



February 19, 2019

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
Recreation Center
15 Vanderbilt Avenue
9:30 AM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
Anthony Scirocco, Commissioner of DPW
Peter Martin, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Mike Sharp, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
John Daley, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

EXCUSED: John Franck, Commissioner of Accounts

Joe O'Neill, Deputy Commissioner, DPW

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 9:32 a.m.

PUBLIC HEARING

1. Amend 2018 CDBG Entitlement Action Plan – no comments.
2. Amend Chapter 225 – Stop Signs on Ash Street – Commissioner Martin stated this amendment is to install 2 stop signs on Ash Street.

CONSENT AGENDA

1. Approval of 2/4/19 Pre-Agenda Meeting Minutes
2. Approval of 2/5/19 City Council Meeting Minutes
3. Approve Budget Amendments – Regular (Increases)
4. Approve Budget Transfers - Regular
5. Approve Payroll 02/08/19 \$518,657.65
6. Approve Payroll 02/15/19 \$547,835.65
7. Approve Warrant - 2018 18MWDEC7 \$185.52
8. Approve Warrant – 2019 19MWFEB2 \$819,940.54
9. Approve Warrant – 2018 18DEC6 \$226,541.32
10. Approve Warrant – 2019 19FEB2 \$317,058.75

No comments.

MAYOR'S DEPARTMENT

Announcement: 03/12/19 Special Council Workshop (Rescheduled) – Unified Development Ordinance (UDO)/Draft Zoning Map

No comments.

Announcement: Zoning Board Appointment

No comments.

Discussion and Vote: Amend City Code 171 Entitled "Plumbing"

No comments.

Discussion and Vote: Authorization for Mayor to Sign Sidewalk Easement

No comments.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Saratoga Casino Holdings, LLC

No comments.

Discussion and Vote: Authorization for Mayor to Sign Revocable License with Saratoga Historic Properties for Proposed Vent

No comments.

Discussion and Vote: Authorization for Mayor to Sign MOA with CSEA – City Hall Re: Donation of Sick Time

No comments.

ACCOUNTS DEPARTMENT

Discussion and Vote: Clark Patterson Invoice 59602

No comments.

Appointment: Saratoga Springs Arts Commission

No comments.

FINANCE DEPARTMENT

Announcement: Economic Development Lunch and Learn Series – Blockchain: The Future of Everything (2/28)

Commissioner Madigan advised this series will be held from noon – 2 p.m.

Discussion and Vote: Sick Time Donation

Commissioner Madigan advised 2 finance employees will be donating a total of 80 hours to another finance employee.

Discussion and Vote: Establish PR & Communications Manager New Position

Commissioner Madigan advised the funds for this position have been approved in the 2019 budget.

Discussion and Vote: Budget Transfer – Contingency

Commissioner Madigan advised this transfer is for the City Center.

Discussion and vote: Budget Transfers – Insurance

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with Clark Patterson Lee for Restoration & Renovations to City Hall

Commissioner Scirocco stated this is for the scope of service for finalizing design, design development, and creation of contract documents and bids.

Discussion and Vote: Accept Donation for Memorial Bench

Commissioner Scirocco advised this is to accept the donation of \$1,500 for a memorial bench to be placed in Congress Park.

Discussion and Vote: Authorization for Mayor to Sign Contract with BlueScope Construction

No comments.

Set Public Hearing: 2019 Water & Sewer Rates Resolution

Commissioner Scirocco stated he would like to set this for the next City Council meeting.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign a Contract with Complus Data Innovations, Inc.

No comments.

Discussion and Vote: Authorization for Mayor to Sign a Contract with Wellness Farm

Commissioner Martin advised this is where the Police Department boards their horses.

Discussion and Vote: Authorization for the Mayor to Sign a Contract with the Saratoga Springs City Center

Commissioner Martin advised this contract is in the amount of \$350 to hold the swearing ceremony for the new fire chief, fire fighters, and the battalion chief. He would like to move this item to the Consent Agenda.

Commissioner Martin added an item to his agenda: Discussion and Vote: Authorization to Sign Revenue Contract with NYRA for Crossing Guards.

SUPERVISORS

Mayor Kelly read the following items:

Matt Veitch

1. Special Board Meeting 2/12/19
2. Saratoga County Airport Master Plan Public Hearing 2/20/19
3. Saratoga County Capital Resource Corporation Report

Tara Gaston

1. 2019 Saratoga County Legislative Agenda
2. WOTUS Rule
3. 2019 NACo Legislative Conference

EXECUTIVE SESSION

Mayor Kelly moved and Commissioner Martin seconded to go into executive discussion regarding proposed, pending or current litigation City of Saratoga Springs v. Courtney at 9:39 a.m.

Ayes – All

City Council returned at 9:55 a.m.

Mayor Kelly advised no decisions were made during executive session to report to the public.

ADJOURN

Mayor Kelly adjourned the meeting at 9:55 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 3/5/19
Vote: 5 - 0