



May 5, 2020

**CITY OF SARATOGA SPRINGS**  
**Special City Council Meeting**  
**Recreation Center**  
**15 Vanderbilt Avenue**  
(via zoom)

6:55 p.m. – P.H. – Amend Capital Program and  
Capital Budget to Include city Hall  
Renovation  
P.H. – Zoning Ordinance  
Amendment Establishing  
Emergency Extensions

**7:00 PM**

**CALL TO ORDER**

**ROLL CALL**

**SALUTE TO FLAG**

**PUBLIC COMMENT PERIOD / 15 MINUTES**

**CONSENT AGENDA**

1. Approval of 4/6/2020 Pre-Agenda Transcript
2. Approve Use of Insurance Reserve Resolution #4
3. Budget Amendments – Insurance Reserve #4
4. Budget Amendments – Regular (Increases)
5. Budget Transfers – Regular
6. Approve Payroll 5/1/2020 \$475,734.61
7. Approve Warrant – 2020 20MWAPR6 \$108,770.53
8. Approve Warrant – 2020 20MAY1 \$429,125.22

**MAYOR'S DEPARTMENT**

1. Announcement: 2020 Census Self-Reporting Reminder
2. Announcement: UDO Update
3. Announcement: 2020 CDBG Program Year Entitlement Fund Application Period Re-opened and CDBG-CV Fund Application Opened
4. Appointment: Complete Streets Advisory Committee
5. Set Public Hearing: CDBG Citizen Participation Plan Amendment
6. Set Public Hearing: Amend City Code 218-15 Regarding Temporary Dwellings in Established Agricultural District
7. Discussion and Vote: Authorization for Mayor to Execute MOA with Habitat for Humanity
8. Discussion and Vote: Resolution to Waive Letters of Credit extension Fees
9. Discussion and Vote: Zoning Ordinance Amendment Establishing Emergency Extensions
10. Discussion and Vote: CDBG Language Assistance Plan

### **ACCOUNTS DEPARTMENT**

1. Discussion and Vote: Accept Donation of Cloth Face Masks from Saratoga County Office of Emergency Services
2. Discussion and Vote: Accept Donation of Hand Sanitizer from Cooperstown Distillery
3. Discussion and Vote: Authorization for Mayor to Sign Energy Contract
4. Discussion: Grievance Class Update
5. Discussion: Grievance Day Updates
6. Award of Bid: Pipes, Hydrants, Fittings, and Valves to Ferguson Waterworks

### **FINANCE DEPARTMENT**

1. Presentation: 1<sup>st</sup> Quarter 2020 Finance Report
2. Presentation: Update: Finance Department – COVID-19 and City Finances
3. Announcement: Update: Community Choice Aggregation (CCA) on Pause
4. Discussion and Vote: Information Security Analyst
5. Discussion and Vote: Resolution for the Use of the Building Reserve
6. Discussion and Vote: 2018 Fund Balance – Assignment Revision
7. Discussion and Vote: Capital Budget Amendment – City Hall Renovations (Project #1141)
8. Discussion and Vote: Capital Budget Transfer – City Hall Renovations (Project #1141)
9. Discussion and Vote: Capital Budget Transfer (Revenue) – City Hall Renovations (project #1141)
10. Discussion and Vote: Budget Transfers – payroll
11. Announcement: Appointment to the Saratoga Springs Arts Commission

### **PUBLIC WORKS DEPARTMENT**

1. Appointment: Appointment Saratoga Springs Arts Commission
2. Announcement: 2019 – 2020 MS4 Annual Report
3. Discussion and Vote: Amend Capital Budget for City Hall Renovation
4. Discussion and Vote: Authorization for Mayor to Sign Contract with Ferguson Waterworks for Pipes, Fittings, Hydrants, and Valves
5. Discussion and Vote: Authorization for Mayor to Sign New York State Department of Transportation Utility Work Agreement
6. Announcement: Hydrant Flushing
7. Discussion: Flat Rock Parking Center Lease – North Lot

### **PUBLIC SAFETY DEPARTMENT**

1. Announcement: Virus Update
2. Set Public Hearing: Amend Chapter 225 of the City Code, Section 225-77; Schedule XII – Stop Intersections
3. Announcement: Bikeatoga Public Safety Proposal for the City Website

### **SUPERVISORS**

Matt Veitch

1. Saratoga County Board of Supervisors Update

Tara Gaston

1. Board Update
2. Public Forum

### **ADJOURN**



May 5, 2020

CITY OF SARATOGA SPRINGS  
Special City Council Meeting  
Recreation Center  
15 Vanderbilt Avenue  
(via zoom)

PRESENT: Meg Kelly, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW  
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor  
Maire Masterson, Deputy Commissioner of Accounts  
Joe O'Neill, Deputy Commissioner of Public Works  
Eileen Finneran, Deputy Commissioner of Public Safety

Vince DeLeonardis, City Attorney

Matt Veitch, Supervisor  
Tara Gaston, Supervisor

**Transcriber's note: this meeting is being conducted in accordance with Executive Order 202.1 and is a full transcript of the meeting.**

**Transcript begins at 7:00 p.m.**

**Mayor Kelly:** Good evening. Welcome to Tuesday, May 5<sup>th</sup>, 2020 City Council meeting. This evening we have two public hearings. The first public hearing is Zoning Ordinance amendment establishing emergency extensions (7:00 p.m.). I'll turn it over to our city attorney Vince DeLeonardis.

**Vince DeLeonardis:** Thank you mayor. Tonight's public hearing is to amend chapter 240 of the code; specifically to add a new section 6.1.9 to allow for extensions of Land Use Board approvals to the extent we are authorized under the state law. The extension will go into effect from March 13, 2020 and will run until the state of emergency is lifted. With regards to Land Use Board for approvals from the Planning Board, DRC, or as applicable Zoning Board of Appeals. That's the subject of tonight's public hearing. Unless there are any questions we can open it up to any members of the public that have registered on line

**Mayor Kelly:** Great. May I ask Lisa if there is anybody registered? Nobody is registered at this time.

**Commissioner Scirocco:** I just have a quick question. Is this in regards to the eight item on you agenda Mayor?

**Mayor Kelly:** Yeah. I believe it is. No, that's different. Oh, nine, yes. We are going to be closing this public hearing. Do you have any questions commissioner? We are closing that (7:02 p.m.).

We have one more public hearing. It's to amend the capital program and capital budget to include City Hall renovations (7:02 p.m.). I'll turn it over to Commissioner Scirocco.

**Commissioner Scirocco:** Thank you mayor. This is a public hearing to amend the capital program and capital budget to include City Hall renovation. The City Hall restoration and renovation project is in the homestretch. There have been some unpredictable delays especially due to the Corona Virus. We are within a few weeks of completion. This budget amendment is to the capital program to increase the City buildings and facilities upgrades line by \$563,077. This amount is a projection based upon anticipated and in-progress additional work to complete the project. Included in the total amount are the \$415,000 in additional funds for the three prime contractors for known and anticipated expenses. Some of these items include changes to the City Council table, audio visual components and room layout, additional ceiling work in the music hall for fire protection, added insulation to vent work in the new building and planning offices, installation of a new security transaction counter in DPW, fire sprinkler changes on the second floor, and cleaning of woodwork throughout City Hall. There is \$60,000 for additional funds necessary for IT work as requested by the IT director. These items are related to the IT network, setting up City Hall, and adding security features. Lastly, there is \$88,077 accounted for upgrading the existing elevator. During the construction, it was discovered the existing elevator required additional work to function for court security purposes. The above amount would allow for the replacement of an elevator car and an upgrade to the panel. DPW has approached the court system to see if there is any ability to share this expense; however, the entire amount is included in these figures. Funding for this budget amendment will come from existing sources - \$188,095 will be reassigned from the skate park upgrade project as work will not be completed this year; \$167,513.92 from the capital reserve for City buildings; \$151,845.55 will come from existing and unspent funds from a previously bonded Arts Council project; and \$55,622.53 will be used from an existing capital budget line for DPW welding and spray booth project which is no longer needed due to the new DPW dispatch building. Any unused funds will be remanded or will remain in the City building upgrades capital account and be available for on-going work on all City buildings.

**Mayor Kelly:** Thank you commissioner. Is anybody Lisa checked in with you / has anyone signed in on this? We don't have anybody to comment on this. Are you closing this tonight commissioner?

**Commissioner Scirocco:** I believe we are. Yes, it's on my agenda.

**Mayor Kelly:** So we'll close that also. Both of those public hearings will be closed.

At this time, I'd like to call the meeting to order (7:06 p.m.) Roll call please.

**Secretary to the City Council:**

Commissioner Franck – present  
Commissioner Madigan – present  
Commissioner Scirocco – yes, here  
Commissioner Dalton – present  
Mayor Kelly – here  
Supervisor Veitch – here  
Supervisor Gaston – here

**Mayor Kelly:** Thank you. Please rise for the pledge of allegiance.

**All:** "I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

**Mayor Kelly:** Thank you. There are no executive sessions tonight. We'll continue on to our Consent Agenda. Are there any comments or edits to the Consent Agenda?

**I move, I make a motion to the Council to accept the Consent Agenda as published. This is a motion.**

Is there a second?

**Dalton: Second.**

**Mayor Kelly:** Any discussion? All those in favor say aye.

**Council: Aye.**

**Mayor Kelly:** Any opposed? **The matter passes.**

On to the Mayor's Department. My first item is an announcement: the 2020 census self-reporting reminder. The City of Saratoga Springs current -response rate is about 60% and New York State self-response rate is currently 50%. We are ahead of the statewide average but we would like to see that rate increase even more. Please complete your census on line at 2020census.gov.

My second item is an announcement: the UDO update. I'll turn it over to Vince DeLeonardis our City attorney.

