



June 18, 2019

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
6:00 PM

5:55 PM – P.H. – Liberty Affordable Housing

6:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

CONSENT AGENDA

1. Approval of 6/3/19 Pre-Agenda Meeting Minutes
2. Approval of 6/4/19 City Council Meeting Minutes
3. Approve Budget Amendments – Regular (Increases)
4. Approve Budget Transfers – Regular
5. Approve Payroll 06/07/19 \$612,423.89
6. Approve Payroll 06/14/19 \$504,248.67
7. Approve Warrant – 2019 19MW JUN1 \$3,826,855.20
8. Approve Warrant – 2019 19JUN2 \$798,139.84

MAYOR'S DEPARTMENT

1. Presentation: 2018 Annual Report – Recreation Department
2. Appointment: Design Review Commission
3. Appointment: Open Space Advisory Board
4. Announcement: Bike Share Program
5. Announcement: Grant Award from 2019 Transportation Improvement Program (TIP) for Missing Links Program
6. Discussion and Vote: Accept Donation from the Hawley Foundation for Camp Saradac Scholarships - \$25,000
7. Discussion and Vote: Accept Donation from the Saratoga County Children's Committee for Camp Saradac Scholarships - \$10,000.00
8. Discussion and Vote: Authorization for Mayor to Sign St. Clement's Regional Catholic School Agreements (3) Totaling \$9,350.00
9. Discussion and Vote: Authorization for Mayor to Sign Baseball Clinic Co-Sponsor Agreement with Saratoga American Legion Stampede
10. Discussion and Vote: Authorization for Mayor to Sign Contract with the Saratoga Springs Public Library
11. Discussion and Vote: Authorization for Mayor to Sign Saratoga City School District Transportation Agreement

12. Discussion and Vote: Revocable License for Use of City of Saratoga Springs Ice Rinks (Ice Rinks Agreement) Template with Regulatory Updates
13. Discussion and Vote: Approval to Pay Invoice #2014-3635 with National Landscaping in the Amount of \$3,265.00 for Field Renovations
14. Discussion and Vote: Easement Between the Saratoga Springs City School District and the City of Saratoga Springs Re: Geyser Road Trail
15. Discussion and Vote: Easement Between the Saratoga Springs City School District and the City of Saratoga Springs Re: West Side Recreation Park
16. Discussion and Vote: Approval to Pay Invoice in the Amount of \$488.00 to Reimburse Costs to Attend 2019 New York State Association of Personnel and Civil Service Officers
17. Discussion and Vote: Authorization for Mayor to Sign Agreement with Ricoh for Printer
18. Discussion and Vote: Exception to the Contract Policy for the Purchase of Grave Markers
19. Discussion and Vote: Extension of Time for Planning Board Advisory Opinion Re: Wesley Planned Unit Development (PUD) Amendment (PB#20190935)
20. Set Public Hearing: To Amend the Capital Budget for the Geyser Road Trail Project (#1200)

ACCOUNTS DEPARTMENT

1. Discussion and Vote: Approval of Resolution to Appoint Marriage Officer
2. Discussion and Vote: Change Order to Add 3 Licenses for General Code
3. Award of Bid: City Hall – General Construction to MLB Construction Services, LLC
4. Award of Bid: City Hall – HVAC Construction to Collett Mechanical, Inc.
5. Award of Bid: Code Enforcement Contractors to North Country Snow and Ice Management
6. Discussion and Vote: Image Data – NYSID Scanning Project
7. Announcement: New York State Archives Tentative Grant Award
8. Discussion and Vote: Update to the Purchasing Policy

FINANCE DEPARTMENT

1. Discussion: 2019 County Distribution Recommendations
2. Discussion and Vote: Donation Downtown Special Assessment District
3. Discussion and Vote: Budget Amendment – Use of Restricted Fund Balance
4. Discussion and Vote: Budget Amendment – Insurance
5. Discussion and Vote: Budget Transfers – Insurance
6. Discussion and Vote: Budget Transfers – Payroll

