



July 6, 2021

CITY OF SARATOGA SPRINGS  
City Council Pre-Agenda Meeting  
City Council Room  
474 Broadway  
Saratoga Springs, NY 12866

10:00 AM

**PRESENT:** Meg Kelly, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW  
Robin Dalton, Commissioner of DPS

**STAFF PRESENT:** Lisa Shields, Deputy Mayor  
Deidre Ladd, Deputy Commissioner, Finance  
Maire Masterson, Deputy Commissioner, Accounts  
Joe O'Neill, Deputy Commissioner, DPW  
Eileen Finneran, Deputy Commissioner, DPS  
  
Vince DeLeonardis, City Attorney

**EXCUSED:** Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**CALL TO ORDER**

Mayor Kelly called the meeting to order at 9:59 a.m.

**PUBLIC HEARINGS**

1. Amend Chapters 180 & 217 – Fee by Resolution – no comments.

**CONSENT AGENDA**

1. Approval of 6/1/2021 City Council Meeting Minutes
2. Approval of 6/1/2021 City Council Meeting Transcript
3. Approval of 6/1/2021 Pre-Agenda Meeting Transcript
4. Approval of 6/15/2021 City Council Meeting Minutes
5. Approval of 6/15/2021 City Council Meeting Transcript
6. Approve Use of Insurance Reserve Resolution #8
7. Budget Amendments – Insurance Reserve #8
8. Budget Amendments – Insurance Reimbursement
9. Budget Amendments – Regular (Increases)
10. Approve Budget Transfers – Regular
11. Approve Transfers – Capital Regular
12. Approve Payroll 6/25/21 \$505,694.33

13. Approve Payroll 7/02/21 \$599,710.13
14. Approve Mid-Warrant – 2021 21MWJUN2 \$4,050,872.20
15. Approve Mid-Warrant - 2021 21MWJUN3 \$13,392.80
16. Approve Warrant – 2021 21JUL1 \$385,651.33

No comments.

## **MAYOR'S DEPARTMENT**

### Independent Advisory Committee – NYS Police Reform and Reinvention Collaborative Plan Report

No comments.

### Discussion and Vote: Request from City Planning Board for Extension of Time on Advisory Opinion Re: Unified Development Ordinance (UDO)

No comments.

### Discussion and Vote: Request from Design Review Commission for Extension of Time on Advisory Opinion Re: Unified Development Ordinance (UDO)

No comments.

### Discussion and Vote: Update Recreation Department Part-Time / Seasonal Personnel / Referee Hourly Rates

John Hirliman of the Recreation Department advised they are asking for an increase from \$12.50 per hour to \$14 per hour for new camp counselors and an increase to \$14.25 per hour for existing camp counselors. They are also requesting an increase for returning supervisors from \$14 per hour to \$15 per hour.

### Discussion and Vote: Accept Donation from Saratoga Springs Friends of Recreation – Community Foundation for Camp Saradac in the Amount of \$1,000.00

No comments.

### Discussion and Vote: Accept Donation from the Hawley Foundation for Camp Saradac Scholarships in the Amount of \$25,000.00

No comments.

### Appointment: Board of Plumbing Examiners

Mayor Kelly advised she is pulling this item from her agenda.

### Appointments: Design Review Commission

Mayor Kelly advised she has several appointments she will be making to the Design Review Commission.

### Appointment: Open Space Advisory Committee

Mayor Kelly advised she is pulling this item from her agenda.

### Announcement: 2021 Youth Parking Program

No comments.

Mayor Kelly added an item to her agenda: Discussion and Vote: Authorization for Mayor to Sign MOU with R.S. Taylor & Sons.

## **ACCOUNTS DEPARTMENT**

### Discussion and Vote: Adopt Resolution to Extend Outdoor Seating to Midnight October 30, 2021

Commissioner Franck advised they worked with city attorney Vince DeLeonardis and the Committee to extend the outdoor seating for the local restaurants.

Mayor Kelly asked if barriers are being removed on an individual basis.

Commissioner Franck advised he is leaving that up to the Committee. He hasn't received any contact in his office regarding anyone wanting to remove the barriers.

Marilyn Rivers, director of risk and safety, advised if a restaurant would like the barriers removed, they should contact Darryl Leggieri as he has taken charge to place the barriers. The City will still need to know who is having their barriers removed, as we will have to adjust their permit.

### Discussion and Vote: Authorization for Mayor to Sign Contract with Adirondack Cabling, Inc.

No comments.

### Award of Bid: Bid Extension to Surpass Chemical for Sodium Hypochlorite

No comments.