**Vince DeLeonardis:** Thank you mayor. You'll recall that back on January 7<sup>th</sup> of this year we released draft one to the public. We followed that with multiple presentations and including four Q & A open house sessions, which staff was available to answer questions. Public comments was welcomed and received to and including February 21<sup>st</sup> of this year. On March 3<sup>rd</sup>, I presented to the City Council a summary of those comments we had received from the public and some of the guidance we were going with direction toward a draft two. We met with members of City Council so that we could give further guidance to our consultant, Camiros. Ten days after the March 3<sup>rd</sup> presentation there was a state of emergency declared. Although we had anticipated releasing draft two in April that clearly did not happen for obvious reasons. We've received a number of inquiries from the public as to where we are with regard to the UDO. While the current pandemic has delayed our efforts, I do want to indicate we still are working with our consultants while be it video conferencing toward developing a draft two. We are still progressing with those efforts and while I can't indicate a date of release for draft two, I just want the Council and the public to be aware that we still are progressing in that direction. We are hopeful that a second draft will be available in the near future.

**Mayor Kelly:** Thank you Vince. Ant discussion from the Council?

**Commissioner Scirocco:** I'm glad to hear that; that there will be something coming out.

**Mayor Kelly:** They are continuing to work. Thank you.

My third item is an announcement: 2020 CDBG Program year entitlement fund application period reopened. The CDBG-CV fund application opened. In light of the changing needs in the community due to the current pandemic, the Community Development Department will be re-opening applications for the 2020 CDBG program year entitlement funding. The available funding in this program this year is \$315,491. In addition, the City has been allotted additional CDBG funding by HUD through the CARES Act for COVID-19 related activities benefiting the low to moderate population in the amount of \$181,629. Guidelines and applications as well as application and funding schedule for both of these funding resources will be posted on the City website Friday, May 8<sup>th</sup>.

My next item is an appointment to the Complete Streets Advisory Committee. I'm pleased to re-appoint Theodore 'Ted' Orosz to the Complete Streets Advisory Committee. He will serve a two-year term lasting from 5/5/20 to 5/5/22. I thank Ted for his service.

My next item is to set a public hearing for CDBG citizen participation plan amendment. HUD has mandated the City to amend its current citizen participation plan, last updated in 2010 for the CDBG entitlement program to account for waivers connected to this COVID related activities. Updates also include elimination of the costly newspaper advertisements, citizen participation for future disaster events, and the inclusion of digital and virtual methods of publication and participation. The citizens' participation plan is established to encourage a broad public participation in development and implementation of on-going assessment of the City's Community Development Block Grant (CDBG) Entitlement Program. This includes the development

of the consolidated plan as an annual action plan and any substantial amendments to approve consolidated action plans. I would just need five minutes on the next meeting. That was 6:55 p.m. on the 19<sup>th</sup>.

My next few items I will have Vince helping me out with those to update on those.

The sixth item is to set a public hearing to amend City Code 218-15 regarding temporary dwellings in established agricultural districts. I'll turn it over to Vince.

**Vince DeLeonardis:** Thank you mayor. As you indicated this relates to temporary dwellings for farm workers in agricultural districts. We currently have in our Zoning Ordinance as section 6.3.4 language which expressly allows for temporary dwellings for farm workers within state established agricultural districts. The issue recently arose with our zoning officer and building inspector related that there is a provision in our codes specifically at chapter 218 that seems to contradict or conflict with that section of the Zoning Ordinance. The proposed amendment to chapter 218-15 is to allow for those temporary dwellings for farm workers and to align that section with section 6.3.4 of our Zoning Ordinance.

**Mayor Kelly:** Thank you. That can go on the same five minutes.

My next item is discussion and vote: authorization for the mayor to execute MOA with Habitat for Humanity. I'll ask Vince to give us an update here.

**Vince DeLeonardis:** Thank you mayor. There is a provision in the contract between the City of Saratoga Springs and Habitat for Humanity that accompanied the transfer of title to Habitat when the City took property by foreclosure a number of years ago. The provision provides that Habitat to make the property available for income eligible individuals within a specified time. Since Habitat acquired the property they did subdivide that and ultimately had been successful in conveying title to one of those two parcels but have still not yet completed the transaction for the other parcel. This memorandum of agreement is simply to allow for an additional one year period for Habitat to consummate that transaction which will now run through May 13, 2021.

**Mayor Kelly:** Great.

**I move that the City Council authorize the mayor to execute MOA with Habitat for Humanity as included with this agenda. This is a motion. (20-176)**

Is there a second?

**Commissioner Dalton: Second.**

**Mayor Kelly:** Any discussion?

**Commissioner Madigan:** Thank you Vince for bringing this forward. It's a long time coming. I think this is a program as you said we implemented a long ago when we did foreclosures and we were able to turn these two parcels which turned into three homes for Habitat for Humanity for affordable housing in our downtown.

**Vince DeLeonardis:** It's a great re-use of this property.

**Mayor Kelly:** All those in favor say aye.

**Council: Aye.**

**Mayor Kelly:** Any opposed? **The matter passes.**

My eighth item is discussion and vote: resolution to waive letters of credit extension fees. I'll turn it over again to Vince DeLeonardis.

**Vince DeLeonardis:** Thank you mayor. For projects that require posting of a letter of credit, those typically run and are set to expire on a quarterly basis. We have projects whose letter of credit currently set to expire in June; however, because of the state of emergency that has been declared going back to March 13<sup>th</sup>, we received a number of inquiries from a number of individuals who are unable because construction has been stopped, to complete and fulfill the requirements associated with the letter of credit. The proposal that is up for discussion and vote this evening is to allow for a waiver of the fees associated with the extension of letter of credit that will expire in the month of June, July, and August. The applicant is still required to submit an application for the extension; the action is just the waiver of the associated fee.

**Mayor Kelly:** I move that the City Council approves the resolution to waive the letter of credit extension fees as included with this agenda. This is a motion. (20-177)

Is there a second?

**Commissioner Madigan:** Second.

**Mayor Kelly:** Any discussion? All those in favor say aye.

**Council:** Aye.

**Mayor Kelly:** Any opposed? The matter passes.

My next item is discussion and vote: Zoning Ordinance amendment establishing emergency extensions. I'll turn it back over to Vince.

**Vince DeLeonardis:** Thank you mayor. This is the item that was the subject of tonight's first public hearing. Just to reiterate, this is to allow for extensions of Land Use Boards for approvals during the period of the declared state of emergency.

**Mayor Kelly:** I move that the City Council approve the Zoning Ordinance amendment establishing emergency extensions as included with this agenda. This is a motion. (20-178)

Is there a second?

**Commissioner Madigan:** Second.

**Mayor Kelly:** Any discussion? All those in favor say aye.

**Council:** Aye.

**Mayor Kelly:** Any opposed? The matter passes.

My next item is discussion and vote: CDBG language assistance plan. At all CDBG public meetings, all City staff will attempt to identify limited English proficiency (LEP) person to provide guidance as to how to receive information in a language and appropriate format. Currently two Community Development staff members are bi-lingual Spanish speakers. We will request the formal documentation by CDBG sub-grantees for the instances of LEP persons request or inquiries on a quarterly basis. This information could also be used as data source to identify future language needs. We will also post signage at public meetings, local agencies, local government offices noting language translation that will be made available upon request. We will continue to collaborate with local agencies and institutions who are able to provide translation services. Adherence to this plan does not necessitate any budget amendments or additional expenditures of City funds.

**I move that the City Council approve the CDBG language assistance plan as included with this agenda. This is a motion. (20-179)**

Is there a second?

**Commissioner Dalton: Second.**

**Mayor Kelly:** Any discussion? All those in favor say aye.

**Council: Aye.**

**Mayor Kelly:** Any opposed? **The matter passes.**

This concludes my agenda. On to Accounts.

**Commissioner Franck:** Thank you mayor. The first item is discussion and vote: accept donation of cloth facemasks from Saratoga County Office of Emergency Services. The City received a donation of 8,000 cloth facemasks from Saratoga County Office of Emergency Services. We distributed these masks to Wesley, the Senior Center, Home of the Good Shepard, Shelters of Saratoga, the Downtown Business Association, Chamber, and for other local businesses. I want to thank Saratoga County for their very generous donation.

**I move to accept the donation of cloth facemasks from Saratoga County Office of Emergency Services for a value of \$8,000. That's a motion. (20-180)**

**Mayor Kelly:** Is there is a second?

**Commissioner Dalton: Second.**

**Mayor Kelly:** Any discussion? I have one comment. I also gave out some of those masks today at the Salvation Army food drive. Thank you. We probably gave out about 500 masks.

**Commissioner Dalton:** I was also going to add that over the weekend I went over to Stonequist and the Terraces to give out 500 or so masks to give out over there as well. I'm really thankful to the County for giving us those items.

**Mayor Kelly:** Great. All those in favor say aye.

**Council: Aye.**

**Mayor Kelly:** Any opposed? **The matter passes.**

**Commissioner Franck:** Thank you mayor. The second item is discussion and vote: accept donation of hand sanitizer from Cooperstown Distillery. The City received a donation of 400 bottles of hand sanitizer from Cooperstown Distillery. We distributed the bottles to Wesley, the Senior Center, and Shelters of Saratoga. Cooperstown Distillery also has plans to open a store on Broadway in the old Bruegers location. We want to thank the Cooperstown Distillery.

**I move to accept the donation of the hand sanitizer from Cooperstown Distillery at a value of \$1,600. That's a motion. (20-181)**

**Mayor Kelly:** Is there a second?

**Commissioner Dalton: Second.**

**Mayor Kelly:** Any discussion?

**Commissioner Scirocco:** I'm really amazed how some of these people stepped up to the plate. A place like that, a brewery, changed their way of thinking, think outside the box and create a hand sanitizer. That's



unbelievable. That's the kind of ingenuity in a crisis, and everybody is having a hard time, that everyone pulls together and makes it all work.

