



November 1, 2021

**CITY OF SARATOGA SPRINGS**  
**City Council Meeting**

**7:00 PM**

6:45 PM - P.H. – 2022 Proposed  
Comprehensive Budget  
P.H. – Substantial Amendment to 2021 CDBG  
Annual Action Plan  
P.H. – Unified Development Ordinance (Final)  
P.H. – Weibel Avenue PUD Amendment  
P.H. – New Chapter 37 of the City Code –  
Community Police Board

**7:00 PM**

**CALL TO ORDER**

**ROLL CALL**

**SALUTE TO FLAG**

**PUBLIC COMMENT PERIOD / 15 MINUTES**

**CONSENT AGENDA**

1. Approval of 10/14/2021 Budget Workshop Minutes
2. Approval of 10/18/2021 Pre-Agenda Meeting Minutes
3. Approval of 10/19/2021 City Council Meeting Minutes
4. Approval of 10/20/2021 Budget Workshop Minutes
5. Approval of 10/22/2021 Budget Workshop Minutes
6. Budget Transfers – Debt Service
7. Budget Transfers - Regular
8. Approve Payroll 10/22/21 \$668,881.22
9. Approve Payroll 10/29/2021 \$603,683.42
10. Approve Mid-Warrant – 2021 21MWOC2 \$670,739.43

**MAYOR'S DEPARTMENT**

1. Discussion and Vote: Authorization for Mayor to Execute New York Subdivision Settlement Participation Form, Release Form and Opioid Settlement Sharing Agreement
2. Discussion and Vote: Resolution Waiving Fees for Stonequist Apartments
3. Discussion and Vote: Substantial Amendment to the 2021 CDBG Annual Action Plan
4. Discussion and Vote: PIN 1761.58 Missing Sidewalk Links Mayor to Sign Smart Growth Screening Tool
5. Discussion and Vote: Authorization for the Mayor to Sign Youth Service Project Minor Contract with the County of Saratoga

6. Discussion and Vote: Accept \$200.00 Donation from the Saratoga County EMS Council (PulsePoint AED)
7. Discussion and Vote: Accept Donation – WGY Christmas Wish \$500.00
8. Discussion and Vote: Accept Donations from Saratoga Springs Friends of Recreation Fund of the Community Foundation for the Greater Capital Region - \$371.32 for Basketballs and \$901.00 for Recreation Center Digital Box
9. Discussion and Vote: 2022 Quoted MVP Hospitalization Rate Renewals
10. Appointment: Recreation Commission
11. Appointment: Downtown Special Assessment District
12. Appointment: Board of Plumbing Examiners

#### **ACCOUNTS DEPARTMENT**

1. Discussion and Vote: Approval of Asset Recognition Policy
2. Discussion and Vote: Approval of Copyright Policy
3. Discussion and Vote: Approval of Resolution to Complete Annexation of Parcel 164.-1-12.1 from the City of Saratoga Springs to the Town of Greenfield
4. Discussion and Vote: Approval of Taxi Resolution
5. Discussion and Vote: Merit for Review and Referral to Appropriate City Land Use Boards – Zoning Amendment for 166 Excelsior Avenue – Smiley – Brackett Cottage
6. Award of Bid: Snowplow Cutting Edges and Shoes to Chemung Supply Corp.

#### **FINANCE DEPARTMENT**

1. Presentation: 3<sup>rd</sup> Quarter Financial Report
2. Discussion and Vote: Refunding Bond Resolution Date November 1, 2021
3. Discussion and Vote: Accept Donation from the Downtown Special Assessment District (SAD) in the Amount of \$600 for the Way Finding Signage Project
4. Discussion and Vote: Resolution to Establish an Assignment for Staffing Adjustments Due to Hire Dates, Training Requisites and New Requirements
5. Discussion and Vote: Resolution for Municipal Ownership of Utility Owned LED Streetlight and Conversion Project
6. Discussion and Vote: Authorization for Mayor to Sign Addendum One to Civic Plus Agreement for PD, FD, and Rec. Upgraded Web Modules
7. Discussion and Vote: Budget Transfers – Benefits
8. Discussion and Vote: Budget Transfers – Payroll
9. Discussion and Vote: Vote: Budget Transfers – Contingency
10. Discussion and Vote: Budget Amendments – Interfund
11. Discussion and Vote: Budget Amendments – Payroll for Adjustments Re: 2021 Reinstatement of Employee Contracts

#### **PUBLIC WORKS DEPARTMENT**

1. Discussion and Vote: Department of Public Works Sick Bank Request
2. Announcement: Update on the Restoration of the NY 77<sup>th</sup> Infantry Regiment Monument

#### **PUBLIC SAFETY DEPARTMENT**

1. Discussion and Vote: Authorization for Mayor to Sign Contract with Metro Ford
2. Discussion and Vote: Authorization for Mayor to Sign MOU with Saratoga Springs Housing Authority
3. Discussion and Vote: Accept Donation for the Mounted Unit – In Memory of Jupiter

#### **SUPERVISORS**

Matt Veitch

1. 2022 County Budget Workshop 11/10/2021

Tara Gaston

1. Nothing at this time.

**ADJOURN**



November 1, 2021

**CITY OF SARATOGA SPRINGS**  
**City Council Meeting**  
**474 Broadway**

**7:00 PM**

**PRESENT:** Meg Kelly, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts  
Robin Dalton, Commissioner of DPS

**STAFF PRESENT:** Lisa Shields, Deputy Mayor  
Deirdre Ladd, Deputy Commissioner of Finance  
Maire Masterson, Deputy Commissioner, Accounts  
Joe O'Neill, Deputy Commissioner, DPW  
Eileen Finneran, Deputy Commissioner, DPS

Vincent DeLeonardis

Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**EXCUSED:** Anthony Scirocco, Commissioner of DPW

**RECORDING OF PROCEEDING**

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

**PUBLIC HEARINGS**

2022 Proposed Comprehensive Budget

Mayor Kelly opened the public hearing at 6:50 p.m.

