



March 15, 2021

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting

10:00 AM

(via Zoom)

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Deidre Ladd, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

EXCUSED: Joe O'Neill, Deputy Commissioner, DPW

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 10:00 a.m.

PUBLIC HEARINGS

1. 2021 Water and Sewer Resolution – Commissioner Scirocco advised they will vote on this tomorrow night. There is no change in the water rates. The sewer rates will have a \$4 basic service charge. He will explain more tomorrow night.

CONSENT AGENDA

1. Approval of 2/16/2021 City Council Meeting Transcript
2. Approval of 2/16/2021 Pre-Agenda Meeting Transcript
3. Approval of 3/1/2021 Pre-Agenda Meeting Minutes
4. Approval of 3/2/2021 City Council Meeting Minutes
5. Approve Budget Transfers - Regular
6. Approve Budget Amendments – Insurance
7. Approve Payroll 3/05/21 \$580,849.83
8. Approve Payroll 3/12/21 \$459,914.84
9. Approve Warrant 2021 21MWMAR1 \$686,965.84
10. Approve Warrant 2021 21MAR2 \$5,205,886.44

No comments.

MAYOR'S DEPARTMENT

Discussion and Vote: Annual Salary Approval for the Saratoga Springs Housing Authority

No comments.

Discussion and Vote: Appointment to Saratoga Springs Housing Authority

No comments.

Discussion and Vote: Appointment to Civil Service Commission

No comments.

Appointment: Design Review Commission Alternate

No comments.

Appointment: Planning Board Alternate

No comments.

Appointment: Zoning Board

No comments.

Announcement: 2002 Open Space Plan Update

Tina Carton stated the last update to the Open Space Plan was about 20 years ago. The revision will include revising the sections that no longer accurately reflect the character needs and goals of the community. The update will also include criteria for spending of open space bond funds and identify areas for protection, conservation, potential parks, and active and recreational needs. In the next week, a project website will be launched and a community survey will be distributed.

Announcement: Woodlawn/Shelters of Saratoga Building Update

No comments.

Discussion: Police Reform Task Force

Vince DeLeonardis, city attorney, stated they will review the plan and determine which of the recommendations the Council will adopt. A resolution will be created for the public to review and we are scheduling a special City Council meeting to adopt this.

Commissioner Madigan suggested two meetings so we don't vote on this the same night as the public hearing.

Vince DeLeonardis stated the governor's order stated the municipality must act by local law or resolution on or before April 1st.

Commissioner Madigan stated maybe a workshop would be a better approach.

Commissioner Franck asked if the chairs of the Task Force would be available to answer any questions the Council has at the meeting.

Commissioner Dalton advised the co-chairs stated they are available to answer any questions.

Mayor Kelly asked if everyone would be available for an additional City Council meeting on March 23rd at 7 p.m. There seemed to be consensus of availability.

ACCOUNTS DEPARTMENT

Award of Bid: Extension of Bid – Laboratory Services to CNA Environmental, LLC

No comments.

Announcement: Temporary Outdoor Seating

No comments.

FINANCE DEPARTMENT

Update: City Finances

No comments.

Commissioner Madigan stated she will be adding a separate item to her agenda regarding separate meetings with each department regarding their budget. She asked all to review their budgets to look if there are any areas that were cut too much. She will also be setting a public hearing regarding the NYPA cost recovery contract for streetlights.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with Morbark, LLC for Morbark Wood Hog Tub Grinder

No comments.

Discussion and Vote: Authorization for Mayor to Sign Intermunicipal Agreement Between the County of Saratoga and City of Saratoga for the Management of Single-Stream Recyclables Collection

No comments.

Discussion and Vote: Approval to Pay Invoice #014338 to SRI Fire Sprinkler, LLC in the Amount of \$5,093.12 for Sprinkler Inspection

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Palette Stone Corp. for Asphalt Concrete

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Palette Stone Corp. for Crushed Stone

No comments.

Appointment: The Climate Smart Task Force

No comments.

Discussion and Vote: Approval to Adopt 2021 Water and Sewer Rate Resolution

No comments.

Commissioner Scirocco added an item to his agenda: Discussion and Vote: Authorization for Mayor to Sign Contract with DEC for Phase I Street Tree Inventory and Urban Forest Management Plan Grant Award.

PUBLIC SAFETY DEPARTMENT

Announcement: COVID-19 Update

No comments.

Discussion and Vote: Accept Donation

No comments.

Announcement: Public Safety 2020 Annual Report

No comments.

SUPERVISORS

Mayor Kelly read the agenda items for the supervisors for the supervisors into the record as follows:

Supervisor Veitch

1. Government Review and Efficiency Update
2. 2021 Legislative Program
3. Buildings & Grounds Update
4. NACo Virtual Legislative Conference

Tara Gaston

1. COVID-19 Update
2. Executive Order 203 Report
3. Local Law Regarding Third-Party Food Delivery Service Fees
4. NACo Conference & County Government Month

ADJOURN

Mayor Kelly adjourned the meeting at 10:21 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 4/6/2021
Vote: 5 - 0