PUBLIC WORKS DEPARTMENT

1. Set Public Hearing: Amend 2019 Capital Budget City Buildings and Facilities
2. Discussion and Vote: Approval to Pay Invoice #18-0669A-0234-4 with Trophy Point in the Amount of \$6,691.50 for City Hall Renovations
3. Discussion and Vote: Approval to Pay Invoice #0267311, Invoice #0268825, and Invoice #0270202 with GPI in the Total Amount of \$30,210.00 for Construction Observation Services on Four Pump Station Upgrades
4. Discussion and Vote: Approval to Pay Invoice #37139 with Shannon Chemical Corporation in the Amount of \$4,815.36 for Water Treatment Plant
5. Discussion and Vote: Approval to Pay Invoice #1 Through #9 with Grant Street Construction, Inc. in the Total Amount of \$30,000.00 for Pump Station Upgrades and Manhole Work
6. Discussion and Vote: Authorization for Mayor to Sign Curbing and Sidewalk Agreement
7. Discussion and Vote: Authorization for Mayor to Sign Change Order #1 with BlueScope Construction in the Amount of \$5,796.00 for DPW Dispatch Building
8. Discussion and Vote: Approval to Accept Donation of Nine Concrete Barriers in the Amount of \$10,800.00 at the Geyser Park Softball Fields from Ball Corporation
9. Discussion and Vote: Authorization for Mayor to Sign Agreement with MLB Construction Services, LLC for City Hall Renovation General Construction

10. Discussion and Vote: Authorization for Mayor to Sign Agreement with Collett Mechanical, Inc. for City Hall Renovation HVAC

PUBLIC SAFETY DEPARTMENT

1. Set Public Hearing: To Amend Chapter 225 of the City Code with respect to Time-Limit Parking in City Lots & Garages
2. Announcement: Parking in City Lots & Garages
3. Set Public Hearing: To Amend Chapter 225 of the City Code, Vehicles & Traffic, with Respect to Parking on Birch Street
4. Discussion and Vote: Authorization for Mayor to Sign a Contract with North Country Snow & Ice Management
5. Announcement: Fifth Meeting of the Saratoga Springs Citizens Advisory Board

SUPERVISORS

Matt Veitch

Tara Gaston

1. Landfill Monies Distribution
2. Economic Development Update
3. Year of the Senior Celebration
4. Pride Month Proclamation

ADJOURN



June 18, 2019

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
6:00 PM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance (left meeting at 6:21 p.m.)
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Peter Martin, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Mike Sharp, Deputy Commissioner, Finance
Joe O'Neill, Deputy Commissioner, DPW
John Daley, Deputy Commissioner, DPS

Vincent DeLeonardis

Tara Gaston, Supervisor

EXCUSED: Maire Masterson, Deputy Commissioner, Accounts
Matthew Veitch, Supervisor

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARINGS

Liberty Affordable Housing

Mayor Kelly opened the public hearing at 5:55 p.m.

Commissioner Franck stated they will hold this open until a vote is taken.

No one spoke.

Mayor Kelly concluded the public hearing at 5:59 p.m. and left it open.

CALL TO ORDER

Mayor Kelly called the meeting to order at 5:59 p.m.

PUBLIC COMMENT

Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.

Mayor Kelly opened the public comment period at 6:00 p.m.

Meagan O'Carroll of Saratoga Springs stated she is here regarding long term parking situation in Saratoga. She is glad the spaces on the top of the Putnam garage will be converted back to 24 hour parking but has concerns regarding taking 19 spaces for short term parking in the same lot. As a resident she relies on the availability of long term parking.

Bonnie Sellers of Saratoga Springs suggested keeping some parking around the new parking structure by the City Center for public parking.

Bret Sohns of 5 Spring Street stated he would like to hear the rationale and data behind the changes in the parking.

Sam Brewer of Saratoga Springs encouraged the City Council to create a parking policy for residents to be able to park in a dedicated space off Broadway.

Dennis Holte of Saratoga Springs stated he is well aware of how the Comprehensive Plan was passed. He will forward to the Council the link for the tapes of the Comprehensive Plan meetings where it was discussed.

Tim Holmes of Saratoga Springs stated as a result of the Smart City Initiative, drivers will be directed to available parking. Commissioner Martin is taking some necessary steps in turning over parking spaces in the downtown core.

Mayor Kelly closed the public comment period at 6:09 p.m.

Commissioner Martin stated he has heard from a large variety regarding parking downtown. The question is how to best manage the parking there. They are trying to find the right balance between short term, midterm, and long term parking downtown.