### Award of Bid: Extension of Bid – HVAC Services to BPI Mechanical for DPW

No comments.

### Discussion and Vote: Merit to Forward Weibel Plaza Commercial PUD Amendment to City and County Planning Boards for Advisory Opinion

Vince DeLeonardis, city attorney, advised this parcel sits behind Kohl's. It allows for future development of the area.

### Set Public Hearing: Saratoga Regional YMCA Zoning Text Amendment

Commissioner Franck advised this will be set for the first meeting in August to allow enough time to notify the neighbors.

## **FINANCE DEPARTMENT**

### Update: City Finances

Commissioner Madigan advised she will review the 2021 mid-year budget amendments.

### Discussion and Vote: 2021 Mid-Year Budget Amendments – Payroll

No comments.

### Discussion and Vote: 2021 Mid-Year Budget Amendments – Benefits

No comments.

Discussion and Vote: 2021 Mid-Year Budget Amendments – Regular (Increases)

No comments.

Discussion and Vote: Budget Transfers – Payroll

Commissioner Madigan advised this transfer is not related to mid-year amendments.

Discussion and Vote: Budget Transfers – Capital Payroll

Commissioner Madigan advised this transfer is not related to the mid-year amendments.

Discussion and Vote: Resolution Authorization New Cooperation Agreement for Stonequist Apartments

Commissioner Madigan advised the Housing Authority has had an agreement in place since the 1950's for payments in lieu of taxes for Stonequist. The interior of Stonequist will be undergoing renovations/modernizations. HUD has authorized the project to be changed from Section 9 housing to Section 8 housing. The agreement in the next item authorizes the PILOT, which will run for 40 years.

Discussion and Vote: Agreement for Payment in Lieu of Taxes (PILOT) Between and Among the City of Saratoga Springs and Stonequist Housing Development Fund Company, Inc., Stonequist Apartments, LLC and Saratoga Springs Housing Authority

No comments.

Commissioner Madigan advised she has an addition to the Consent Agenda for the 6/18/2021 payroll.

**PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Sign Change Order #1 with Morbark for Delivery Date Change of Morbark Wood Hog

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with BPI for HVAC Services

No comments.

Discussion and Vote: Authorization for Mayor to Accept Donation from Roohan Realty in the Amount of \$164.14

Commissioner Scirocco advised this is for flowers.

Discussion and Vote: Authorization for Mayor to Invoice #G07614, G07660, G07661 to Bobcat of Saratoga, LLC in the Amount of \$5,555.00

Commissioner Scirocco advised they will change the title to read authorization for Council to approve payment of invoices....

Discussion and Vote: Authorization for Mayor to Accept Donation from Saratoga Springs Preservation Foundation in the Amount of \$2,650.00

Commissioner Scirocco advised this is for a baluster for the Spirit of Life.

Discussion and Vote: Authorization for Mayor to Invoice #571760, 574891 to Absolute Pest Control in the Amount of \$80.00

Commissioner Scirocco advised the working of this item will be corrected to read authorization for Council to approve payments of invoice.....

Announcement: Seward Street Drainage Improvements Nearly Complete DPW Workforce Performs Work for Substantial Taxpayer Savings

No comments.

Commissioner Scirocco added two items: Discussion and Vote: Authorization for Mayor to Sign Structural Easement at 116 West Avenue; and Announcement: Water Break on Greene Street.

## **PUBLIC SAFETY DEPARTMENT**

Discussion and Vote: Amend Chapter 180 & 217 of the City Code

Commissioner Dalton stated they are removing the fees from the code and will establish them from time to time by Council resolution.

Discussion and Vote: Accept Donations for the SSPD K9 Unit

No comments.

Discussion and Vote: Authorization for Mayor to Sign Agreement with NYRA for the 2021 Racing Season

No comments.

Discussion and Vote: Authorization for Mayor to Sign Lease Agreement with Ricoh

No comments.

Discussion and Vote: Approval for Receptionist Position CSEA City Hall Unit Grade 5

No comments.

Commissioner Dalton added two items: Update: Schematic Design of Third Firehouse; and Discussion and Vote: Authorization for Mayor to Sign Agreement with School District for Resource Officer.

## **SUPERVISORS**

Mayor Kelly read the supervisors' agendas as follows:

Supervisor Veitch: Government Review and Efficiency Committee Update; Buildings & Grounds Committee Update; and Saratoga Casino Hotel Foundation Grant Applications Now Being Accepted.

Supervisor Gaston: Public Health Update; County Website; and County ARPA Funding.

**ADJOURN**

Mayor Kelly adjourned the meeting at 10:19 a.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved:  
Vote:

DRAFT