



July 6, 2020

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
Recreation Center
15 Vanderbilt Avenue
9:30 AM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Maire Masterson, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

EXCUSED: Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 9:31 a.m.

CONSENT AGENDA

1. Approval of 4-7-2020 City Council Meeting Transcript
2. Budget Transfers – Regular
3. Budget Amendments – Regular (Increases)
4. Approve Payroll 6/19/20 \$482,109.32
5. Approve Payroll 6/26/20 \$468,415.76
6. Approve Warrant – 2020 20MWJUN2 \$48,265.31

No comments.

MAYOR'S DEPARTMENT

Announcement: Age-Friendly Survey for Saratoga County

No comments.

Appointments: Community Development Citizens Advisory Committee

No comments.

Discussion and Vote: Approval of the 2020 Recreation Summer Camp Personnel Hourly Wage Rates

Mayor Kelly advised the staffing for the camp has been re-organized for this year. The camp assistant director is set at \$20 per hour, camp counselors are set at \$14 per hour. Both positions are seasonal part time.

Discussion and Vote: Authorization for the City Council to Approve the Revised 2020 Standard Field Use Agreement, 2020 Saratoga Little League Field Use Agreement, 2020 Saratoga Miss Softball Field Use Agreement, and 2020 Saratoga/Wilton Youth Baseball Field Use Agreement

Mayor Kelly advised these agreements have been updated due to the reduced labor in DPW.

Discussion and Vote: Memorandum of Agreement Between the City of Saratoga Springs and the Capital District Transportation Authority Regarding Geyser Road and Route 50 Improvements

Mayor Kelly advised CDTA is moving forward to construct a new bus station on Geyser Road. CDTA will reimburse the City for the new infrastructure and will be responsible for the maintenance of the new infrastructure.

Discussion and Vote: Approval of Paper Street Conveyance and Authorization for Mayor to Sign Transfer Documents

No comments.

Mayor Kelly added 2 items to her agenda: Discussion and Vote: Deed for Sale of 289 Jefferson Street Unit 18 and Discussion and Vote: Deed for Sale of 289 Jefferson Street Unit 19.

ACCOUNTS DEPARTMENT

Discussion and Vote: Accept Donation of Hand Sanitizer from Cooperstown Distillery

No comments.

Award of Bid: Extension of Bid HVAC Services to BPI Mechanical for Department of Public Safety

No comments.

Award of Bid: Extension of Bid Plumbing Services to BPI Mechanical for Department of Public Safety

No comments.

Appointment: Joy Kim to Board of Assessment Review

No comments.

Commissioner Franck advised he is adding an item to his agenda: Award of Bid for Surpass Chemical.

FINANCE DEPARTMENT

Update: Finance Department – COVID-19 and City Finances

Commissioner Madigan advised she will provide a brief update. The City did receive 80% of the VLT money.

Discussion and Vote: Budget Amendments – Payroll

No comments.

Discussion and Vote: Budget Transfers – Contingency

Commissioner Madigan advised she is asking for this transfer to be able to bring back her deputy.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor Authorization for Mayor to Sign Contract with Surpass Chemical Company, Inc. for Water Treatment Plant Chemicals

No comments.

Discussion and Vote: Approval to Accept Donation from Saratoga Miss Softball

No comments.

PUBLIC SAFETY DEPARTMENT

Announcement: Phase 4 Reopening

No comments.

Discussion and Vote: Authorization for Mayor to Sign Amendment with Axon

No comments.

Appointment: Complete Streets Advisory Committee

No comments.

Discussion and Vote: Accept Donation for the SSPD K-9 Unit

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract Extension with BPI Mechanical Services for HVAC Services

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract Extension with BPI Mechanical Services for Plumbing Services

No comments.

Discussion and Vote: Authorization for Mayor to Sign Lease Agreement with Ricoh

No comments.

Commissioner Dalton added an item to her agenda: Announcement: Community Conversation.

SUPERVISORS

Mayor Kelly read the supervisors' agenda into the record as follows: Supervisor Veitch has one item – Saratoga County Reopening Committee Update; and Supervisor Gaston has COVID-19 Update and Board of Supervisors Update.

ADJOURN

Mayor Kelly adjourned the meeting at 9:38 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 8/4/2020
Vote: 4 - 0