**Commissioner Dalton:** I fully agree. It was really incredible. I hope anytime anyone's in Cooperstown, I hope they go to the Cooperstown Distillery to support them the way they supported us.

**Mayor Kelly:** We'll be able to go right downtown. All those in favor say aye.

**Council:** Aye.

**Mayor Kelly:** Any opposed? **The matter passes.**

**Commissioner Franck:** The third item is discussion and vote: authorization for mayor to sign energy contract. The Finance Department requested we amend the energy contracts we have in place with Constellation to become a single-stream billing so the solar credits the City receives are visible within the billing. Single-stream means the supply and delivery charges are billed from one vendor. In this case, that would be National Grid. Changing to this form will result in a nominal increase of approximately \$2,300 per year due to the administrative fees.

**I move to authorize the mayor to sign energy contracts with Constellation Energy as attached with this agenda. This is a motion. (20-182)**

**Mayor Kelly:** Is there a second?

**Commissioner Scirocco:** **Second.**

**Mayor Kelly:** Any discussion?

**Commissioner Madigan:** I was unaware there was a fee to set the contract up properly. Would it have been that way if they had set it up properly the first go-around?

**Commissioner Franck:** Yes, that is my understanding.

**Commissioner Madigan:** So what has happened here is all our solar credits are not being applied. It's not that they're not showing they are not being applied at all. We are not getting the benefit of the solar credits based on the way the contract was set up. We've always had dual billing so the solar credits would go to certain accounts identified. That's unfortunate, it seems like it wasn't set up properly so I'm not sure why there would be an additional fee.

**Commissioner Franck:** None of the credits will be lost. That was my understanding. I'd have to go back. This goes back past a year ago when this originally set up. Maybe it had to do with the solar coming in after the previous year we had done this. My discussion with purchasing, who has worked with the finance director, it is my understanding we would have been billed this but also none of the credits will be lost. What has not been applied will not dissipate. We will be able to apply those other credits.

**Commissioner Madigan:** Okay. There does come a time and point where if the credits are not applied it is a use it or lose it piece of the solar credits. Thank you for correcting the contract.

**Mayor Kelly:** All those in favor say aye.

**Council:** Aye.

**Mayor Kelly:** Any opposed? **The matter passes.**

**Commissioner Franck:** Thank you mayor. The fourth item is discussion: grievance class update. We discussed this a little bit two weeks ago. Every year the Assessment Office holds a how to grieve your

assessment. This year the class was scheduled for next Tuesday, May 12<sup>th</sup> but due to COVID-19 and the governor's orders we had to postpone the class and are looking into alternative options. What we have done is uploaded the PowerPoint presentation that we do and use in the class to the City website under latest information. After reviewing the PowerPoint, if a taxpayer has any questions, they can email or call the Assessment Office and we will get back to them. Unfortunately, we are not going to be able to do the class because of COVID-19. Again, feel free to contact the Assessment Office if you have any questions.

**Mayor Kelly:** Great. Thank you.

**Commissioner Franck:** Number five is a discussion: grievance day update. Grievance day is still scheduled for Tuesday, May 26, 2020. We did have an opt-out potentially, but our department had worked on this and was able to get out the roll in a timely manner. We are still holding our grievance day on May 26, 2020. However, due to Governor Cuomo's New York State on Pause/Stay At Home Executive Order, the Assessment Office is accepting grievance applications via mail only. Once an application to grieve an assessment is received, the Assessment Office will call the applicant to schedule a time to appear if they wish. As things may change at any time, we will update the Council and the City via the City webpage for all updates. Any questions on that?

The last item, number six is award of bid: pipes, hydrants, fittings, and valves to Ferguson Waterworks.

**Upon the recommendation of the Department of Public Works, I move to award the bid for pipes, hydrants, fittings, and valves to Ferguson Waterworks for an amount not to exceed \$81,261.20. That's a motion. (20-183)**

**Mayor Kelly:** Is there a second?

**Commissioner Scirocco: Second.**

**Mayor Kelly:** Any discussion? All those in favor say aye.

**Council: Aye.**

**Mayor Kelly:** Any opposed? The matter passes.

**Commissioner Franck:** Thank you mayor. That concludes my agenda.

**Mayor Kelly:** Thank you commissioner. On to Finance.

**Commissioner Madigan:** Thank you mayor. The first item on my agenda is a presentation of the first quarter 2020 financial report/finance report. I respectfully submit to the City Council the first quarter financial report 2020. Please note that this report is prepared on a cash basis and no adjustments have been made for receivables or payables. In the general fund, revenue property taxes in the general fund are recognized for the full amount levied at the time the tax roll is posted to the general ledger. The Finance Office has reviewed the payments made as of 3/31/20 and 57% has been collected or \$9,137,251. Last year at this time, 55% was collected. You will recall that property tax can be paid in four installments with the first installment due on March 1<sup>st</sup>. However, the City offers a discount of 2.25% if the full year is paid on or before March 1<sup>st</sup>. This accounts for the greater than 25% collection rate after only the first due date has passed. As of 3/31/20, the City has not received many of its larger revenue streams. Sales tax figures include one month since February and March collections are not distributed to the City from New York State Taxation and Finance until April and May respectfully. VLT aid is paid in June. Hotel occupancy tax is paid to the City from the County on a quarterly basis. The first quarterly payment for 2020 will be received in April. County surplus distribution is paid on a quarterly basis too with the first payment due in April. NYRA admissions tax is paid annually after the racing season has closed. The bulk of franchise tax is paid annually in the last quarter of the year. State aid revenue sharing is distributed in two installments, September and December. The largest share is received in December. Mortgage tax is paid semi-annually in May and November. In the Finance Office, when actual revenue is adjusted to reflect actual property tax

receipts, then the Finance Office is at 24% collected. Please note that recreation revenues are only 11.8% as of March 31<sup>st</sup>. Recreation implemented a new on-line registration and payment system on January 13<sup>th</sup>. The company is required to provide a daily file that can be imported into the City's financial software. As of 3/31 this process has not been completed and so revenue is not reported in the year to date budget report. Taking into consideration the property tax revenue recognition issues, approximately 25% of revenues were actually received as of 3/31/20. In 2019, the adjusted approximate revenue collected was 26%. Water and sewer revenues, the first quarter water and sewer bills for 2020 were mailed in April for a May 15<sup>th</sup> due date. That has been extended by the Commissioner of Public Works to June 15<sup>th</sup>, I believe. Capital revenues – the City will issue a general obligation bond in June to finance the 2020 capital projects. With expenses in the general fund, the Mayor's Office, many contributions to outside organizations and events have been paid in full as of 3/31/20. Most other expenses are fairly consistent. For all departments, liability insurance has been paid in full for the year. Additional expenses would be for claims for additional coverage. Most departments' expenses are running at about 25%, which is on target for 3/31/20 and is consistent with the first quarter of 2019. Variances are due to seasonal expenses and grants. Capital expenses are usually larger in the months where weather is more conducive to construction. In addition, large vehicle purchases often take many months to be built according to bid specifications. For community developments, since the Community Development Block Grants are awarded on a different schedule than the City's fiscal year, no budget is established. That's the first quarter report. Things will change drastically going into the second quarter report. Thank you.

**Mayor Kelly:** Thank you.

**Commissioner Madigan:** The second item on my agenda an announcement: update about Community Choice Aggregation being on pause. The City of Saratoga Springs is one of thirteen municipalities in the capital region working toward a community choice aggregation program that benefits residents throughout the region. I have decided to place community choice aggregation on pause during this health crisis for a number of reasons. Progressing further with CCA during this pandemic would hamper the transparency, education, and discussion that needs to take place with the community prior to City Council moving forward with the program. City Council and our community is fully focused on COVID-19 pandemic right now, its implications to our public health, our economic recovery, and the financial challenges to follow. This is the time to pause CCA but we do not plan to stop providing education and environmental leadership in our goal of 100% renewable CCA program. The energy market has crashed and we do not want to pass along a greater expense to our residents at this time. MEGA will be monitoring the energy market throughout the summer and continue to have conversations with us as well as the other 12 CCA communities to help determine the right time to move forward and at that time I will continue to update the City Council.

My third item is a presentation update: Finance Department COVID-19 and City finances. Finance has repeatedly described the tools in our toolbox. For reference, I will summarize. These tools however are evolving, but a plan is coming together and I have reviewed these tools at the 3/17 City Council meeting, the 4/7 City Council meeting, and the 4/21 City Council meeting, as well as through other methods including media. The first one is various loans. In particular, short-term loans, one of which is a budget note which taps out at 5% of our general operating budget. New legislation, and I am closely tied to this legislation right now working with various bond counsels, is being promoted to allow deficiency notes in addition to budget notes. The hope is these deficiency notes will not be limited by any sort of percentage of our operating budget. All of these will be due for repayment in 2021 with interest. Potentially not the deficiency note, that may have a longer established term. We are still working through those details. Fund balance as available at this point, I have recommended bringing fund balance down to 8% and I am absolutely willing to go to 6% if that's what we need. I would not like to go further than 6% for reasons I will explain later. In terms of reserves, some reserves are guided by New York State law and would be very difficult and some almost impossible to break. However, I have reassigned \$1 million dollars in assigned but unrestricted reserves. Expenditure cuts, all the departments, I have received reductions that I had requested to try to achieve as closely as you could 10%. I have all of those in. Employee wages, we looked at shared work program. That seems to be off the table. It's complicated and especially due to the time it takes to implement it, which could be up to four weeks. Furloughs, deferred raises, payment on a lag, retirements, and lay-offs are being discussed. We are also hopeful for federal programs. They have yet to emerge. National unemployment applications are over 30 million and consumer spending is down a record 7.5%.

