



September 16, 2019

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
Recreation Center
15 Vanderbilt Avenue
9:30 AM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Peter Martin, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Maire Masterson, Deputy Commissioner, Accounts
Mike Sharp, Deputy Commissioner, Finance
John Daley, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

EXCUSED: Joe O'Neill, Deputy Commissioner, DPW

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 9:30 a.m.

PUBLIC HEARING

1. Chapter 225 – One-Way Street - Regent Street and Marion Place – Commissioner Martin stated he will be pulling this public hearing as revisions are necessary.
2. City Center Parking Facility Lease – Mayor Kelly advised this is the second public hearing and relates to #4 on her agenda.
3. Liberty Affordable Housing –no comments.

PRESENTATIONS

1. Lake Avenue Bicycle Lane – Commissioner Martin advised M.J. Engineering will be here to present the layout of the bike lanes on Lake Avenue.

CONSENT AGENDA

1. Approval of 8/20/19 City Council Meeting Minutes
2. Approval of 9/3/19 Pre-Agenda Meeting Minutes
3. Approve Budget Amendments – Regular (Increases)
4. Approve Budget Transfers - Regular
5. Approve Payroll 09/06/19 \$583,154.78
6. Approve Payroll 09/13/19 \$591,046.40
7. Approve Warrant - 2019 19MWSEP1 \$4,039,016.60
8. Approve Warrant – 2019 19SEP2 \$2,036,795.50

No comments.

MAYOR'S DEPARTMENT

Discussion and Vote: Authorization for Recreation Department to Utilize the Saratoga Springs School District's Facilitron's Scheduling System

Mayor Kelly advised the Recreation Department needs to use this system for recreation programs.

Discussion and vote: Authorization for the Mayor to Sign NYS DOH Renewal

No comments.

Discussion and Vote: Resolution to Approve the City Center Parking Garage Plan as Authorized and the City Center Parking Garage Ground Lease Agreement and Easement

Vince DeLeonardis, city attorney, advised this item and the next relate to the public hearings that have been held.

Discussion and Vote: Authorization for Mayor to Sign City Center Parking Facility Lease

No comments.

Discussion and Vote: Authorization for Mayor to Sign Updates 2019 Healthcare Rate Quotes and Commission Exception Form with MVP Health Care

Mayor Kelly explained health benefits have been moved from the Finance Department to the Mayor's Department. There should have been no charge to the City for brokerage fees in 2019 so charges have been adjusted.

Commissioner Madigan advised this creates a \$60,000 credit.

Discussion and Vote: Authorization for Mayor to Sign Firefighters Union Contract 2019 – 2023

No comments.

ACCOUNTS DEPARTMENT

Discussion and Vote: Approval of Renewal Order with Velocity EHS for MSDSONline

Marilyn Rivers, director of risk and safety, advised this is the program for the material safety data sheets to be on line.

Award of Bid: Fire Suppression Services to SRI Fire Sprinkler, LLC

No comments.

Award of Bid: Hazardous Material Testing & Monitoring Services to ATC Group Services, LLC

No comments.

Award of Bid: Traffic Signal Equipment to Northeast Signal, Inc.

No comments.

FINANCE DEPARTMENT

Announcement: 2020 Budget Update: Comprehensive Budget Presentation on 10/1

No comments.

Discussion and Vote: Budget Amendment – City Center Use of Fund Balance

No comments.

Discussion and Vote: Budget Transfer – Payroll and Benefits

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Resolution – DOT Ballston Avenue

Commissioner Scirocco advised this is to increase funding for the traffic improvement project.

Discussion and Vote: Authorization for Mayor to Sign Supplemental Agreement #4 with DOT Ballston Avenue

No comments.

Discussion and Vote: Authorization for Mayor to Sign Addendum One for City Designated Engineering Services

Commissioner Scirocco stated this is a time extension only.

Discussion and Vote: Authorization for Mayor to Sign Contract with Dente Group for Special Inspection Services at City Hall

Commissioner Scirocco advised this is for a special inspection of the soil for the elevator at City Hall.

Discussion and Vote: Authorization for Mayor to Sign Change Order #7 with Aktor Corporation for Asbestos Abatement in City Hall

Commissioner Scirocco advised additional asbestos abatement was required in the finance space and the Police Department janitor closet.

Discussion and Vote: Authorization for Mayor to Sign Change Order #1 with MLB Construction Services for General Construction for City Hall Building Renovations

Commissioner Scirocco advised there were some unforeseen conditions that MLB had to take care of.

Discussion and Vote: Authorization for the Mayor to Sign Utility Easement

Commissioner Scirocco advised this is for 115 & 115B York Avenue as the waterline is on the property.

Commissioner Scirocco added the following items: Announcement: Update on City Hall Project; Announcement: Household Hazardous Waste; and Announcement: County Recycling Tire Program.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Accept Donation to Saratoga Springs Mounted Patrol

Commissioner Martin advised Classic Legacy Thoroughbred Aftercare is donating \$10,000 to support the mounted patrol.

Discussion and Vote: Authorization for Mayor to Sign Change Order Decrease for Fire House Doors

Commissioner Martin advised there is a decrease in the cost of the firehouse doors of \$4,364.

Discussion and Vote: Authorization for the Mayor to Sign a contract with Walsh Water Blasting

Commissioner Martin advised this contract is for the removal of lines on Lake Avenue.

Commissioner Martin advised he is adding the following: Discussion and Vote: Authorization for Mayor to Sign Contract with Northeast Signal, Inc. and Announcement: Thank You.

SUPERVISORS

Mayor Kelly announced that Supervisors Veitch as Gaston are attending the New York State Association – Counties Conference (NYSAC) and will not be in attendance tomorrow night.

ADJOURN

Mayor Kelly adjourned the meeting at 9:43 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 10/1/19
Vote: 5 - 0