



August 2, 2021

**CITY OF SARATOGA SPRINGS**  
City Council Pre-Agenda Meeting  
City Council Room  
474 Broadway  
Saratoga Springs, NY 12866

10:00 AM

**PRESENT:** Meg Kelly, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts

**STAFF PRESENT:** Deidre Ladd, Deputy Commissioner, Finance  
Maire Masterson, Deputy Commissioner, Accounts  
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

**EXCUSED:** Anthony Scirocco, Commissioner of DPW  
Robin Dalton, Commissioner of DPS

Lisa Shields, Deputy Mayor  
Joe O'Neill, Deputy Commissioner, DPW

Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**CALL TO ORDER**

Mayor Kelly called the meeting to order at 10:01 a.m.

**PUBLIC HEARINGS**

1. Amend Capital Program and Budget for Recreation Skate Park – John Hirliman, director of recreation, advised the goal is to replace the ramps with poured concrete. The estimated cost is \$265,000.

Commissioner Madigan asked if they discussed the installation of a dome over the skate park so it can be used year-round. She would like to find out the cost for that.

2. Amend Chapter 225-77 Stop Intersections - No comments.
3. Saratoga Regional YMCA Zoning Text Amendment – No comments.

**CONSENT AGENDA**

1. Approval of 7/19/2021 Pre-Agenda Meeting Minutes
2. Approval of 7/20/2021 City Council Meeting Minutes
3. Approve Budget Amendments – Insurance
4. Approve Budget Amendments – Regular (Increases)

5. Approve Budget Transfers - Regular
6. Approve Payroll 7/23/21 \$409,043.75
7. Approve Payroll 7/30/21 \$639,369.32
8. Approve Mid-Warrant – 2021 21MWJUL2 \$42,327.28
9. Approve Warrant – 2021 21AUG1 \$331,566.93

No comments.

## **MAYOR'S DEPARTMENT**

### Discussion and Vote: Capital Program and Budget Amendment for Skate Park Improvements

No comment.

### Discussion and Vote: Authorization for Mayor to Execute Contract with NYS Homes & Community Renewal in Acceptance of \$250,000 NYS CDBG-CV Grant

No comment.

### Set Public Hearing: 2022 Capital Program

No comment.

### Appointment: Open Space Advisory Committee

No comment.

### Discussion: Homeless Court RISE Project Update

Mayor Kelly advised there will be a presentation on this tomorrow evening.

## **ACCOUNTS DEPARTMENT**

### Discussion and Vote: Approval of 2021 Purchasing Policy and Templates

Commissioner Franck advised administrative changes were made to the Purchasing Policy regarding names dues to retirement and another person leaving.

### Discussion: Defer Lead Agency for SEQRA for Stewart's Shops – Maple Dell

Vince DeLeonardis, city attorney, advised the City Council can decide to be lead agent or defer lead agency regarding SEQRA. The Council can also choose not to do anything on this if they are happy with how the PUD currently exists. The deferral of SEQRA is for environmental review only. The Council will still need to determine if they want to do anything further with this zoning request.

Commissioner Franck suggested the Council defer lead agency due to the Planning Board's expertise.

Mayor Kelly advised she is comfortable with deferring lead agency.

Vince advised all the involved agencies have the ability to defer to whomever seeks lead agency status.

Commissioner Madigan stated she feels they need more information to make a decision if they should do anything with this.

Vince stated the Council can defer lead agency now or wait until the project develops a little further.

Commissioner Franck advised he will leave this item as discussion for tomorrow evening.

Award of Bid: Integrated Pest Management to Absolute Pest Control

No comment.

**FINANCE DEPARTMENT**

Update: Mediation with Public Advocacy Groups

Commissioner Madigan advised she is struggling to find common ground on communications. She has narrowed it down to four firms to speak with. There is a cost for this.

Discussion and Vote: Accept Donation for the Pride Crosswalk

Commissioner Madigan stated Cindy Swadba and Steve Rosenblum of Saratoga Pride donated \$2,500 for the maintenance of the pride crosswalk.

Presentation: 2<sup>nd</sup> Quarter 2021 Financial Report

No comment.

Discussion and Vote: Resolution for Use of Reserve – Subdivision Recreation Fund

Commissioner Madigan advised this relates to the skate park.

Discussion and Vote: Budget Amendment – Interfund

Commissioner Madigan advised this moves the funds to be available in the budget.

Discussion and Vote: Capital Budget Amendment – Skate Park

Commissioner Madigan advised this brings the funds into the capital budget.

Discussion and Vote: Authorization for Mayor to Sign Agreement with First Light for Cloud Virtual Machine Back Up

No comment.

Discussion and Vote: Resolution for Non-Union Full Time Employees – Annual Review

Commissioner Madigan pulled this item, as Human Resources has not reviewed this yet.

Discussion and Vote: Budget Transfers – Capital, Payroll

No comments.

Discussion and Vote: Budget Amendments – Regular, 2021 Mid-Year for City Hall Security Project

No comment.

Commissioner Madigan added an item to her agenda: Discussion and Vote: Allendale PILOT Agreement.

Vince DeLeonardis advised this agreement removes #43 & #45 Allen Drive from the PILOT. This results in the reduction of 67 affordable units to 65 affordable units.

## **PUBLIC WORKS DEPARTMENT**

Mayor Kelly read Commissioner Scirocco's items into the agenda in his absence:

1. Discussion and Vote: Approval to Pay Invoice #15443 to BPI Mechanical Service in the Amount of \$252
2. Discussion and Vote: Authorization for Mayor to Sign Contract with Absolute Pest Control, Inc. for Pest Management Services

## **PUBLIC SAFETY DEPARTMENT**

Mayor Kelly read Commissioner Dalton's items into the agenda in her absence:

1. Discussion and Vote: Mayor to Sign Contract with Smith Detection
2. Discussion and Vote: Authorization for Mayor to Sign a Contract with Absolute Pest Control
3. Discussion and Vote: Authorization for Mayor to Sign an Addendum to Contract with Passport

## **SUPERVISORS**

Mayor Kelly read Supervisor Veitch's agenda into the record as follows: Records Management Tour at Ulster County and Government Review and Efficiency Update. Supervisor Gaston did not submit any agenda items to date.

## **EXECUTIVE SESSION**

**Mayor Kelly moved and Commissioner Franck seconded to enter into executive session for the following matters: discussions regarding proposed, pending or current litigation Algonquin, LLC v. City of Saratoga springs; second item regarding proposed, pending or current litigation: Article 7; third item is discussion regarding proposed, pending or current litigation; and the fourth item is contract for electric and gas at 10:19 a.m.**

**Ayes – All**

\*Council returned at 10:43 a.m.

Mayor Kelly advised there is an item the will be added to Commissioner Franck's agenda regarding the settlement of an Article 7. No other decisions were made to report.

## **ADJOURN**

Mayor Kelly adjourned the meeting at 10:44 a.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved: 8/17/2021  
Vote: 5 - 0