The governor has been very vocal about the prohibition of events and venues that attract large numbers of traveling visitors including having fans denied attendance at the 2020 NYRA and SPAC seasons. The County and state fairs have been cancelled, all New York State schools are closed through the year-end. Whether summer school will commence has yet to be determined. The governor is in process of rolling out a plan to re-open the economy post May 15<sup>th</sup>. In the face of the absence of federal assistance, coupled with revenue losses, all of our revenues, jurisdictions across the state that are moving ahead with lay-offs and furloughs. The City of Albany announced yesterday that its estimated budget shortfall will force lay-offs in every department. Cuts will begin this week and no department will be left unscathed. The City of Ithaca announced lay-off actions over a week ago after the third federal stimulus bill provided no local aid. It cited an economy that is heavily reliant on students and their families as well as tourism to generate the local sales tax that along with property tax funds annual budgets. It expects those revenue streams to dry up resulting in a serious financial hit. The City of Schenectady announced today significant cuts to police and fire. Finance has projected a \$14 - \$16 million dollar revenue shortfall in 2020 due to the COVID-19 pandemic. Such a significant shortfall creates stresses on our budget and to our cash flow. From a budgetary perspective, we are contemplating the following to address the revenue shortfall: \$4.5 million from City's unassigned unrestricted fund balance. We can go a little higher – we are at 8% at 4.5; 6% operating expenses would be the lowest I would recommend going because we have about 33 employees who are available for retirement. When they retire, we have to be prepared to pay them their comp time, sick time, and overtime. \$1 million from the re-assignment of various assignments; \$2.4 million in a budget note that would be short-term debt that would be due to pay back at the end of December 2021; \$4 million in proposed departmental expense reductions. That total package is \$11.9 million. This leaves us with a projected revenue shortfall between \$2.1 and \$4.1 million. This is just in 2020. Be aware taking the above actions have ramifications that the City will have to remedy. The use of fund balance may reduce our unassigned unrestricted fund balance below our minimal allowable threshold of 10% that is self-imposed; however, if we do go below 6% the comptroller will put the City of Saratoga Springs on a list of fiscally stressed cities. Further reductions could lead to significant long-term financial ramifications for the City and should be strenuously avoided, as funds will be needed for various payouts, as I said, retirements, comp time, sick time, and other liabilities the City is required to pay at any given time. It would also draw intense negative scrutiny from our rating agency. We are in the process of re-affirming our bond rating. Actually today, we had the rating call. Short-term loans have steeper interest rates and must be paid in full by 1/23/20. Budget cuts provided by each department are under review. These must be reviewed to determine how many can be acted upon given union agreements, contractual obligations, relevant laws and regulations. Figures supplied by departments are as follows: but I'm just going to give you the total for that, the will likely be reduced. The total is \$4,064,255.23; the Mayor's Office coming in at 3.7% of total budget; finance at 10%; public works at 6.98%; public safety at 8.97%; accounts at 8.3%; rec at 13.14%; and rec and DPW an additional 8.81%. The cash flow situation is no less challenging. Monthly expenses continue to accumulate while revenue collection has slowed significantly. It is critical that we significantly reduce our spending now. Like most jurisdictions, one of our limited ways to meet our budget and cash needs is to reduce one of our largest expenses and that is wages. This is also one of the most difficult. Several programs have been researched. I'll repeat them again, New York State Shared Work Program, lay-offs, deferred raises, payment on a lag, retirement, and furloughs. Someone even gave me an idea today that I will of course float by the legal team, the mayor, and that is to reduce our workweek to four days a week. I don't know how much money that might save; take Fridays, a long weekend. I don't know. Nothing is too crazy for me to explore at this point in time. Furloughs are a very effective means of achieving immediate expense reductions. Affected employees would be able to collect New York State unemployment, collect the additional \$600 weekly benefit provided by the federal government through July 31<sup>st</sup> and maintain their City provided benefits. Many of our employees already have reduced duties during our stay at home period while the City still pays them as if they were working 100% schedule. We can reduce our spending immediately by furloughing these and potentially other employees. Taking such an approach provides immediate relief to the City while providing maximum protections to affected employees but only if we move quickly. The mayor, H.R., and our Legal Department are discussing this option with each union in the coming week. Reducing City expenditures via furloughs will have a direct impact on the potential for any future lay-offs and that for me is the goal. That is, the more people we furlough now, and it will be difficult, the fewer we will need to consider laying off later in the year. I have also noted that this may not be the final word on expense reductions. The current situation is extremely challenging and in constant flux. Further action most likely be required throughout the year so that we can maintain essential services, protect our

employees, and ensure the long-term financial sustainability of the City. We have made a great deal of progress and we have more work to complete. Thank you to all members of the City Council, the City employees, our New York State representatives, and the tremendous efforts of our local businesses, and citizens. Thank you.

Item number four is a discussion and vote: information security analyst and at the request of Kevin Kling, the IT director, this will be tabled. He is extremely concerned about this position. Make no mistake, just this morning at 4 a.m. he was working on the Police Department server. It will be up to the Council in the coming weeks and the union to decide where their priority is in terms of cyber security and ransom ware. So that will be removed at this time.

Item number five is a discussion and vote: resolution for the use of the building reserve. This is a request to use the building reserve funds for the completion of City Hall. City Hall is near completion and the urgency to move back into our suitable building is pressing. About \$567,000 is required to complete the renovation; an amount of \$167,513.92 is being requested from the building reserve. The current balance in this reserve is \$627,741; this will be \$460,227.08. The request originally from DPW was to completely deplete this reserve but we have found a way to look at some of our other reserves and release some assigned unrestricted funds to provide the Department of Public Works with what they need to complete City Hall.

**I move that the City Council approve a resolution for the use of the building reserve as include with this agenda. This is a motion. (20-184)**

**Mayor Kelly:** Is there a second?

**Commissioner Scirocco: Second.**

**Mayor Kelly:** Any discussion? All those in favor say aye.

**Council: Aye.**

**Mayor Kelly:** Any opposed? **The matter passes.**

**Commissioner Madigan:** Thank you. Item number six is a discussion and vote: 2018 fund balance assignment revision. On October 1, 2019, the Council approved the creation of an assignment for the Recreation Department skate park improvements in the amount of \$200,000. Priorities have changed and I would like this assignment to be changed to an assignment for building and facilities capital improvements in the amount of \$188,095, leaving the assignment for Recreation Department skate park improvements at \$11,905, an amount that has been placed in the capital budget and encumbered for design work with the school district. This will allow the essential final work to be completed on City Hall as well as some albeit slower progress on the skate park.

**I move that the City Council approve the revision of the 10/1/2019 assignment for the Recreation Department skate park improvements reducing it to \$11,905 and establishing an assignment for City Hall renovations in the amount of \$188,095 as described in the memo included with the agenda. This is a motion. (20-185)**

**Mayor Kelly:** Is there a second?

**Commissioner Scirocco: Second.**

**Mayor Kelly:** Any discussion? All those in favor say aye.

Commissioner Dalton: I just want to say my daughter took skateboard classes at the East Side Rec this summer and loved them and loved that skate park. Even though I know this is a decision we have to make I just want to express how much we've enjoyed it over there and I look forward to it at a future time of making those upgrades.

**Mayor Kelly:** Great. All those in favor say aye.

**Council:** Aye.

**Mayor Kelly:** Any opposed? **The matter passes.**

**Commissioner Madigan:** My remaining items are budget transfers and amendments. Items 7, 8, and 9 adjust the capital budget to increase amounts available to cover the completion of City Hall. Amounts from the building reserve and amounts unused from the skate park renovation, DPW welding paint booth, and the Saratoga Arts Council building, as well as the building reserve will be moved to the higher priority of City Hall.

Item number seven, discussion and vote: capital budget amendment City Hall renovations project #1141. Lines 1 – 2 bring building reserve funds in the amount of \$167,513.92 into the capital budget to complete City Hall renovations.

**I move that the City Council approve the capital budget amendment City Hall renovations project 1141 as included with the agenda. This is a motion. (20-186)**

**Mayor Kelly:** Is there a second?

**Commissioner Scirocco:** Second.

**Commissioner Madigan:** Back up. I believe this has to be a roll call 4/5 vote.

**Mayor Kelly:** Okay, roll call please.

**Secretary to the City Council:**

Commissioner Franck – aye  
Commissioner Madigan – aye  
Commissioner Scirocco – aye  
Commissioner Dalton – aye  
Mayor Kelly – aye

**Mayor Kelly:** **The matter passes.** Thank you.

**Commissioner Madigan:** Thank you. Item number eight discussion and vote: capital budget transfer – City Hall renovations project #1141. Lines 1 - 2 transfer funds from the skate park project to the City Hall renovations project in the amount of \$188,095. Lines 3 – 4 transfer funds from DPW welding paint booth to the City Hall renovations project in the amount of \$55,622.53. Lines 5 – 6 transfer funds from the Saratoga Springs Arts Council building to the City Hall renovations project in the amount of \$151,845.55.

**I move that the City Council approve the capital budget transfers – City Hall renovation project 1141 as included with the agenda. This is a motion and also required a 4/5 approval and roll vote. (20-187)**

**Mayor Kelly:** Is there a second?

**Commissioner Dalton:** Second.

**Mayor Kelly:** Okay, roll call please.

**Secretary to the City Council:**

**Commissioner Franck – aye**  
**Commissioner Madigan – aye**  
**Commissioner Scirocco – aye**

**Commissioner Dalton – aye**  
**Mayor Kelly – aye**

**Mayor Kelly:** Thank you. **The matter passes.**

**Commissioner Madigan:** Number nine is a discussion and vote capital budget transfer – revenue – City Hall renovations project #1141. Lines 1 – 2 transfer funds from skate park assignment to City Hall renovation project in the amount of \$188,095.

