



August 3, 2020

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
Recreation Center
15 Vanderbilt Avenue
(via zoom)

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Maire Masterson, Deputy Commissioner of Accounts
Joe O'Neill, Deputy Commissioner of DPW
Eileen Finneran, Deputy Commissioner of DPS

Vince DeLeonardis, City Attorney

EXCUSED: Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 9:33 a.m.

PUBLIC HEARINGS

1. 2021-2026 Capital Program – no comments.

CONSENT AGENDA

1. Approval of 7/6/2020 Pre-Agenda Meeting Minutes
2. Approval of 7/7/2020 City Council Meeting Minutes
3. Approve Budget Transfers – Regular
4. Approve Budget Amendments – Regular (Increases)
5. Approve Budget Amendments – Insurance Reserve #6
6. Approve Use of insurance Reserve Resolution #6
7. Approve Payroll 07/24/20 \$452,761.81
8. Approve Payroll 07/31/20 \$506,289.21
9. Approve Warrant – 2020 20AUG1 \$356,146.06
10. Approve Warrant – 2020 20MWJUL3 \$228,251.35

No comments.

MAYOR'S DEPARTMENT

Proclamation: Saratoga Hospital's 125th Anniversary

No comments.

Discussion and Vote: Support Saratoga County's Grant Application to the Capital District Trails Plan Implementation

No comments.

Discussion and Vote: Revocable License for Use of City of Saratoga Springs Ice Rink (Ice Rinks Agreement) Template with Updates Revised

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Contract with Postler & Jaeckle Corp. for the Ice Rink Chiller

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Printer Lease Agreement with National Business Technologies – Civil Service

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Printer Lease Agreement with National Business Technologies – Building/Planning

No comments.

Announcement: Executive Order 203 NYS Police Reform and Reinvention Collaborative

No comments.

ACCOUNTS DEPARTMENT

Discussion and Vote: Approval of Resolution to Appoint Marriage Officer

No comments.

Appointment: Commissioner of Deeds

No comments.

Discussion and Vote: Resolution to Extend Temporary Outdoor Seating Areas to October 5, 2020

No comments.

Award of Bid: Vernon Ice Rink Chiller Replacement to Postler and Jaeckle Corp.

No comments.

FINANCE DEPARTMENT

Announcement: City and Community "Mask-Up Saratoga" Campaign

Commissioner Madigan stated to expedite this project, she is asking the Council to take 2 votes this morning and then she will review the votes tomorrow evening with the public.

She is looking to vote on her agenda items #4 & #9.

Item #4 is Discussion and Vote: Budget Transfers from Contingency. This transfer is for Public Safety for VMS signs and to the Finance Department for professional services to cover the cost of the marketing services, graphic art design services, and printing for the Saratoga Springs City and Community Mask-Up Program. The amounts are \$11,000 for Public Safety, and \$6,160 will go to the marketing firm for graphic design and education service announcement video production and up to \$5,000 for printing services for the signs. The contingency transfer totals \$22,160. The Contingency Budget currently has approximately \$90,145.39 and will have \$67,985.39 remaining after this transfer.

Commissioner Madigan moved and Mayor Kelly seconded for the City Council to approve the budget transfer for contingency as just described and uploaded with the agenda. (20-256)

Commissioner Dalton thanked Commissioner Madigan for taking the lead on this campaign. The Public Safety Department has their hands full right now.

Commissioner Scirocco asked isn't it unusual for them to take a vote like this? Why can't this wait until tomorrow night?

Commissioner Madigan stated Commissioner Dalton is traveling on Wednesday and we needed to pull a meeting together quickly regarding education to move forward on that.

Commissioner Scirocco stated his concern is the public is not being given the opportunity to comment on this.

Commissioner Madigan advised she will re-state all this tomorrow night. She believes there is community support for this.

Ayes – 4

Nays – 1 (Commissioner Scirocco)

Item #9 is Discussion and Vote: Authorization for Mayor to Sign Agreement with Baker Public Relations for Saratoga Springs and Community Mask-Up Program. Baker Public Relations was selected after an RFQ went out. The amount is \$6,160. Baker Public Relations does not meet the cyber, privacy liability, and professional liability insurance requirements. She is asking the Council to approve the agreement with the insurance provided. Baker Public Relations will not be touching our server. They will only be doing graphic design services and public announcement education.

Commissioner Madigan moved and Commissioner Dalton seconded to authorize the mayor to sign an agreement with Baker Public Relations for Saratoga Springs and Community Mask-Up Program as included with the agenda and as just described regarding their insurance program/limits. The city attorney, purchasing, and finance each reviewed and approved the agreement and process. (20-257)

Commissioner Scirocco voiced his concern again for voting without having public comment.

Commissioner Franck stated he doesn't have any issue with this provider but it did not make it through the insurance review/requirement. He will have to vote against this.

Commissioner Madigan stated she would like to review the insurance regulations in the future.

Ayes – 3

Nays – 2 (Commissioner Franck and Commissioner Scirocco)

Presentation: 2nd Quarter 2020 Financial Report

No comments.

Update: 2021 City Budget and City Finances

No comments.

Discussion and Vote: Budget Transfers – Payroll for Unemployment

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Amendments – Payroll

No comments.

Discussion and Vote: Standard Workday Resolution

Commissioner Madigan advised this is to establish the standard workday for each Council member.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Change Order #3 with Bellamy Construction for Route 9 Water Main Replacement Phase 1

Commissioner Scirocco advised this change order is for Kaydeross Avenue West and Nelson Avenue water main replacement.

Discussion and Vote: Establish Title & Grade for Department of Public Works Dispatch Supervisor

No comments.

Discussion and Vote: approval to Pay Invoice #7153118708 in the Amount of \$2,106.01 to Schindler Elevator Corp. for Vandalism to Woodlawn Ave Parking Garage Elevator

Commissioner Scirocco advised this is for vandalism to the elevator at the Woodlawn Parking Garage.

Discussion and Vote: Approval to Pay Invoice #INO1049446 in the Amount of \$2,348.02 to Ross Valve

Commissioner Scirocco stated this is for repair at the Geyser Crest water station.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Lease Agreement with Ricoh

Commissioner Dalton advised this is for maintenance of their copier.

Announcement: Demonstrations in Saratoga Springs

Commissioner Dalton advised she will provide a timeline of events from Thursday night's events.

SUPERVISORS

Mayor Kelly read the supervisors' agendas as follows:

Matt Veitch

1. Reopening Committee Update
2. Saratoga County Public Safety Facility Update
3. Saratoga Casino Hotel Foundation
4. National Association of Counties Update
5. New York State Association of Counties Update

Tara Gaston

1. Nothing at this time.

ADJOURN

Mayor Kelly adjourned the meeting at 9:48 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 10/6/2020

Vote: 4 - 0