



January 18, 2022

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**  
474 Broadway  
10:00 AM

**PRESENT:** Ron Kim, Mayor  
Minita Sanghvi, Commissioner of Finance  
Dillon Moran, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW  
Jim Montagnino, Commissioner of DPS

**STAFF PRESENT:** Angela Rella, Deputy Mayor  
Heather Crocker, Deputy Commissioner, Finance  
Stacy Connors, Deputy Commissioner, Accounts

**EXCUSED:** Joe O'Neill, Deputy Commissioner, DPW  
Jason Tetu, Deputy Commissioner, DPS  
  
Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**CALL TO ORDER**

Mayor Kim called the meeting to order at 10:00 a.m.

**PUBLIC HEARING**

1. Weibel Avenue PUD – Mayor Kim explained this public hearing has been left open.

**PRESENTATION**

1. Saratoga Greenbelt Trail Downtown Connector Final Engineered Plans

**CONSENT AGENDA**

1. Approval of 1/3/2022 Pre-Agenda Meeting Minutes
2. Approval of 1/4/2022 City Council Meeting Minutes
3. Approval of 12/20/2021 Pre-Agenda Meeting Minutes
4. Approval of 12/21/2021 City Council Meeting Minutes
5. Approval of 12/29/2021 City Council Meeting Minutes
6. Approve Use of Insurance Reserve Resolution #1
7. Approve Use of Insurance Reserve Resolution #2
8. Approve Budget Amendments – Insurance Reserve #1
9. Approve Budget Amendments – Insurance Reserve #2
10. Approve Budget Amendments – Insurance
11. Approve Budget Transfers – Regular
12. Approve Budget Transfers – Capital
13. Approve Payroll 1/7/22 \$443,985.68
14. Approve Payroll 1/14/22 \$702,188.06
15. Approve Mid-Warrant – 2021 21MWDEC8 \$95,271.50
16. Approve Warrant – 2021 21DEC4 \$475,259.96

17. Approve Warrant – 2022 22MWJAN1 \$17,041.43
18. Approve Warrant – 22 22JAN2 \$139,425.66

No comments.

## **MAYOR'S DEPARTMENT**

Announcement: City Attorney

No comment.

Announcement: Missing Sidewalk Links Design Phase Complete

No comment.

Appointment: Infrastructure Committee

Mayor Kim advised they will discuss a work plan.

Appointment: Land Use Boards

Mayor Kim advised he will be making appointments to the Planning and Zoning Boards.

Discussion and Vote: State of the City Date

Mayor Kim advised the Council would like to hold the state of the City in person but postponing it due to the COVID situation. They are bringing forward a resolution to delay the event

Discussion and Vote: Saratoga Springs Recreation Department Part-Time/Seasonal Personnel & Referee Proposal

No comment.

Discussion and Vote: Updated Scholarship Application Approval

No comment.

Discussion and Vote: Authorization for Mayor to Sign Addendum #1 with Barton & Loguidice for Professional Services Re: Saratoga Missing Sidewalks Links Project

No comment.

Set Public Hearing: Saratoga Downtown Connector Trail Final Design and Engineering

No comment.

## **ACCOUNTS DEPARTMENT**

Discussion and Vote: Adopt Resolution for KN-95 / N95 Masks

Commissioner Moran stated they are adding to the original resolution the wearing of KN-95 / N95 masks City employees. They will need to look into larger masks for certain people.

Announcement: COVID Test Distribution and City COVID Policy

Commissioner Moran advised the next distribution of COVID home tests is Saturday, January 22<sup>nd</sup>. They will be using the City Center parking garage from 1 – 3 p.m. Each adult present that can show proof of residency can receive a test kit.

Award of Bid: GASB 75 Actuarial Services to Armory Associates

No comment.

Announcement: Office Hours for the Commissioner of Accounts

No comment.

Announcement: Outdoor Dining Meeting with Business Community

No comment.

Appointment: Jesse Lena to the Board of Assessment Review (BAR)

No comment.

Commissioner Moran added an item to his agenda: Appointment to Infrastructure Committee.

**FINANCE DEPARTMENT**

Remarks: Finance Department Update

No comment.

Announcement: Retirement – Information Technology Systems Director

Commissioner Sanghvi stated Kevin Kling retiring end of this week.

Appointment: Infrastructure Committee

No comment.

Discussion and Vote: Civil Service Commission Appointment

No comment.

Discussion and Vote: Resolution for Non-Union Full-Time Employees (Civil Service)

Commissioner Sanghvi stated the civil service coordinator was approved for increase in salary in 2022 budget. The school district reimburses for 50% of cost.

Discussion and Vote: Resolution for Assignment for COVID Safety Purchases – City Hall Personnel

Commissioner Sanghvi stated an assignment is similar to a reserve except for being more flexible. They will be setting aside \$50,000 for COVID safety purchases for City Hall employees.

Discussion and Vote: Resolution for the Use of the Retirement Reserve

No comments.

Discussion and Vote: Resolution for the Use of the Reserve for the Payment of Bonded Indebtedness

No comments.

Discussion and Vote: Resolution for the Use of the "Recreation Trust"

No comments.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Armory Associates for Actuarial Services

No comments.

Discussion and Vote: Approve 2021 Purchase Requisition for 2021 Purchase Order for ClearGov for Cloud-Based Budget Transparency Program

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

**PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Sign Contract with Adirondack Tire for Tires, Tubes and Services

No comment.

Discussion and Vote: Authorization for Mayor to Sign Contract with Palette Stone for Crushed Gravel

No comment.

Discussion and Vote: Authorization for Mayor to Sign Contract with Core and Main, LP for Sensus Products

No comment.

Discussion and Vote: Authorization for Mayor to Sign Addendum #1 with Designated Engineer Firms for Engineering Services

No comment.

**PUBLIC SAFETY DEPARTMENT**

Discussion and Vote: Approve Payment of Invoice to Gerald Sabloski in the amount of \$400

Commissioner Montagnino advised this is for polygraph services.

Discussion and Vote: Approve Purchase Requisitions for LLV Office, LaRosa's, and Aimpoint

No comment.

Discussion and Vote: Approve Payment of Invoice to Jeff Cornick for Reimbursement for Office Supplies

No comment.

Discussion and Vote: Authorization for Mayor to Sign Grant Application for Safer Grant Re: Funds for Firefighters

No comment.

**SUPERVISORS**

Mayor Kim advised as done previously, the supervisors will present their agendas first.

Matthew Veitch

1. Organizational Meeting of the Board of Supervisors
2. 2022 Committee Assignments
3. Not for Profit Program

Tara

1. COVID-19 Update
2. 2022 Committee Assignments
3. Upcoming Public Forums

**ADJOURN**

Mayor Kim adjourned the meeting at 10:23 a.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved: 2/1/2022  
Vote: 4 - 0