**I move that the City Council approve the capital budget transfer City Hall renovations – revenue – project 1141 as included with the agenda. I think because it is capital budget it does, so let's.... (20-188)**

**Mayor Kelly:** Is there a second?

**Commissioner Scirocco: Second.**

**Mayor Kelly:** Okay, roll call please.

**Secretary to the City Council:**  
**Commissioner Franck – aye**  
**Commissioner Madigan – aye**  
**Commissioner Scirocco – aye**  
**Commissioner Dalton – aye**  
**Mayor Kelly – aye**

**Mayor Kelly: The matter passes.** Thank you.

**Commissioner Madigan:** Item number ten is a discussion and vote: budget transfers – payroll. Lines 1 – 4 transfer funds to cover the administration assistant wage and sick leave costs in the amount of \$1,513.15. Lines 5 – 8 transfer funds to DPS from Finance to cover the transfer of the communications IT in the amount of \$43,629.82. Lines 9 – 12 transfers funds from various accounts department lines used to cover carry-over grant funds from 2019 to 2020 in the amount of \$4,561.87. Lines 13 – 14 transfer funds to Finance social security from the Mayor's social security due to a title transfer from the Mayor's Department to the Finance Department in the amount of \$2,490.87.

**I move that the City Council approve the budget transfers from payroll as included with the agenda. This is a motion. (20-189)**

**Mayor Kelly:** Is there a second? **Second.** Any discussion? All those in favor say aye.

**Council: Aye.**

**Mayor Kelly:** Any opposed? **The matter passes.**

**Commissioner Madigan:** Item number eleven; appointment to the Saratoga Springs Art Commission. I am very pleased to re-appoint Ria Curley to the Saratoga Arts Commission and thank her for her past and continue service to the Commission and the City.

That concludes my agenda. Thank you mayor.

**Mayor Kelly:** Thank you commissioner. On to public works.

**Commissioner Scirocco:** Thank you mayor. The first item on my agenda is an appointment. It is a re-appointment of Lisa Kolosek. She will be reappointed to the Arts Commission. Some history - Lisa develops researches and writes each of the dance museums exhibitions and is the author of a recently

published book on the National museum of dance and hall of fame and celebrating 30 years at SUNY. She earned a BA in modern languages from Union College and an MA in the history of design and curatorial studies from the Parson's School of Design. Lisa has worked with the National Museum of Dance since 2015. I'm pleased to appoint Lisa Kolosek to the Saratoga Springs Arts Commission and thank her for her service.

Third item on my agenda.....Second item on my agenda is an announcement – 2019 – 2020 MS4 Annual Report. Again, this draft 2019 – 2020 annual report on the City's municipal separate storm sewer system and will be available on the City's website for a 30 day public review and comment period to be made for 2020. The MS4 program is administered statewide by the New York State Department of Environmental Conservation, who requires annual updates on specific requirements designed to prevent storm water pollution and protect those eco systems which receive rain and snow melt discharge from the City's storm sewer system. Anyone wishing to comment on the draft report should contact the MS4 program coordinator in the City Engineer's Office by telephone at 518-587-7098 ext. 2573 or using email addressed to [alflick@saratogasprings.org](mailto:alflick@saratogasprings.org). It's [alflick@saratoga-springs.org](mailto:alflick@saratoga-springs.org). You can write comments to him, they're encouraged.

**Mayor Kelly:** Excuse me commissioner. I think its [al.flick@saratoga-springs.org](mailto:al.flick@saratoga-springs.org).

**Commissioner Scirocco:** Yes. [al.flick@saratoga-springs.org](mailto:al.flick@saratoga-springs.org).

**Mayor Kelly:** Great. Thank you.

**Commissioner Scirocco:** The third item on my agenda is discussion and vote. This is to amend capital budget for City Hall renovation. As discussed during the public hearing, the City Hall renovations and restorations project is near completion with some outstanding items to finish. The amendment to the capital budget is necessary to accomplish this work which includes IT infrastructure needs, upgrades to the existing elevator, along with current and in-progress and anticipated change orders for the three prime contractors working on the project. The budget amendment to the capital program is to increase city buildings and facilities upgrades line by \$563,000.77.

**Therefore, I move for approve to amend the capital budget for the City Hall renovations and I put that in a form of a motion. (20-190)**

**Mayor Kelly:** Is there a second? **Second.** Any discussion? All those in favor say aye.

**Council: Aye.**

**Mayor Kelly:** Any opposed? **The matter passes.**

**Commissioner Scirocco:** Fourth item on my agenda is discussion and vote: authorization for mayor to sign contract with Ferguson Waterworks for pipes, fittings, hydrants, and valves. This agreement is an annual agreement between the Department of Public Works and Ferguson Waterworks for the supply of pipes, fittings, fire hydrants, and valves in the amount not to exceed unit bid price for proposal.

**Therefore, I move to authorize the mayor to sign a contract with Ferguson Waterworks for pipes, fittings, hydrants, and valves in the amount not to exceed unit bid price per proposal. I put that in the form of a motion. (20-191)**

**Mayor Kelly:** Is there a second?

**Commissioner Franck: Second.**

**Mayor Kelly:** Any discussion? All those in favor say aye.

**Council: Aye.**



**Mayor Kelly:** Any opposed? **The matter passes.**

**Commissioner Scirocco:** Fifth item on my agenda is discussion and vote: authorization for mayor to sign a New York State DOT utility agreement. This utility agreement with the New York State Department of Transportation is based on the resolution that was approved by the City Council on 2/18/2020 for work the state needs to do to repair part of NYS Route 9N from Myrtle Street to North Greenfield Road to Spiers Falls Road. As part of this corrective maintenance, the state will be adjusting and relocating some water valves owned by the City. Overall, the work will be done by the state and will result in new paved surface, safer travel over this busy highway.

**Therefore, I move for the mayor to sign utility agreement between the New York State Department of Transportation and the City of Saratoga Springs. I put that in the form of a motion. (20-192)**

**Mayor Kelly:** Is there a second?

**Commissioner Franck: Second.**

**Mayor Kelly:** Any discussion?

**Commissioner Franck:** Commissioner, can you just name the streets it connected to? I couldn't hear that. You said on Myrtle? Where on Myrtle Street does it connect?

**Commissioner Scirocco:** I think it's Myrtle to North Greenfield Road and Spier Falls Road. It goes north.

**Commissioner Franck:** The only reason I ask is I don't know if I have to recuse myself because my wife owns a property right on Myrtle Street. I would ask Vince if I need to recuse myself on that vote.

**Mayor Kelly:** I think it's okay to do that. I don't think we are going to have an issue.

**Commissioner Franck:** It's on 9N itself.

**Commissioner Scirocco:** Yes, it's on 9N.

**Commissioner Franck:** Thank you. I just wanted to put that on the record.

**Mayor Kelly:** All those in favor say aye.

**Council: Aye.**

**Mayor Kelly:** Any opposed? **The matter passes.**

**Commissioner Scirocco:** The next item on my agenda is the sixth item on my agenda. That's hydrant flushing. This week, the Department of Public Works will begin flushing hydrants. Employees will be starting at North Broadway working towards the southeast and southwest end of the City. Flushing maintains water quality, however, if your water becomes cloudy, the best solution is to run cold tap water out of the faucet for five or ten minutes until the water becomes clear. If you notice that the water is still cloudy, please call the new dispatch office at 518-584-3356. This is if you have any cloudy water or rusty looking water. Be on the lookout for that because that can ruin a load of laundry real quick.

**Mayor Kelly:** Did you say the new dispatch office?

**Commissioner Scirocco:** I said the new dispatch office.

**Mayor Kelly:** Congratulations! That's great.

**Commissioner Scirocco:** Yes, it's working out really good. Next item on my agenda and I'll be quick on It says here "upon completion of its use, the licensed parcel, north lot...", that's the lot we are talking about. this one. I just want some clarity. Flat Rock Parking Center lease; I sent Vince an e-mail. We discussed it and there was some language in the lease that jumped out at me that I wasn't aware of; should have been aware of. That's the lot that was apparently negotiated with the lease to be graded and seeded. That's the one they are staging their equipment in. That lot is going to be a lot seeded with grass; I wasn't aware of that. I thought that was part of phase 2. It does say in here, and I know Vince weighed in on this, they have a license. The way I read it in the lease and correct me if I'm wrong, the lease expires when the project is over. Then the lot reverts back to the City. That's my understanding, with the option that the contractor was going to go in grade the lot and seed it. I'm under the impression that we don't have enough parking, not for City Hall employees but for City Hall vehicles that we're going to have down there. Obviously, that two-hour lot is not big enough to support all that. My thought on that was why not have a permitted parking lot just for City Hall employees and the 60 spaces in the parking deck, which raises another question to me, because if you read the lease, the lease says between the hours of 8 and 5:30 is the only time you can park there free. If you go before 8:00 or after 5:30 then you'll be charged. I wasn't aware that was the case. I thought that the parking spaces were free to the City; but that's in the lease. That's another issue that I have and I don't know what we can do about that but we certainly can take the parking lot (the north lot) and continue to use that for City Hall permit parking. That way we will have enough spaces for all City Hall employees and the spaces over in the parking deck can be used for people that come into City Hall that need to meet with us on a regular basis. There's no parking for them either. It fits in more with those people, the people that we have to meet with versus City Hall employees. You've got the Police Department down there that works 24/7, so if they go park in the parking deck, they're going to get charged because that's what the lease says. I think I need some clarification on that. I don't think that was the intent, to have free parking...