CONSENT AGENDA

Mayor Kelly moved and Commissioner Madigan seconded to approve the consent agenda as follows:

1. Approval of 6/3/19 Pre-Agenda Meeting Minutes
2. Approval of 6/4/19 City Council Meeting Minutes
3. Approve Budget Amendments – Regular (Increases)
4. Approve Budget Transfers – Regular
5. Approve Payroll 06/07/19 \$612,423.89
6. Approve Payroll 06/14/19 \$504,248.67
7. Approve Warrant – 2019 19MW JUN1 \$3,826,855.20
8. Approve Warrant – 2019 19JUN2 \$798,139.84

Ayes – All

MAYOR'S DEPARTMENT

Presentation: 2018 Annual Report – Recreation Department

John Hirliman of the Recreation Department presented the 2018 Annual Recreation Department Report. (copy of report attached). A copy of the report can be found on line.

The Recreation Department has 7 board members, appointed by the mayor, that oversee their department. They have 6 full time staff members; 107 part time staff, and 10 maintenance members from the Department of Public Works. They had over 21,000 program participants in 2018 and 42 registered programs. They had 5% increase in program revenue in 2018 compared to 2017. Rules for drop in sessions were updated. There was a 10% increase in enrollment for the summer programs. Camp Saradac is going strong with the ability to offer 66 scholarships.

Overall, they came in 10% lower than budget and was up 1.3% in revenue over 2017 even with not being able to use the gym for the last several months of the year.

Appointment: Design Review Commission

Mayor Kelly appointed Ellen Card to the Design Review Commission. The term will run from 7/1/19-6/30/24.

Appointment: Open Space Advisory Board

Mayor Kelly appointed Steve Samuell to the Open Space Advisory Board. The term will run from 6/18/19 – 12/13/22.

Announcement: Bike Share Program

Mayor Kelly announced the City is participating in Green Your Commute Challenge. This is a challenge to see whose employees can reduce the most carbon emissions by 'greening' their commute. This challenge will last for the summer.

Announcement: Grant Award from 2019 Transportation Improvement Program (TIP) for Missing Links Program

Mayor Kelly announced the City has been awarded \$1.9 million in grant money to complete missing sidewalk missing links downtown and throughout Saratoga Springs. There is a match required with this grant.

Discussion and Vote: Accept Donation from the Hawley Foundation for Camp Saradac Scholarships - \$25,000 (19-248)

Mayor Kelly moved and Commissioner Franck seconded to accept the donation from the Hawley Foundation for Camp Saradac scholarships in the amount of \$25,000 as described with the agenda.

Ayes - All

Discussion and Vote: Accept Donation from the Saratoga County Children's Committee for Camp Saradac Scholarships - \$10,000.00 (19-249)

Mayor Kelly moved and Commissioner Franck seconded to accept the donation from the Saratoga County Children's Committee for Camp Saradac scholarships in the amount of \$10,000 as described with the agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign St. Clement's Regional Catholic School Agreements (3) Totaling \$9,350.00 (19-250)

Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to sign the St. Clement's Regional Catholic School agreements as included with this agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Baseball Clinic Co-Sponsor Agreement with Saratoga American Legion Stampede (19-251)

Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to sign baseball clinic co-sponsor agreement with Saratoga American Legion Stampede as included with this agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Contract with the Saratoga Springs Public Library (19-252)

Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to sign a contract with the City of Saratoga Springs Public Library as included with the agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Saratoga City School District Transportation Agreement (19-253)

Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to sign the Saratoga City School District transportation agreement as included with this agenda.

Ayes – All

Discussion and Vote: Revocable License for Use of City of Saratoga Springs Ice Rinks (Ice Rinks Agreement) Template with Regulatory Updates (19-254)

Mayor Kelly moved and Commissioner Franck seconded to approve the revocable license for use of City of Saratoga Springs Ice Rinks – Ice Rink Agreement template with regulatory updates as included with this agenda.

Ayes - All

Discussion and Vote: Approval to Pay Invoice #2014-3635 with National Landscaping in the Amount of \$3,265.00 for Field Renovations (19-255)

Mayor Kelly moved and Commissioner Franck seconded to approve payment of invoice #2014-3635 with National Landscaping in the amount of \$3,265.00 for field renovations as included with this agenda.

