



January 21, 2020

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
Recreation Center
15 Vanderbilt Avenue
9:30 AM

PRESENT: Meg Kelly, Mayor
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Deidre Ladd, Deputy Commissioner, Finance
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

EXCUSED: Michele Madigan, Commissioner of Finance

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 9:33 a.m.

PUBLIC HEARING

1. Local Law #1 of 2020 – Community Choice Aggregation Program – No comments.

PRESENTATION

1. UDO Draft Ordinance – No comments.

CONSENT AGENDA

1. Approval of 1/1/20 City Council Meeting Minutes
2. Approval of 1/6/20 Pre-Agenda Meeting Minutes
3. Approval of 1/7/20 City Council meeting Minutes
4. Approve Budget Amendments – Regular (Increases)
5. Approve Budget Transfers - Regular
6. Approve Payroll 1/10/20 \$550,381.95
7. Approve Payroll 1/17/20 \$547,155.36
8. Approve Warrant – 2019 19MWDEC6 \$112,068.36
9. Approve Warrant – 2020 20MWJAN1 \$13,908.47
10. Approve Warrant – 2020 20MWJAN2 \$426.00
11. Approve Warrant – 2019 19DEC4 \$1,319,021.26
12. Approve Warrant – 2020 20JAN2 \$204,462.48

No comments.

MAYOR'S DEPARTMENT

Announcement: State of the City Address January 28, 2020

No comments.

Announcement: UDO Draft Text Released for Public Review

Mayor Kelly announced there will be three public workshops to review the UDO draft. These workshops will take place over the next couple of days.

Announcement: Recreation Department Spring Registration is On-line

Mayor Kelly announced that as of January 20, 2020 registration for recreation programs can be done on-line at www.saratogarec.com.

Discussion and Vote: Saratoga Springs Recreation Department Part-time/Seasonal Personnel/Referee Proposal

Mayor Kelly advised this proposal will give a small raise over 2019.

Discussion and Vote: Authorization for the Mayor to Sign the Addendum with Saratoga Youth Hockey and Saratoga Bridges

Mayor Kelly advised this will grant permission to add Saratoga Bridges to run the concession stand.

Discussion and Vote: Authorization for Mayor to Execute all Necessary Documents in Support of Various Easements and Acquisitions for Fee Pursuant to EDPL (and applicable regs/laws) Re: Saratoga Springs Greenbelt Connector

Mayor Kelly stated this matter will be discussed during the executive session.

ACCOUNTS DEPARTMENT

Appointment: Joseph Ribis to the Board of Assessment Review

No comments.

Award of Bid: Proposed Fire House #3 – Needs Analysis to Hueber-Breuer Construction Co., Inc.

No comments.

Commissioner Franck added an item to his agenda: Award of Bid: Municipal Solid Waste to Casella.

FINANCE DEPARTMENT

Discussion and Vote: 2020 Bond Resolution

Mayor Kelly advised this will authorize the issuance of \$6,477,752 in bonds for various capital projects included in the 2020 capital budget.

Discussion and Vote: Local Law #1 of 2020 – Community Choice Aggregation Program

Mayor Kelly advised these programs are regulated by the state. We are required to pass a local law. Community Choice Aggregation increase the buying power through group purchases of electricity. Even if our community chooses to go with the Community Choice Aggregation, residents have the option to opt-out at any time without penalty.

Discussion and Vote: Resolution Adopting Community Choice Aggregation Program Education and Outreach Plan and Customer Opt-out Letter

Mayor Kelly reported on behalf of Commissioner Madigan that the City needs to approve and certify the opt-out letter.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Designated Engineering Service Contracts

Commissioner Scirocco stated this is a master agreement with 10 designate engineers.

Discussion and Vote: Approval to Pay 2019 Funded Purchase Order in 2020 to DLC Electric, LLC for Change Order #3

Commissioner Scirocco advised a clerical error was made and the certification of fund had the incorrect budget line and purchase order was not issued in 2019.

Discussion and Vote: Approval to Pay Invoice #TD06581 in the Amount of \$100.00 and #TD04315 in the Amount of \$424.70 to Dente Group for City Hall Renovation Inspections

Commissioner Scirocco stated this is for masonry inspection services.

Discussion and Vote: Authorization for Mayor to Sign Change Order No. 4 with DLC Electric, LLC for City Hall Renovation – Electric

Commissioner Scirocco stated there is a list of tasks that are covered by this change order and are attached to the agenda.

Discussion and Vote: Authorization for Mayor to Sign Change Order No. 8 with MLB Construction for City Hall Renovation – General Construction

Commissioner Scirocco stated the list of changes are attached to the agenda.

Commissioner Scirocco added an item to his agenda: Discussion and Vote: Authorization for the Mayor to Sign Contract with Casella.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with Hueber-Breuer

Commissioner Dalton explained the Department of Public Safety chose Hueber-Breuer to help them determine where the third fire station can sit on the parcel, do a traffic analysis, and identify cost to build.

Discussion and Vote: Approval to Apply for CDTC Capital Coexist Traffic Safety Ambassador Program

Tina Carton, sustainability coordinator, advised they are applying for this grant and hope to run the Bike Rodeo through this program. They will have people for helmet fittings and bike repairs. There is a match of 25%, which can be through in-kind services.

Mayor Kelly asked if the school district has been advised of this.

Tina stated the YMCA and our Recreation Department are aware of this and will be helping to spread the word.

Commissioner Dalton added an item to her agenda: Re-appointment of Dr. Timothy Brooks as the City's Health Officer.

SUPERVISORS

Mayor Kelly read the following items into the record for the supervisors:

Supervisor Veitch: 1. Saratoga County Board of Supervisors Organizational Meeting; 2. Committee Assignments for 2019; 3. Upcoming NYSAC Conference in January; 4. Buildings & Grounds Committee Update.

Supervisor Gaston: 1. Upcoming Infrastructure Forum and 2. NYSAC Conference.

EXECUTIVE SESSION

Mayor Kelly moved and Commissioner Dalton seconded to go into executive session to discussion proposed, pending and current litigation – City of Saratoga Springs Greenbelt Connector at 9:48 a.m.

Ayes – All

City Council returned at 10:12 a.m.

Mayor Kelly advised no decisions were made during the executive session to report to the public.

ADJOURN

Mayor Kelly adjourned the meeting at 10:12 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 2/4/20
Vote: 5 - 0