**Mayor Kelly:** I think that the intent was to have grass area. We talked about that because I had a Flat Rock Committee and we had the business community along with community leaders, business owners, Supervisor Veitch was on the Committee, Commissioner Madigan, and we talked about this park; the Flat Rock Park. So this was discussed and it was discussed because we did give back the two-hour lot. We said we might have a shortage. This clearly was discussed in my world but I don't know what your asking.

**Commissioner Scirocco:** What I'm asking is, I'm asking like the lease says, I know it speaks to the idea that when the project is completed...

**Commissioner Dalton:** Commissioner Scirocco, I want to mention that we had a meeting to discuss the parking logistics and where we were at with the parking lot a week ago with Chief Catone and Vince and the structuring of the parking for the City and worked out a couple solutions that will accommodate.

**Commissioner Scirocco:** Commissioner, you are cutting out. Let me go back to the agreement, the lease. It's pretty clear. It says in here, and it's on page two, section C, in one spot it says entrance upon the license parcel. That's what we are talking about, the parcel that was licensed to the City Center to stage and do whatever they needed to do. Then it says here "and the Authority will be required ensure its presence and the presence of its agents and contractors and subcontractors under the licensed parcel as a condition to its entrance there upon." It also says that "it must coordinate with the City's Commissioner of Public Works." Which is fine, they did that. Then it says "upon parcel, any portion of the licensed parcel, not necessary to provide for staging will remain available for current use." What is the current use? The current use at the time of the lease was parking. That's what we used it for. What does that sentence mean? Does it mean they go in there and grade it and seed it? Or does it mean current use being it reverts back to the City because they don't have any control over that lot once they finish the parking deck. I'm say that the Department of Public Works has to maintain that, do whatever we need to do in there under the Charter. If it has to remain available for current use, current use is parking. I'm not saying it's public parking because we haven't decided. That's part of phase 2. We have not decided what we are going to do with that parcel along with the 2-hour parcel. My understanding is they're separate from phase 1. Phase 1 was the parking deck. We licensed them to go in to use that parcel to stage and do what they need to do. I met with them; I have no problem with that. Going back to the idea that we don't have enough parking, for not only City Hall employees but people we have to meet with, and City vehicles, I don't

know where we are going to put all the City vehicles because by the time you get done with engineering and Building Department, and the Police Department, you're not going to have enough room for not only the commissioners and City owned vehicles. It would make more sense to have that parking lot. I'm suggesting/recommending we keep that lot as a parking lot and then decide what we are going to do with it in phase 2. That was my understanding. That's why we talked about phase 2. Phase 2 was never ever on the table, no ideas. The idea of putting dirt down there and putting sod down there....are they going to rip up the surface? If they are going to rip up the surface the soil underneath is all contaminated. Are they going to fill it in with dirt over the top? I don't know because nobody's talking to me. What I'm saying is once they leave that parking lot, I'm saying, I'm suggesting as a commissioner we need to separate ourselves from that first phase, keep that lot as a surface lot where City Hall employees have permit parking in there and that would solve a lot of problems we are going to have when we move back in City Hall. We just have to think about that. We've got a ton of cars that need to park down there. We have no place to park these cars. You know mayor we have that conversation a number of times. There's just no place to put the cars. I don't think it would hurt them, hurt the lease, would hurt anything. Part of the lease is they are going to give us 60 spaces. It doesn't say who going to park there. It does say if you park there before 8:00 and after 5:30, you're going to get charged. That's what it said.

**Mayor Kelly:** Yes it does. That is the lease we signed.

**Commissioner Scirocco:** Yes, I know that. I guess that's okay because if we are meeting with people in the daytime, at least it gives the opportunity for people to go in there. The other part is we've got City Court. City Court, we've got a couple judges, we've got all their staff, we've got a lot of cars that need to have parking down there. I get that's not our problem, but it just makes a lot of sense not to do anything other than have parking for City Hall employees – permit parking for City Hall employees in that lot and then continue to have those 60 spaces over in the parking deck. I don't think that's asking too much from either them or us given the fact we're where we are. We're trying to get back in City Hall and I don't see you just have the parking spaces down there.

**Mayor Kelly:** May I speak please? My recollection, and I could go back and look at my notes, we had a committee. We talked about this. To me this is a little bait and switch. I just don't understand this that we're now going to say that we get the parking structure with a park and now we're going to say whoops we're going to make it a parking lot. You can vote on it. You can bring it to Council. I'm not going to do that.

**Commissioner Dalton:** Can I interject for one second as well? I think it would be helpful if Commissioner Scirocco spoke to Chief Catone to go over the way we just re-arranged. We had a meeting to talk about how he would park police vehicles and City vehicles and how we would all fit and came up with some ideas for solutions and I think it would probably be beneficial for Commissioner Scirocco to have that conversation with Chief Catone because it would hopefully address some of his concerns.

**Mayor Kelly:** That's fine. I think that's fine. I would even meet with you and Skip, you and I could meet and talk about it. I clearly remember the lease and I clearly remember the 8:30 to 5:30 or whatever, but we can sit down and discuss it Skip. That's not a problem.

**Commissioner Scirocco:** We're just about ready to move into City Hall. Go down and take a look at what we have for parking. Just go down and look at it.

**Mayor Kelly:** Well Skip, today we don't have to worry about parking.

**Commissioner Scirocco:** Not even close but the solution is a real simple solution. Maintain that piece of property for City parking. We know that it's going to be part of phase 2, we know that it's not going to be parking forever because we're going to put something else in there – we think.

**Mayor Kelly:** So the way that I understand it is you have to bring this to Council and you have to open SEQRA. You could do that, I'm not going to do that. To me, you can take the vote. I'm a no vote. I voted to have that a park.

**Commissioner Scirocco:** I don't recall voting to have that a park. It's part of the lease. It doesn't say in the lease it's a park. It just says it's going to be seeded, graded and seeded. That's all it says. It's not going to be a park. It could be a parking lot that has grass in it. That's what I'm saying. It doesn't say it's a park.

**Commissioner Dalton:** I think we should pause this conversation and get an actual number of the parking spots we need and the parking spots we have available as the plan stands now and then use that to form the next step.

**Commissioner Scirocco:** Give me some clarification on the last sentence in there that says "any portion of the licensed parcel not necessary to provide for staging will remain available for current use". What does current use mean? Does current use mean at the date of the contract was signed, or does it mean today? My understanding is that current use is it was a parking lot, currently, before they did what they did. We had to discuss the issue of them using it for a staging area. It's not going to be good if we don't have any parking. I cannot see, I've been working for the City for 30 years and been a commissioner for 12 years, there's just no way you are going to fit all the vehicles down there and be able to meet and do business with the public. It makes absolutely no sense to me to put grass on there. I'll tell you right now, if there is grass on there I'm going to park my vehicle on there. That's what is going to happen. That's the end of it. You are just not going to have enough spots to do business with the public and to come in and do our own business and City employees coming in. Given the fact that before 8:00 you get charged and after 5:30 you get charged, I don't like that. I don't think that's good. It works better if you have the public coming in and dealing with the public. This way we control that surface lot. It's our lot, we can have parking in there 24/7 for City Hall employees. It would be permitted parking. It's not going to take anything away from them. They are still giving us the 60 spaces. Cut it down to 50 spaces. I don't want to do that but what I'm saying is it makes more sense to keep that lot as a parking lot versus ripping it all up and putting grass down there. If you want a little park there we can put a little park there in the lot because it's by the Greenbelt Trail. It doesn't affect the Greenbelt Trail no more than the two-hour lot affects the Greenbelt Trail. I guess I don't understand why and how this got in as a park because it doesn't say anything about a park. All it says is they're going to seed it, put dirt in there and seed it. That's all it says. That doesn't mean it's a park.

**Vince DeLeonardis:** I think it's important to recall and reflect the history of ...the way this particular parcel. As the mayor indicated, there was a committee established shortly after the Council ended the prior contract with the City Center under the last iteration of a parking garage. A committee was established and members of the Council were on that committee. Ultimately, a concept plan was developed that contained four principal components; one being a municipal parking structure; the other being an extension of the downtown connector; one component being a park which will be developed in the future; and then the reservation of out-parcels for future development. The Council then passed a resolution unanimously passed a resolution, accepting those four components be part of utilization of that property but in that resolution they recognized that due to financing and other considerations, they had to proceed with the development of that parcel in two phases. The first phase was going to include the parking structure and the downtown connector. The second phase, at some point in the future, would include the development of the park, I think it was being referred to as Flat Rock Park, in recognition of the Flat Rock Spring that was once there, and the out-parcels. The agreement that we have with the City Center provides for a number of things: one of them is, Commissioner Scirocco you are completely correct, it indicates that we get 60 parking spaces available for use by City Employees. Those parking spaces are available for use between the hours of 8 to 5:30. That is in recognition of the fact that majority of City employees work those hours but there are other employees that work beyond that. Everyone on this video chat works beyond those hours. The vast majority of employees work between those hours and it recognizes the need for the City Center to utilize those spaces beyond normal working hours to be able to generate revenue to pay for the note on the construction cost associated with that. We gave the City Center a lease for a period of time to construct and operate the parking facility. In addition to the lease, we also provided them with a license and that license was to allow them to use a portion of the parking lot, and that's the portion of the parking lot you are referencing commissioner, for purposes of staging, and at the completion of the construction project, when they are no longer needed to use that area for staging, they were required under the license agreement to grade and seed that area. The part of the contract that you are referring to with regard to any area not being used for staging and available for current use, that was in conjunction with that part of the parking lot

that was not necessary for their staging could still be used for parking use. It is clear that at the conclusion of the project, the entire parcel, which isn't just depicted in words, it's also depicted in a map that is attached to the lease agreement at exhibit C and that identifies the entire area that we are talking about. The entire parking lot that is adjacent to the leased area. That area is depicted on the map is to in its entirety be graded and seeded. That is in recognition of the Council's commitment that at some point, even though we are not quite there yet, will be part of the park. I understand and fully appreciate the issue with regard to parking, Assistant Chief Catone did raise the issue, as Commissioner Dalton pointed out, we did have a meeting to discuss it, and one of the things that we recognized was based on the calculations available, if you look at the number of spaces that are going to be available for City use in the parking facility, if you look at the number of spaces that are going to be available for use in what is referred to as the two hour lot, that's the smaller lot directly behind City Hall, itself, and you look at the number of spaces we will be able to utilize along Maple Avenue for police and other marked City vehicles, there was a comfort level among everyone in that meeting that that was more than sufficient to provide for the needs of City vehicles. As we get closer and closer to moving back into City Hall, are going to have to have further conversations about how we are going to divvy up those 60 spaces in the parking structure. I know that Deputy Commissioner Finneran and I have begun having meetings, and we did indicate we would be reporting back to Council, with regard to what we recommend for the 60 spaces. For marked City owned vehicles, between the two hour lot and Maple Avenue, and that is Maple Avenue from effectively Lake Avenue toward Ellsworth Jones Place it's sufficient for those needs.

