith. The motion was approved by voice vote. The Donation will be going to the City Council.
4. Discussion and Vote: Saratoga National Bank - \$100.00 – Camp Scholarships
The motion to accept the Saratoga National Bank \$100.00 donation for Camp Scholarships was made by Robert Manasier and seconded by Amy Smith. The motion was approved by voice vote. The Donation will be going to the City Council.
5. Discussion and Vote: Hawley Foundation - \$25,000.00 – Camp Scholarships
The motion to accept the Hawley Foundation \$25,000.00 donation for Camp Scholarships was made by Robert Manasier and seconded by Amy Smith. The motion was approved by voice vote. The Donation will be going to the City Council.



City of Saratoga Springs

RECREATION COMMISSION

15 Vanderbilt Avenue, Saratoga Springs, New York 12866

518-587-3550 x2300 Fax 518-584-1748

www.SaratogaRec.com

Derrick LeGall
Recreation Commission Chair
Alphonse Lambert
Amy Smith
Robert Manasier
Cheryl Smith
John Dowd
Michelle Merola

6. Discussion and Vote: Ice Rink Supplies - \$ 800.00 purchased down from \$2,109.73
This item was from the previous meeting. There was a sale. An email went out explaining that the Department was able to save over \$1,000.00 by taking advantage of the opportunity.
The motion to accept the \$800.00 purchased items was made by Amy Smith and seconded by Robert Manasier. The motion was approved by voice vote.
7. Discussion and Vote: Additional Ice Skates and Sharpening – up to \$2,415.00
The \$18,265.00 of Program Supplies and Equipment were broken up on the agenda as requested. The Recreation Commission prefers to see the amounts on agenda. **The motion to purchase up to \$2,415.00 for additional skates and sharpening was made by Amy Smith and seconded by Robert Manasier. The motion was approved by voice vote.**
8. Discussion and Vote: Tennis Supplies – up to \$1,450.00
The motion to purchase up to \$1,450.00 in tennis supplies was made by Amy Smith and seconded by Alphonse Lambert. The motion was approved by voice vote.
9. Discussion and Vote: Volleyball Supplies – up to \$300.00
The motion to purchase up to \$300.00 for volleyball supplies was made by Amy Smith and seconded by Robert Manasier. The motion was approved by voice vote.
10. Discussion and Vote: Intro to Ice Supplies – up to \$300.00
The motion to purchase up to \$300.00 for Intro to Ice supplies was made by Robert Manasier and seconded by Amy Smith. The motion was approved by voice vote.
Amy Smith asked why approving under \$500.00. The overall Program equipment and supply orders were split up.
11. Discussion and Vote: Engineered wood fiber - up to \$5,000.00
The motion to purchase up to \$5,000.00 for Engineered Wood Fiber was made by Robert Manasier and seconded by Amy Smith. The motion was approved by voice vote. John Hirilman explained that the wood fiber was needed. DPW distributes the fiber to each site.
12. Discussion and Vote: Soccer Supplies – up to \$ 2,500.00
The motion to purchase up to \$2,500.00 in soccer supplies was made by Amy Smith and seconded by Alphonse Lambert. The motion was approved by voice vote.
13. Discussion and Vote: Infield Dirt - 3 loads - \$2,100.00 per load
The motion to purchase 3 loads of infield dirt at \$2,100.00 per load was made by Robert Manasier and seconded by Amy Smith. The motion was approved by voice vote. John Hirilman explained that the infield dirt was needed. DPW distributes the infield dirt to each field.
14. Discussion and Vote: St. Clement's Agreements
The motion to approve the Camp St. Clement's agreement for \$8,000.00 6/25/19-8/30/19, and Basketball & Volleyball agreements at \$45.00/hour was made by Robert Manasier and seconded by Amy Smith. The motion was approved by voice vote.
Derrick Legall said not to purchase Stop Signs and requested to ask Public Safety.
15. Discussion and Vote: Annual Report Update
John Hirilman gave the 2018 Annual Report.



