



City of Saratoga Springs

RECREATION COMMISSION

15 Vanderbilt Avenue, Saratoga Springs, New York 12866

518-587-3550 x2300 Fax 518-584-1748

www.SaratogaRec.com

Derrick LeGall
Recreation Commission Chair

Alphonse Lambert
Amy Smith

Robert Manasier
Cheryl Smith

John Dowd
Michelle Merola

Recreation Commission Meeting Tuesday, December 10, 2019 ***2nd Tuesday*** 6:30 pm Saratoga Springs Recreation Center

Attendance

Public Comment -

1. Discussion and Vote: Recreation Commission Minutes -
2. Discussion and Vote: Request for Ice Fee Waiver \$340.00
3. Discussion and Vote: Pickleball Nets and Balls \$1,400.00
4. Discussion and Vote: Black Stone Sports/Dupliskate Sharpener Items USD \$672.30
5. Discussion and Vote: Recreation Center License Agreement
6. Discussion and Vote: Election – Vice and Chair
7. Announcement: Ugly Sweater Skate – Sunday, 12/22/19 – FS 1-3pm or OP 3-5pm -Please join the event!
8. Announcement: Convention Hall Talk – April 29, 2020 1-2pm at the Recreation Center
9. Discussion: Ice Rink
10. Discussion: Veterans Memorial Park
11. Discussion: Recreation Center
12. Discussion: Skate Park
13. Discussion: Capture Point – Community Pass
14. Discussion: Pickleball
15. Discussion: Recreation Master Plan
16. Discussion: General Budget
17. Discussion: Directors Report
18. Discussion: Program Report

Executive Session: Personnel

Adjournment - Next Meeting – Tuesday, January 28, 2020 - 6:30 pm at the Recreation Center,
15 Vanderbilt Avenue, Saratoga Springs, NY 12866.

2020 Meeting dates: Tuesday, February 25, 2020 6:30 PM,

Field User Meeting Tuesday, March 31, 2020 5:30 PM, Tuesday, March 31, 2020 6:30 PM,

Tuesday, April 28, 2020 6:30 PM, Tuesday, May 26, 2020 6:30 PM, Tuesday, June 30, 2020 6:30 PM,

Budget Workshop Tuesday, July 21, 2020 6:30 PM, Tuesday, July 28, 2020 6:30 PM, No August Meeting,

Tuesday, September 29, 2020 6:30 PM, Tuesday, October 27, 2020 6:30 PM, Tuesday, November 17, 2020 6:30 PM, and,

2nd Tuesday Tuesday, December 08, 2020 6:30 PM.



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Recreation Commission Meeting
Tuesday, December 10, 2019 ***2nd Tuesday***
6:30 pm
Saratoga Springs Recreation Center

The Recreation Commission meeting was called to order at 6:30 pm by Amy Smith.

Attendance - Amy Smith, Michelle Merola, Robert Manasier, Alphonse Lambert & John Dowd

Public Comment – Dean Higgins saw pickleball items on the agenda and was wondering the status of Pickleball.

1. Discussion and Vote: Recreation Commission Minutes – **The motion to approve the 2019-10-29 Recreation Commission minutes and 2019-11-19 Recreation Commission notes was made by Michelle Merola and seconded by Robert Manasier. The motion was approved by voice vote.**
2. Discussion and Vote: Request for Ice Fee Waiver \$340.00 - **The motion to approve the ice fee waiver of \$340.00 for the Saratoga Springs FireFighters vs Police Charity Hockey Game to benefit the Franklin Community Center was made by Michelle Merola and seconded by Robert Manasier. The motion was approved by voice vote.**
3. Discussion and Vote: Pickleball Nets and Balls \$1,400.00- **The motion to approve the purchase of \$1,400.00 worth of Pickleball nets and balls was made by Michelle Merola and seconded by Robert Manasier. The motion was approved by voice vote.**
4. Discussion and Vote: Black Stone Sports/Dupliskate Sharpener Items USD \$672.30 - **The motion to approve the purchase \$672.30 worth of Black Stone Sports/Duplicate Sharpener Items was made by Robert Manasier and seconded by Michelle Merola.** Discussion: The Recreation Commission discussed that there may be additional shipping costs for the items coming across the border. **The motion including any additional shipping costs was approved by voice vote.**
5. Discussion and Vote: Recreation Center License Agreement - **The motion to recommend the Recreation Center License Agreement to the City Council was made by John Dowd and seconded by Michelle Merola.** Discussion: Robert Manasier questioned section #13. Section 12 & 13 were State and Federal compliance regulations. He asked would non-employees be required to take training and would the City be providing the training. **The motion was approved by voice vote.** The License Agreement template will go to the City Council.
6. Discussion and Vote: Election – Vice and Chair – Tabled.
7. Announcement: Ugly Sweater Skate – Sunday, 12/22/19 – FS 1-3pm or OP 3-5pm -Please join the event! The Recreation Department will be having a Ugly Sweater Skate on Sunday December 22, 2019 during both Family Skate for child 13 years and under with parents 1-3pm and Open Public open to everyone 3-5pm. The Recreation Commission is invited to attend.
8. Announcement: Convention Hall Talk – April 29, 2020 1-2pm at the Recreation Center - The Recreation Department will be having a Rec Talk presentation centered on community based recreation topics - The History of Convention Hall. Participants will share their memories, stories, etc., on a variety of topics including sports, entertainment, community and politics. The Rec Talk will be held at the Recreation Center from 1-2pm.