**Commissioner Scirocco:** Okay thanks. But I want to go on record just saying we don't have enough parking spots for City owned vehicles. We don't have enough parking for our own personnel vehicles. We may not have enough parking for the commissioners or whatever. Along with that, I guess I will accept the fact that I wasn't aware that free parking turned into paid parking at 5:30 at night or before 8:00 in the morning. I wasn't aware of that and if that was negotiated, that's in the contract we've got to live with that. I don't think we really have to live with the fact that that parking lot is just going to be graded and seeded and it can't be a parking lot. I don't think we have to live with that part. It doesn't say in here anywhere where in fact we can't use it for a parking lot. In the event we need to use it, what do we do? Who do we go to? The City Center? Do we go to the committee that recommended this or does the City Council make the decision? I think the City Council makes the decision in the end.

**Vince DeLeonardis:** You're right. It would be action by the City Council. Upon the completion of construction and upon the fulfillment of their obligation, has not authority or control over the licensed parcel. That is to be distinguished from the leased parcel. I want to also just remind members of the Council that with regard to the sufficiency of the 60 parking spaces that will be available, we should recall that under the prior agreement we were afforded with no spaces. We had no parking spaces that were available exclusively to City employee use and the area that was to be leased by the City Center was a much larger physical area than the current area. The prior arrangement provided for them to make an annual payment so in lieu of that payment, we got parking spaces. There were some issues with their ability to make those payments because the costs of the facility had so substantially increased from what the current iteration to what was previously being presented. Any future action over that parcel is an action of the City Council.

**Commissioner Dalton:** Vince, do you recall off the top of your head how many spots we gained by taking the Maple Avenue stretch for police?

**Vince DeLeonardis:** So we have as I said 60 spaces in the facility, we have somewhere between 37 or 39 and this is all going to depend on the extent of the downtown connector, on the two hour lot, and then I believe, commissioner, we have somewhere approaching that same number, I think it was 35 or 37 along Maple Avenue when you look at both sides of Maple Avenue for use of City owned and police vehicles.

**Commissioner Dalton:** I just bring that up because Commissioner Scirocco, I have those same concerns that you had, although I wasn't a part of this conversation when you were having it on the City Council. By taking the rest of Maple Avenue, it freed up like 30 spots for police which gave me a lot of confidence that we would be able to manage parking.

**Commissioner Scirocco:** I can tell you there is going to be a shortage of parking down there for City owned vehicles and for City personnel. It's something we are going to have to deal with in the future, but again, I just want to go on record saying we don't have enough parking for not only City owned vehicles but for City personnel and to go on record saying we are not going to be able to do business with people in City Hall. You have the courts there. We have a tough nut to crack down there when we get back in City Hall. It's not going to be a pleasant thing. Going through what we are going through now, if nothing else, rethink that little parking lot down there. It would be a bigger benefit to us than it is to them. That's all I'm saying. It makes more sense to do permit parking for City owned vehicles, not for City owned vehicles, but for City employees versus just turning it into a grassy area that is not going to be used for anything. I think in the end that's going to be the outcry from the public; hey look, why do I have to pay to go meet with someone in City Hall? Don't I already pay my taxes? Isn't this already a City owned property? That's my point. Again, I just want to go on record. I don't think there is anything wrong with it. The committee did a great job. Everybody did a great job getting this thing done. I supported it but my concern is there's just not going to be enough parking.

**Mayor Kelly:** Commissioner, I just want to make one point that, Vince correct me if I'm wrong, the first hour in the parking garage is free. So if someone wanted to come pay their taxes, right Vince.

**Commissioner Scirocco:** I'm not reading that in the lease.

**Vince DeLeonardis:** It's not in the lease. That was stated by Ryan McMahon when conversations were being had and I believe he made that comment at a City Council meeting as well. The operation of the parking facility, the fees associated with that are upon the City Center and we don't have any true authority to control that but he did indicate publically the first hour is free.

**Mayor Kelly:** Okay. Can we move on commissioner?

**Commissioner Franck:** I just want to ask one quick question. How close are we to grading this and putting the grass down? Is this happening in a couple weeks or a couple months?

**Commissioner Scirocco:** No. We're not close. They still have that big pile of dirt they have to get out of there.

**Commissioner Franck:** So you have time to do a vehicle count and all that stuff now?

**Commissioner Scirocco:** Yup.

**Commissioner Franck:** I think that's what you have to do to make sure we have enough spots. That's why I was against the first one because it was taking everything. I think you have some time to work with Public Safety/Public Works and do a vehicle count. Usually we did take those first parking lots for the City. The one on the corner and a good portion of the other one.

**Commissioner Scirocco:** Okay, that concludes my agenda.

**Mayor Kelly:** Thank you commissioner. On to Public Safety.

**Commissioner Dalton:** The first item on my agenda is an announcement on the virus update. I do have an update from the Emergency Management Commission so I will read that now.

Mayor Kelly and Commissioners:

I would like to provide an update from the CEMC. Continue to monitor the impact that COVID-19 has had in Saratoga Springs. The County Public Health is running a daily dashboard, which shows county demographics as well as a breakdown of City residents who have tested positive for COVID-19. The CEMC continues to transition toward a recovery phase. We are working on screening employees. This work is in conjunction with Human Resources. CEMC members continue to gather information to ensure we are able to maximize state and federal reimbursements resulting from the pandemic. Personnel continue completing ICS courses. There are a few left. If you are not sure, please contact Risk and Safety. We are waiting for further guidance from Governor Cuomo. His message is that of a data driven phase of

period, if we continue to wait for further details we will be prepared to meet the needs of the City's re-opening. This concludes the update from the CEMC. Should you have any questions, please feel free to contact me.

Respectfully,  
Chief Joe Dolan

I just want to add a few notes on that. One is that I'm very appreciative that the County is putting up this data dashboard. One of the questions I've gotten more than anything else throughout the last seven weeks is 'what are the breakdown of the current cases within the county?' That's not something I've been able to provide until two days ago when the County put up this dashboard. It has a geographical breakdown, it has hospitalization rates, it has a lot of information. People can go there and be informed, which is nice. Also, we are putting together a committee at the moment to address the re-opening. What's being proposed by Governor Cuomo, you all have probably heard, followed along with we are re-opening in phases. Before any re-opening can happen, New York State on Pause has to be lifted May 15 and then our region has to meet seven different criterias to begin our phase one and start to reopen. At this time, we only need four out of the seven requirements to start the re-opening. I think people really need to be aware of that that there is a large possibility we won't be re-opening on May 15<sup>th</sup>. We have to work towards getting these last three requirements met. One of which has to do with testing that I think is going to be a bit challenging. As we continue to get closer to that, we are going to be working together to put together information to send out to businesses and retailers and all the people who are going to be re-opening on what we are going to need from them in terms of plans to approve their individual businesses re-opening. We want people to be prepared and ready so that when we can re-open, they're ready to go, we're ready to go, and everything's in place. That concludes my update.

**Mayor Kelly:** Commissioner, can I add something? I did send out today a letter from Kathy Sheehan. I don't know if you all saw it. They are asking for us to sign on for the REDC to be the coordinator of our region opening up. I would like to get a consensus. I didn't hear back from anyone except for Commissioner Madigan. I don't know where your thoughts are.

**Commissioner Dalton:** I didn't have time to look at that because we were really consumed with budget conversations today. I just need another minute to look it over.

**Mayor Kelly:** Okay, that's fine. Just if you could look at it maybe tomorrow. Just let me know so I can send down. It's just taking a regional approach, which we have to do for opening. They are all set up working with the REDC. I thought it was a good idea. Commissioner Franck, do you have any comments?

**Commissioner Franck:** I read it. I'm fine with it.

**Mayor Kelly:** Thank you. Commissioner Scirocco?

**Commissioner Scirocco:** I'll get back to you on it.

**Mayor Kelly:** Okay, thank you. If you could get back to me tomorrow, I'd appreciate it. I just want to let them know. Great, thank you Robin, commissioner.

**Commissioner Dalton:** I just wanted to also add that Public Safety, as you all know, is the biggest department in the City with a much higher budget. We are expensive to run but we are all very nervous about the financial impact this is going to have on the City. We're open and really looking forward to having these discussions about the budget ad working with the unions together to come up with ... to move forward. We're ready, we're here, we have ideas and we really want to work collaboratively with everyone.