Ayes – All

Discussion and Vote: Easement Between the Saratoga Springs City School District and the City of Saratoga Springs Re: Geyser Road Trail (19-256)

Vince DeLeonardis advised these are true easements – the first is from the school to the City on Geyser Road and the second is from the school to the City on Division Street. These easements serve to the benefit of the school, the city, and the residents.

Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to sign the easement between the Saratoga Springs City School District and the City of Saratoga Springs for the Geysers Road Trail as included with this agenda.

Ayes – All

Discussion and Vote: Easement Between the Saratoga Springs City School District and the City of Saratoga Springs Re: West Side Recreation Park (19-257)

Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to sign the easement between the Saratoga Springs City School District and the City of Saratoga Springs for the West Side Recreation Park as included with this agenda.

Ayes – All

Discussion and Vote: Approval to Pay Invoice in the Amount of \$488.00 to Reimburse Costs to Attend 2019 New York State Association of Personnel and Civil Service Officers (19-258)

The City's civil service coordinator attended the conference this year. She made arrangements to stay with family to reduce the costs. The Civil Service Commission has provided a memo stating this is required training.

Mayor Kelly moved and Commissioner Franck seconded to approve payment of invoice in the amount of \$488.00 to reimburse costs to attend 2019 New York State Association of Personnel and Civil Service Officers as included with this agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Agreement with Ricoh for Printer (19-259)

Mayor Kelly advised the City Legal Department is in need of their own printer due to the amount of confidential work they do.

Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to sign agreement with Ricoh for a printer as included with this agenda.

Ayes – All

Discussion and Vote: Exception to the Contract Policy for the Purchase of Grave Markers (19-260)

Mayor Kelly advised the City has purchased union veteran bronze grave markers for unmarked graves in the Greenridge Cemetery. The contract policy was recently changed which no longer makes it compatible with this vendor. They are asking for this policy to be waived to complete this project in 3 ½ years.

Mayor Kelly moved and Commissioner Franck seconded to approve the exception to the contract policy to allow the purchase of grave markers for unmarked graves at the Greenridge Cemetery until the project is completed as described with this agenda.

Ayes – All

Discussion and Vote: Extension of Time for Planning Board Advisory Opinion Re: Wesley Planned Unit Development (PUD) Amendment (PB#20190935) (19-261)

Mayor Kelly advised the Planning Board voted to request an additional 30 days to review and provide an advisory opinion to the City Council regarding the Wesley Planned Unit Development amendment.

Mayor Kelly moved and Commissioner Franck seconded to approve the 30 day extension of time for Planning Board advisory opinion regarding Wesley Planned Unit Development amendment #20190935 as described with this agenda.

Ayes – All

Set Public Hearing: To Amend the Capital Budget for the Geyser Road Trail Project (#1200)

Mayor Kelly set a public hearing for Tuesday, July 2, 2019 at 6:50 p.m.

ACCOUNTS DEPARTMENT

Discussion and Vote: Approval of Resolution to Appoint Marriage Officer (19-262)

Commissioner Franck moved and Commissioner Martin seconded for the City Council to approve the resolution allowing Joanne D. Yepsen to officiate weddings for the remainder of 2019 as attached to the agenda.

Ayes – All

The resolution is as follows:

A RESOLUTION OF THE CITY OF SARATOGA SPRINGS, NEW YORK
Mayor Meg Kelly
Commissioner John P. Franck
Commissioner Michele Madigan
Commissioner Anthony Scirocco
Commissioner Peter Martin

WHEREAS, Section 11-C of the Domestic Relations Law of the State of New York provides that the governing body of any village, town or city may appoint one or more marriage officers who shall have the authority to solemnize a marriage in accordance with other provisions of law; and

WHEREAS, Joanne D. Yepsen, resident of the City of Saratoga Springs and being over 18 years of age, has requested the Council to duly appoint her as marriage officer for the purpose of performing a marriage in accordance with the applicable provisions of law;

NOW BE IT RESOLVED as follows;

1. That this Council hereby appoints Joanne D. Yepsen of Saratoga Springs, New York, to be a marriage officer as provided in Section 11-C of the New York State Domestic Relations Law,
2. That the term of the appointment shall expire on December 31, 2019,
3. That the appointee shall receive no salary, wage or compensation of any kind from the City of Saratoga Springs, New York.