City of Saratoga Springs

RECREATION COMMISSION

15 Vanderbilt Avenue, Saratoga Springs, New York 12866

518-587-3550 x2300 Fax 518-584-1748

www.SaratogaRec.com

Derrick LeGall
Recreation Commission Chair
Alphonse Lambert
Amy Smith
Robert Manasier
Cheryl Smith
John Dowd
Michelle Merola

16. Discussion and Vote: Scholarships – 8 Non-City, 3 City & 2 Partials
The motion to accept Camp Saradac campers requesting scholarships valued at \$14,870.00 was made by Amy Smith and seconded by Alphonse Lambert. The motion was approved by voice vote. Discussion: The Recreation Department has received funding for 51 Campers which included 29 City Resident, 7 School District, & 15 Non School District from George/Martha Parker \$2,000.00, Friends of Recreation \$2,273.25, Childrens Committee \$10,000.00, Hawley Foundation \$25,000.00, Saratoga National Bank \$100.00, totaling \$39,373.25. The Recreation Department requested to have the Recreation Commission approve an additional \$14,870.00 for 16 children, full and partial scholarships who registered through May 14, 2019. This included 8 Non City (3 School/5 Non-School) valued at \$9,040.00, 5 City valued at \$4,175.00 and 3 partials-3 non city valued at \$1,655.00.
17. Discussion and Vote: Recommended Capital Projects 2020
John Hirilman will be giving a presentation on June 12, 2019. The Recreation Commission discussed the 6 year plan of Recreation Capital and School projects including but not limited to Playgrounds, fields, facilities, Ice Rink, Recreation Center, North Side Rec., Veterans Memorial Park and Hathorn Courts. The Ice Rink Chillers were discussed. The Great Outdoors Project was discussed.
18. Discussion and Vote: Vending Machines
The motion to accept the 15% commission from Prestige Vending was made by Robert Manasier and seconded by Alphonse Lambert. The motion was approved by voice vote. Discussion: The Recreation Commission discussed the Vending Machines Bid and Quotes. No one bid on the overall City Vending Machines. John Hirilman received quotes for the Recreation Center. One proposal came back with 15% commission and the other was a sliding commission up to \$750 a month is \$0, 3%, 6%, 10%, etc.
19. Discussion: Camp Saradac – The Recreation Commission discussed Camp Saradac.
20. Discussion: Station Lane Park – The Recreation Commission discussed the Station Lane Park project. Amy Smith would like a Ninja Park included.
21. Discussion: Youth Services Team – The Recreation Commission discussed the Youth Services team program. The program will be similar to the Youth Parking program. The Recreation Commission would like to bring it up to DPW for 2020.
22. Discussion: Saratoga Springs Ice Rink Snack Bar – Saratoga Bridges would like to run the concession stand at the Ice Rink. The Recreation Commission will have Saratoga Bridges present at the June 25, 2019 meeting.
23. Discussion: Master Plan Update – The Recreation Commission discussed the Master Plan.
24. Discussion: General Budget – The Recreation Commission discussed the General budget.
25. Discussion: Directors Report – John Hirilman gave the Directors Report.
26. Discussion: Program Report – John Hirilman gave the Program Report.



City of Saratoga Springs

RECREATION COMMISSION

15 Vanderbilt Avenue, Saratoga Springs, New York 12866

518-587-3550 x2300 Fax 518-584-1748

www.SaratogaRec.com

Derrick LeGall
Recreation Commission Chair
Alphonse Lambert
Amy Smith
Robert Manasier
Cheryl Smith
John Dowd
Michelle Meroia

Adjournment – **The motion to adjourn was made by Robert Manasier and seconded by Alphonse Lambert. The motion was approved by voice vote.** The next meeting will be on Tuesday, June 25, 2019 at 6:30 pm at the Recreation Center.

Sincerely,

Kathleen Lanfear