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9. Discussion: Ice Rink – The Chillers are complete. The budget is approved. Spring 2020 Ice will be available.
10. Discussion: Veterans Memorial Park – The Dugouts will be finished in Spring 2020.
11. Discussion: Recreation Center – The Recreation Department will tentatively be booking the Recreation Center beginning in June 2020.
12. Discussion: Skate Park – The Skate Park RFP 2019-41 deadline is Tuesday, January 14, 2020 at 2:00pm
13. Discussion: Capture Point – Community Pass – Online Registration is scheduled for January 13, 2020. The Recreation Commission discussed the Community Pass program.
14. Discussion: Pickleball – East Side Rec. will be closed in 2020. The 10 Pickleball courts proposal was submitted to the School District. The layout is under review. Larry Rose, Pickleball Ambassador, is working with John Hirliman. The Recreation Center is currently not available.
15. Discussion: Recreation Master Plan – Robert Manasier and Amy Smith asked the Recreation Commission member to review the Recreation Master Plan. At the next meeting, come with ideas. During the discussion portion of the agenda, the Recreation Commission will be prioritizing and setting up action items for 2020.
16. Discussion: General Budget – The Recreation Commission discussed the General Budget. The 2020 budget was approved in November.
17. Discussion: Directors Report - Recreation Center Update: The City's finance department approved \$200,000 to be allocated toward the skate park renovation project. The project is to replace the current metal ramps with poured in place concrete ramps. The project requires a permit from NYS Department of Education. Due to this requirement I will be soliciting quotes from firms to assist with the administrative duties involved with NYS Dept of Ed permitting. Rec programming: The Recreation Department was unable to secure a gym for our Winter Volleyball program so we have canceled it. The Department hopes to run it this spring. The Winter basketball season is in full swing. Although numbers are down the quality of the program has been outstanding. The Department did have a last minute scheduling change that impacted our Grade 2/3 division. The Department was originally approved to rent Tuesday evenings at Maple Ave but that was cancelled on November 7th. The Department was able to secure gym space between Greenfield, Caroline St, and Division Street elementary schools. Intro to Ice skating kicked off the Fall session earlier this month. Although numbers were down a bit we had a good turnout in the early fall sessions. It has been easier as we spread out the lessons throughout the year. The City has completed or is in the process of completing several facility improvement projects. DPW is replacing the Veterans Memorial Park Baseball dugouts thanks to the donation from Bill and Lisa Noonan. The City will hold a ceremony in April at the first Spa Catholic varsity baseball game. The Director has not been able to finalize approvals and plans for the West Side little league tee ball dugouts. He hopes to get with the little league and LA group later this fall to get the project back on track. Concussion protocol- The Director is working with our risk and safety officer to implement a new concussion protocol for our programs. They hope to finalize the plan later this month. They are using the Heads Up program by the CDC which has a great training for youth sports coaches and parents.



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18. Discussion: Program Report – The Recreation Commission discussed the Program Statistics Report. The Recreation Commission discussed starting/ending the older division later to incorporate players trying out for school sports.

Executive Session: Personnel – Tabled.

The Recreation Commission went through the 2020 meeting dates on the last Tuesday of the month at the Recreation Center. Tuesday, January 28, 2020, Tuesday, February 25, 2020 6:30 PM, Field User Meeting Tuesday, March 31, 2020 5:30 PM, Tuesday, March 31, 2020 6:30 PM, Tuesday, April 28, 2020 6:30 PM, Tuesday, May 26, 2020 6:30 PM, Tuesday, June 30, 2020 6:30 PM, Budget Workshop Tuesday, July 21, 2020 6:30 PM, Tuesday, July 28, 2020 6:30 PM, No August Meeting, Tuesday, September 29, 2020 6:30 PM, Tuesday, October 27, 2020 6:30 PM, *3rd Tuesday* Tuesday, November 17, 2020 6:30 PM, and, *2nd Tuesday* Tuesday, December 08, 2020 6:30 PM.

Adjournment – **The motion to adjourn at 7:03 pm was entertained by Amy Smith and seconded by Robert Manasier. The motion was approved by voice vote.** The Next Meeting will be Tuesday, January 28, 2020 - 6:30 pm at the Recreation Center, 15 Vanderbilt Avenue, Saratoga Springs, NY 12866.

Respectfully Submitted,

Kathleen Lanfear



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