Discussion and Vote: Change Order to Add 3 Licenses for General Code (19-263)

Commissioner Franck advised this change order will provide 3 additional Laserfiche licenses to the Accounts Department. The employees receiving these licenses will now have the ability to scan into Laserfiche as part of the City's scanning project. It also increases transparency of the documents and processes.

Commissioner Franck moved and Commissioner Martin seconded to authorize the mayor to sign change order# SA0110_05152019 with General Code for 3 additional Laserfiche licenses as distributed with this agenda.

Ayes – All

Award of Bid: City Hall – General Construction to MLB Construction Services, LLC (19-264)

Commissioner Franck moved and Commissioner Scirocco seconded to award the bid for City Hall – General Construction to MLB Construction Services, LLC in the amount not to exceed \$3,475,000.00.

Ayes – All

Award of Bid: City Hall – HVAC Construction to Collett Mechanical, Inc. (19-265)

Commissioner Franck moved and Commissioner Scirocco seconded to award the bid for City Hall – HVAC Construction to Collett Mechanical, Inc. in the amount not to exceed \$1,850,000.00.

Ayes – All

Award of Bid: Code Enforcement Contractors to North Country Snow and Ice Management (19-266)

Commissioner Franck moved and Commissioner Martin seconded to award the bid for Code Enforcement Contractors to North Country Snow and Ice Management for various prices as attached to this agenda and for an amount not to exceed amount budgeted in line A3143624 / 54842.

Ayes – All

Discussion and Vote: Image Data – NYSID Scanning Project (19-267)

Commissioner Franck advised the amount entered on the first page of this agreement was the incorrect amount. The correct amount of this agreement is \$14,025.92 for the scanning of paper records including retirement, payroll, assessment and tax rolls, and the scanning of microfilmed tax and assessment rolls.

Commissioner Franck moved and Commissioner Martin seconded to authorize the mayor to sign a contract with Image Data in the amount of \$14,025.92.

Ayes – All

Announcement: New York State Archives Tentative Grant Award

Commissioner Franck announced that on Monday, June 10 we received tentative approval from New York State Archives Local Government Records Management Improvement Fund on our January 2019 competitive grant submission, in the amount of \$74,875. This will allow us to have 152 cubic feet of our inactive Planning case files digitized; which are currently being stored in Plaza 15. This is a non-matching award. The steps remaining before final approval includes the State Education Department to obtain approval from the Division of Budget and the Office of the State Comptroller; and having our proposed budget and our plan for meeting the Minority and Women-owned business enterprise requirements being approved by the State Education Department. Once we receive final approval we will be able to begin the project. The money breaks down as \$68,220 for scanning, \$4,044 for increased data storage slots on the City's server array and \$2,611 in salary for a clerk to do some document preparation.

This award brings the total number of grants received from the New York State Archives to 31, and the total amount of grant dollars to \$651,538.

Discussion and Vote: Update to the Purchasing Policy (19-268)

Commissioner Franck advised the Purchasing Policy is reviewed annually. Information has been update to reflect current personnel and procedures, as well as including the change in the contract policy for the vendor service product only agreement.

Commissioner Franck moved and Commissioner Martin seconded to approve the Purchasing Policy as attached to this agenda.

Ayes – All

FINANCE DEPARTMENT

Discussion: 2019 County Distribution Recommendations

Commissioner Madigan advised the City will be receiving money from the County generated from their tipping fees at the landfill in the amount of \$98,000. Also, before the County Supervisors is a proposal to split the County's share of the tipping fees equally; which will result in an additional \$20,000 for the City. Commissioner Madigan is recommending to use the \$98,000 in the following ways:

- Purchase of 2 electric vehicles.
- Create and contribute \$25,000 toward trail maintenance.
- Increase the general fund contingency by \$23,000.

Commissioner Madigan stated trail maintenance will include staffing.

Commissioner Martin stated he is supportive of these recommendations. They are both forward looking and necessary.

Discussion and Vote: Donation Downtown Special Assessment District (19-269)

Commissioner Madigan advised the Downtown Special Assessment District received \$50 from Scallions for the way finding program.