Number two, set public hearing to amend chapter 225 of the City Code, section 225-77, schedule XII stop intersections. I brought this up at the pre-agenda yesterday, and Mayor Kelly you were right, I do have to set a public hearing to amend this little mistake with the stop signs. The recent stop intersection resolution that was adopted by City Council on April 7, 2020 had an incorrect location listed on the motion. At the request of the traffic maintenance division, I would like to set a public hearing for the next City Council

meeting to remove the following stop sign location: the stop sign on Cleveland Avenue, direction of travel south, at the intersection of McKenzie's Way.

**Mayor Kelly:** At 6:55 at the next meeting.

**Commissioner Dalton:** Great. Third item on my agenda is an announcement Bikeatoga Public Safety proposal for the City website. I would like to let this Council and the public know that in coordination with Bikeatoga, I will be putting up a safety announcement on the City website regarding the rules of the road for bicyclist, joggers, pedestrians, and motorists as well as some safety tips for City residents. This is something that Bikeatoga took it upon themselves to put together and it outlines all the best practices for those groups that I just mentioned. I appreciate Bikeatoga for taking the time to do this and I will have it up on the City website latest probably by tomorrow or Thursday. As soon as I do, I will share it on social media so everyone can see it and be aware of how to travel safely as things get warmer and it gets nicer out. That concludes my agenda.

**Mayor Kelly:** Thank you commissioner. On to the supervisors. Supervisor Veitch.

**Supervisor Veitch:** Thank you mayor. I just have one item on my agenda, which is just really the Board of Supervisors update/County update. Just to report we had a Human Resources and Insurance Committee meeting last week. At that meeting there was a committee appointed of supervisors, a sub-committee from the Human Resources and Insurance Committee that is charged with investigating the time and a half policies. At our Board meeting, which was the same day as our last City Council meeting, the County did a resolution to have an internal committee or internally look at this time and a half issue that we had with our employees that were working as essential employees. They did appoint an internal sub-committee from the Human Resources and Insurance Committee. From what I can tell, there is no real scope for their investigation but the documents were asked for of the administration from some of the members of that sub-committee. One thing that I will note is that the supervisors that were appointed to the sub-committee are from towns that represent approximately 17,000 of our County residents and no supervisor from the north-way corner were appointed to that committee. That being said, I appreciate and trust my colleagues that are appointed to that sub-committee and I hope that they get to the bottom of what happened and propose some actionable items for the Board of Supervisors to vote on. The sub-committee will report to the Human Resources and Insurance Committee and not to the full Board of Supervisors, which will hopefully then report through our process to the Law and Finance Committee and the Board of Supervisors. Of note, after they appointed the sub-committee to do the internal investigation, they then promptly cancelled their regular scheduled meeting, which was scheduled for tomorrow. They are not have a Human Resources and Insurance meeting for May but they had a special meeting last week to appoint a sub-committee. A question was raised at the meeting about the external investigation. That's another thing the Board of Supervisors voted on at the last Board meeting. One of the supervisors asked the question of whether or not that was occurring and the county attorney then mentioned that the firm of E. Stewart Jones, Hacker, and Murphy had been retained by the County to perform the external investigation. The contract letter of agreement was already signed and the investigation was underway. They interviewed some employees. They had started work on this investigation. From my perspective as Supervisor of Saratoga Springs, I learned about this through receiving the minutes of the meeting e-mail to me. It was not told to me beforehand. So immediately at that point I asked for a copy of the contract to find out what this external investigation was. Basically, we found out the contract was signed on April 24<sup>th</sup>, which was three days from the Board meeting, which was on April 21<sup>st</sup>. We voted on April 21<sup>st</sup> to do an external investigation and on April 24<sup>th</sup> there was already an engagement letter signed by the Chairman of the Board and not publically mentioned to anybody until six days later. My frustration is that from my point of view, I voted for the external investigation at that County Board meeting, but as part of my vote, I did not authorize the chairman to sign any letter. I did not have any say as to who the firm was that was hired. I did not authorize any money to be spent for the investigation and did not get notified that there was an engagement letter that was signed when it was signed. Also, there is no scope that I can tell that they have in this investigation so there are no parameters of what they are supposed to do. As we've been going through this at the County, for something as important as an external investigation, I'm not sure why they were not being as visible as possible. That's an important issue we have to try to go through at the County. If they didn't ask the question at the committee meeting would we even be talking about this? We may not even know that



existed at this point. We received some communications from our Chairman of the Board saying the resolution we passed at our meeting did not instruct it to go through any of the committee process to hire anybody, but last I thought or knew that was our default process. We have a committee process in Saratoga County and everything goes through it. In this case, something like an external investigation doesn't have to go through it. Just one more illustration of the breakdown we're having at County right now and the splits that we have among the supervisors. Last but not least and I'm probably taking all of Supervisor Gaston's thunder, but we were advised at our last Board meeting we were going to have a full Board meeting this week of all of us, another meeting of the full Board of Supervisors and it's Tuesday and we have not yet been notified of a meeting this week. Maybe before the end of the week I'll be asked to join a Board of Supervisors meeting but right now there is no meeting scheduled for this week. If it doesn't happen, I guess it doesn't happen and we'll go on to our regular scheduled meetings for next month. Hopefully none of them will be cancelled. I can tell you on one note that my Buildings and Grounds Committee meeting will not be cancelled under any circumstances. We have a lot of work to do in the Buildings and Grounds Committee. I do chair that committee and our goal, and you guys had a lot of discussion tonight about budget cuts and things like that, we need to work on our budget. We are going to have a revenue shortfall just like every other government. Building and Grounds has a lot of capital projects that we do and my job we are going to look at all of them to find out where we can cut our capital program to save some money this year at the County; probably upwards of \$1 million dollars that we are trying to save in the capital program. Unlike the City, the County does not bond their capital programs; we put that in our budget so it's budget savings when we can cut our capital projects. That will conclude my agenda and we'll keep you posted and we learn and find out more. Thank you.

**Mayor Kelly:** Thank you Supervisor Veitch. Supervisor Gaston.

**Supervisor Gaston:** The first item on my agenda is Board of Supervisors update. I'd like to add on to Commissioner Dalton's virus update. I first would like to thank Commissioner Dalton for working with me. We've had some requests for masks and hand sanitizers throughout the City and she has been very responsive in making sure we could get those to the places where people need them, including Stonequist and the Terrace providing masks. I can bring sanitizer from the County. It's been great making sure people who have difficulty accessing them or need more can get them so we can have everybody staying safe. Today we have 364 cases...

**Mayor Kelly:** Excuse me; is this your board update? I'm a little confused. Are you giving a virus update?

**Supervisor Gaston:** It's through the Board. It's through emergency services.

**Mayor Kelly:** Is that your board update?

**Supervisor Gaston:** Yes, part of it. We have 364 cases, which is the same as we've had so emergency services is really happy with that. Recommending that people continue with the distancing and the masks because we are seeing the demands decrease here but that's not the case elsewhere. Also, I was advised a lot of people are asking the County and emergency services for supplies. Businesses and what not especially need to be reaching out on their own. The County supplies are really for municipalities or where it's difficult to get them. Supervisor Veitch did touch on a major concern of mine with regards to a special meeting. HR as well as public health and our health and human services have been big issues of mine throughout the pandemic. At our meeting on March 21<sup>st</sup> I requested a meeting to be held last week, of the Board, to move our meetings to weekly or at most every other week. I was told at the meeting that that was not necessary because the chairman would be scheduling a meeting for this week. I don't have as much optimism as Supervisor Veitch because the public has to have 48 hours notice before a special meeting and unless that takes place tomorrow, I'm assuming we're not having one this week. That's unfortunate. We were notified by the HR director that all additional compensation has been stopped for all employees including those in the command center. That was a decision that was not made by the Board or with the Board's knowledge. I also have the same questions about the attorney who was hired for the external investigation in addition to the fact the Board is supposed to authorize expenses over \$15,000. I estimate this will be over \$15,000 if they are doing an external investigation and yet the Board was not responsible for authorizing those costs. That's something we will be taking up. Tomorrow we do have regularly

scheduled public safety and health and social services meetings. If you go to my supervisor Facebook page, the public can find the dial-in information for both of those meetings. All of our meetings are continuing to take place virtually on WebEx. You can get that information there. It's just audio, it's not video. We can look forward to transcripts of those meetings at some point although there seems to be some question about that.

The second item on my agenda is this Thursday, the 7<sup>th</sup> at 6 p.m. I will be having another public forum on Facebook Live. Ideally we'll be updating some from the County meetings, how we're going, and talking also about re-opening as Commissioner Dalton referenced. The governor has put in some items in play so I would like to talk a little bit about how those impact our area especially because Saratoga County seems to be doing very well compared to other counties that are in our region. We want to make sure we can use what we've learned to make sure we can be more open. I know our businesses and everyone would appreciate that.

Can I make one quick announcement? During this meeting, a federal judge has reinstated the presidential primary through New York State. The governor has already indicated that he will send absentee ballot applications to every household in the state. If you do not receive them or if you are concerned that that will be a problem, you should contact the local Board of Elections. Saratoga County Board of Elections can be found on our County website but everyone should be aware that the presidential primary is on in addition to a number of state and local races that will be having primaries. Anyone who wants to access an absentee ballot should fill out the application and return it. The reason the governor has indicated that all New Yorkers can use an absentee ballot is for temporary illness because the threat the ongoing threat of the virus is preventing people from voting in person. As of right now, this is only applicable to the June 23<sup>rd</sup> primary. I assume we'll get further details as we get closer to the.. That concludes my agenda.

**Mayor Kelly:** Great. Thank you supervisor. Any other business from the Council? Okay. Thank you all. We'll see you soon. Be well. Good night. We're adjourned.

\*The transcript ended at 8:44 p.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved: 9/1/2020  
Vote: 5 - 0