



August 31, 2020

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**  
**Recreation Center**  
**1 E. Congress Street**  
**9:30 AM**

**PRESENT:** Meg Kelly, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW

**STAFF PRESENT:** Lisa Shields, Deputy Mayor  
Deidre Ladd, Deputy Commissioner, Finance  
Maire Masterson, Deputy Commissioner, Accounts  
Joe O'Neill, Deputy Commissioner, DPW  
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

**EXCUSED:** Robin Dalton, Commissioner of DPS

Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**CALL TO ORDER**

Mayor Kelly called the meeting to order at 9:30 a.m.

**PRESENTATION**

1. Natural Resources Inventory – Mayor Kelly advised Tina Carton will be presenting tomorrow evening.

**CONSENT AGENDA**

1. Approval of 5/15/2020 City Council Meeting Transcript
2. Approval of 5/18/2020 Pre-Agenda Meeting Transcript
3. Approval of 5/5/2020 City Council Meeting Transcript
4. Approval of 8/17/2020 Pre-Agenda Meeting Minutes
5. Approval of 8/18/2020 City Council Meeting Minutes
6. Approve Budget Amendments – Capital
7. Approve Budget Transfers - Regular
8. Approve Payroll 8/21/2020 \$496,402.60
9. Approve Payroll 8/28/2020 \$495,850.25
10. Approve Warrant – 2020 20MWAUG2 \$6,405.90
11. Approve Warrant – 2020 20SEP1 \$405,297.34

No comments.

## **MAYOR'S DEPARTMENT**

### Announcement: 9/11 Ceremony

Mayor Kelly announced the community is being invited to High Rock Park on 9/11 at 8:30 for the 9/11 Ceremony. People will be asked to social distance and wear masks.

### Discussion and Vote: Amendment to COVID-19 Emergency Housing Assistance Program

Lindsay Connors advised the capital emergency payments have been extended from 3 months to 6 months.

### Discussion and Vote: Amendment to COVID-19 Emergency Housing Assistance Program Participating Provide MOU

Lindsay Connors advised the MOU has been changed to reflect the change in the program.

## **ACCOUNTS DEPARTMENT**

### Appointment: RE-Appointment of Ken Grey to the Complete Streets Advisory Board

No comments.

### Discussion and Vote: Revisions to Health and Safety Policy

Marilyn Rivers advised the Safety Committee unanimously approved the following changes to the Health and Safety Policy: employees dealing with the public must wear a mask and disinfect counter space after each public interaction; masks must be worn entering all City buildings and hallways; social distancing rule is being kept in place; and visitors attending meetings must sign in the attestation sheet.

## **FINANCE DEPARTMENT**

### Discussion: Update 2021 Budget and City Finances

Commissioner Madigan advised she will discuss the process to date.

### Discussion and Vote: Budget Transfers – Payroll

No comments.

Commissioner Madigan added 2 items to her agenda: Set Public Hearing: Tax Levy Override; and Discussion and Vote: Salary Increase.

## **PUBLIC WORKS DEPARTMENT**

### Discussion and Vote: Authorization for Mayor to Sign Lease Agreement Addendum #4 with Saratoga County Arts Council

Commissioner Scirocco advised that due to the pandemic, it has been agreed to suspend payments to the City of Saratoga Springs by the Arts Council for July 2020 through December 2020.

Commissioner Scirocco added an item to his agenda: Update of City Hall Project. Commissioner Scirocco stated the next step is opening to the public. Substantial amount of construction is complete to get final certificate of occupancy. This will be the last meeting at the Canfield Casino. The next City Council meeting will be held in the City Council Room in City Hall.

## **PUBLIC SAFETY DEPARTMENT**

Mayor Kelly read Commissioner Dalton's agenda as follows:

1. Discussion and Vote: Authorization for Mayor to Sign Contract with Ricoh for the Police Station.
2. Set Public Hearing: Amend Chapter 225, Sections 225-77 of the City Code, Schedule XII – Stop Intersections.

## **SUPERVISORS**

Mayor Kelly read the supervisors' agendas are as follows:

### Matt Veitch

1. External Report Committee
2. Building & Grounds Committee
3. Munger Cemetery Historical Marker

### Tara Gaston

1. COVID-19 Update
2. External Report Committee
3. Public Forum

## **ADJOURN**

Mayor Kelly adjourned the meeting at 9:46 a.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved: 10/6/2020  
Vote: 4 - 0