Commissioner Madigan moved and Commissioner Martin seconded to accept the way finding signage donation of \$50 on behalf of the Downtown Special Assessment District.

Ayes – All

Discussion and Vote: Budget Amendment – Use of Restricted Fund Balance (19-270)

Commissioner Madigan moved and Commissioner Franck seconded to approve the budget amendment – use of restricted fund balance as previously distributed with the agenda.

Ayes - All

Discussion and Vote: Budget Amendment – Insurance (19-271)

Commissioner Madigan moved and Commissioner Franck seconded to approve budget amendment – insurance as previously distributed with the agenda.

Ayes - All

Discussion and Vote: Budget Transfers – Insurance (19-272)

Commissioner Madigan moved and Commissioner Franck seconded to approve budget transfers – insurance as previously distributed with the agenda.

Ayes – All

Discussion and Vote: Budget Transfers – Payroll (19-273)

Commissioner Madigan moved and Commissioner Franck seconded to approve budget transfers – payroll as previously distributed with the agenda.

Ayes - All

PUBLIC WORKS DEPARTMENT

Set Public Hearing: Amend 2019 Capital Budget City Buildings and Facilities

Commissioner Scirocco set a public hearing for Tuesday, July 2, 2019 at 6:50 p.m.

Discussion and Vote: Approval to Pay Invoice #18-0669A-0234-4 with Trophy Point in the Amount of \$6,691.50 for City Hall Renovations (19-274)

Commissioner Scirocco advised this is for additional professional services for additional design estimates and work schedule.

Commissioner Scirocco moved and Commissioner Franck seconded to approve payment of invoice#18-0669A-0234-4 in the amount of \$6,691.50 with Trophy Point for City Hall renovations.

Ayes – All

Discussion and Vote: Approval to Pay Invoice #0267311, Invoice #0268825, and Invoice #0270202 with GPI in the Total Amount of \$30,210.00 for Construction Observation Services on Four Pump Station Upgrades (19-275)

Commissioner Scirocco advised the initial proposal estimated 100 hours needed to complete the project. The project ended up being more complicated than originally thought. The invoices are for the additional 282 hours.

Commissioner Scirocco moved and Commissioner Franck seconded to approve payment of invoice #0267311 in the amount of \$13,205; invoice #0268825 in the amount of \$9,215; and invoice #0270202 in the amount of \$7,790 for a total of \$30,210.00 to GPI for Construction Observation Services on Four Pump Station Upgrades.

Ayes – All

Discussion and Vote: Approval to Pay Invoice #37139 with Shannon Chemical Corporation in the Amount of \$4,815.36 for Water Treatment Plant (19-276)

Commissioner Scirocco advised this invoice is for chemicals for the Water Treatment Plant. No purchase order was in place at the time of the purchase.

Commissioner Scirocco moved and Commissioner Franck seconded to approve payment of invoice #37139 in the amount of \$4,815.36 with Shannon Chemical Corporation for Water Treatment Plant.

Ayes – All

Discussion and Vote: Approval to Pay Invoice #1 Through #9 with Grant Street Construction, Inc. in the Total Amount of \$30,000.00 for Pump Station Upgrades and Manhole Work (19-277)

Commissioner Scirocco advised this is as a result of pump station upgrades and wet well work. The original amount of the 9 work orders totaled \$58,0763.05. After negotiations, the total amount due was brought down to \$30,000.

Commissioner Scirocco moved and Commissioner Franck seconded to approve payment of invoice #1 through #9 in the total amount of \$30,000.00 to Grant Street Construction, Inc. for pump station upgrades and manhole work.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Curbing and Sidewalk Agreement (19-278)

Commissioner Scirocco advised this agreement is for 151 Caroline Street for 324 square feet of sidewalk; 84 square feet of ramp; and 54 linear feet of granite curbing. The total amount is \$8,820.

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign curbing and sidewalk agreement in the amount of \$8,820 for 151 Caroline Street.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Change Order #1 with BlueScope Construction in the Amount of \$5,796.00 for DPW Dispatch Building (19-279)

Commissioner Scirocco advised this change order is for an 8 foot screen construction fence at the new dispatch building. The insurance claim will be covering the expense.

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign change order #1 with BlueScope Construction in the amount of \$5,796 for a construction fence at the DPW dispatch building site on VanRensselaer Street.

Ayes – All

Discussion and Vote: Approval to Accept Donation of Nine Concrete Barriers in the Amount of \$10,800.00 at the Geyser Park Softball Fields from Ball Corporation (19-280)

Commissioner Scirocco moved and Commissioner Franck seconded to accept donation of nine concrete barriers in the amount of \$10,800 at the Geyser Park softball fields from Ball Corporation.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Agreement with MLB Construction Services, LLC for City Hall Renovation General Construction (19-281)

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign agreement with MLB Construction Services, LLC for the City Hall renovations general construction in the amount of \$3,475,000.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Agreement with Collett Mechanical, Inc. for City Hall Renovation HVAC (19-282)

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign agreement with Collett Mechanical, Inc. for the City Hall renovations HVAC in the amount of \$1,850,000.

Ayes – All

Commissioner Scirocco stated tonight the City Council approved 2 of the 4 contracts required by WICKS Law for the City Hall restoration. It's been 10 months since the lightning strike and we are ready to begin the construction phase of the project. It has taken a tremendous amount of collaboration by City staff to get to this point. He thanked his colleagues and the community for supporting their efforts.

PUBLIC SAFETY DEPARTMENT

Set Public Hearing: To Amend Chapter 225 of the City Code with respect to Time-Limit Parking in City Lots & Garages

Commissioner Martin set a public hearing for Tuesday, July 2, 2019 at 6:50 p.m.

Announcement: Parking in City Lots & Garages

Commissioner Martin stated they changed to time restrictions in the Putnam lot. The public commented on the changes and he is using his powers to change the time limits on the upper part of the Putnam Street parking deck to 24 hours except for between November and March when the lot will be closed from 11 p.m. to 6 a.m. The revisions being put forward with the public hearing just set relate to 19 spaces along the western wall.

Set Public Hearing: To Amend Chapter 225 of the City Code, Vehicles & Traffic, with Respect to Parking on Birch Street

Commissioner Martin set a public hearing for Tuesday, July 2, 2019 at 6:50 p.m.

Discussion and Vote: Authorization for Mayor to Sign a Contract with North Country Snow & Ice Management (19-283)

Commissioner Martin moved and Commissioner Franck seconded to authorize the mayor to sign a professional services agreement with North Country Snow & Ice Management.

Ayes – All

Announcement: Fifth Meeting of the Saratoga Springs Citizens Advisory Board

Commissioner Martin announced the next meeting (fifth) of the Saratoga Springs Citizens Advisory Board will be held on June 24th at 7:00 p.m. in the Recreation Center.

Commissioner Martin moved and Commissioner Franck seconded for an item to be added to the agenda concerning the mayor signing a contract with the Saratoga Springs City Center. (19-284)

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Contract with the Saratoga Springs City Center (19-285)

Commissioner Martin stated this contract is for a room rental on June 25th to swear in new officers. The amount of the contract is \$350.

Commissioner Martin moved and Commissioner Franck seconded to authorize the mayor to sign a contract with the Saratoga Springs City Center in the amount of \$350.

Ayes – All

SUPERVISORS

Tara Gaston

Landfill Monies Distribution

Supervisor Gaston reported in 2013 the County sold the landfill in Northumberland. A resolution was passed that after the 'hometown' received their disbursement; 50% of the profits would go to towns, cities, and villages; and the other 50% would go directly to the County. The County also decided to give each town and city in the county an additional \$20,000.

Economic Development Update

Supervisor Gaston reported the Board of Supervisors passed a unity agreement to distribute rolls to clarify what each economic development organization will do and how funding will work. The agreement also adds an additional \$150,000 in funds that municipalities can seek access to.

Year of the Senior Celebration

Supervisor Gaston reported the event for the year of the senior celebration will be held June 26th in Congress Park from 11 a.m. – 3 p.m.

Pride Month Proclamation

Supervisor Gaston reported the county issued the first proclamation for pride month.

Code Blue (added item)

Supervisor Gaston reported there is a mandate through the County. She and Supervisor Veitch have been very active in the discussions. Any questions regarding what the County has been doing or if you want to work with them in solving this problem; they can be contacted directly. They will be announcing additional endeavors, actions and community conversations.

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 7:18 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 7/2/19
Vote: 5 - 0