Commissioner Madigan stated this is the second public hearing per the City Charter. After the public hearings, the Council may adopt the budget with or without amendments. She will keep the public hearing open until they are ready to take the vote.

No one spoke.

Mayor Kelly concluded the public hearing at 6:52 p.m. and kept it open.

Substantial Amendment to 2021 CDVG Annual Action Plan

Mayor Kelly opened the public hearing at 6:52 p.m.

No one spoke.

Mayor Kelly closed the public hearing at 6:52 p.m.

#### Unified Development Ordinance (Final)

Mayor Kelly opened the public hearing at 6:52 p.m.

No one spoke.

Mayor Kelly closed the public hearing at 6:53 p.m.

#### Weibel Avenue PUD Amendment

Mayor Kelly opened the public hearing at 6:53 p.m.

Commissioner Franck stated the applicant has put two amendments in but may be pulling one of those amendments. We are keeping this public hearing open.

No one spoke.

Mayor Kelly concluded the public hearing at 6:54 p.m. and kept it open.

#### New Chapter 37 of the City Code – Community Police Board

Mayor Kelly opened the public hearing at 6:54 p.m.

Commissioner Dalton advised this would create a Community Police Board. They took the proposed ordinance and the public feedback to try to create the best proposal. There is no document ready yet.

Tony Izzo, assistant city attorney, stated they will be adding definitions, details to sections regarding membership and criteria for filing of a complaint. They will be sending out invites to various people of different departments to get their input. This should produce a more detailed document.

Commissioner Dalton stated they addressed the application process. They will have a document for the next City Council meeting.

Samira Sangare of Clifton Park stated she hopes to see detailed answers and teeth in the ordinance. She hopes it will be one that will protect the citizens and not the police.

Andrew Beaty of Saratoga Springs spoke previously about a police officer assaulting a man and the City paid \$50,000 to the victim. He is hoping to see something meaningful.

Angel Kaufman of Saratoga stated she is relieved to hear the Council is capable of detailed planning. She wishes the level of care, planning, research, and seeking of feedback goes into the decisions to weaponized police against the community.

Mayor Kelly concluded the public hearing at 7:00 p.m. and kept it open.

## CALL TO ORDER

Mayor Kelly called the meeting to order at 7:00 p.m.

## PUBLIC COMMENT

**Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.**

Mayor Kelly opened the public comment period at 7:01 p.m.

Susan Horst of Macarthur Drive stated this is the fifth year she has had to walk her children to school in the road. There are 16 children walk to school from the east side of the building. If you are going to deny them a school bus than a sidewalk must be provided.

Jim Pascarell of Cohoes is here to represent the taxi industry in Saratoga Springs. The extension of taxicabs to 13 years of age is appreciated. The insurance requirements are what really needs to be addressed. He is asking for this to go back to the committee for additional consideration.

Matthew Flynn of 7 Sunrise Drive asked the Council to look a video showing the school kids walking in the yards of homes as there is nowhere for the children to walk. It is dangerous with the cars exiting the school. He would like to advocate for a sidewalk from Caroline to Henning.

Susan Bradford of Saratoga Springs stated she also has a child who goes to Caroline School. Both of her children have to walk down Caroline Street to get to the park and school. It is fair to say there are other adult walkers that come across Lake Avenue. She would like to see a sidewalk installed.

Olivia O'Malley of Saratoga Springs stated she has concerns about her children walking to Caroline Street School. The walk to and from school is chaotic and dangerous. There are no sidewalks on Caroline Street east of Schuyler Drive and the kids walk in the road. The intersection of Schuyler Drive and Schuyler Drive is the only outlet for cars and buses coming from the school making it an extremely busy intersection before and after school. There are only two crosswalks at that intersection when there should be four.

Glen Mathis of Saratoga Springs stated he is here regarding the safety of students walking to Caroline Street School. He has had to pull his kids over snow banks to get his children out of harms-way. He hopes the Council is now informed of their concern and can resolve this safety concern.

Mary Mulquist of Macarthur Drive stated it is terrifying walking her children to and from school.

Allison Manning of Saratoga Springs asked where the invite for the Taxi Committee was. City Code Enforcement is not enforcing code on the smaller companies.

Charlotte Bradford of Saratoga Springs stated there are a lot of kids who walk home from school and don't have a sidewalk to walk on. It is scary.

Alexis Brown of Saratoga Springs her boyfriend and her were wrongfully targeted and accused of having weapons because he is black. They went to the local press because it was clear the Council didn't have any interest in protecting the Constitutional rights of the people of this City. The failed leadership and silence of this Council is appalling.

Gail LaSalle of North Carolina thanked the Council for all the work they have done over the past couple of years with the pandemic.

Samira Sangare of Clifton Park stated it is sad to see City Council members have it out with each other. It is also sad that people have always talked out of turn at City Council meetings and the only one who is

being charged for disrupting a meeting is a Black Lives Matter leader. You should put more money towards the homeless and not hiring police. Police don't stop, crime they respond to it.

Angela Kaufman of Saratoga stated sidewalks are an important for the children to get to and from school.

Commissioner Dalton stated she supports a sidewalk for the children to walk to and from school.

Mayor Kelly stated Tina Carton has written the grant but project management has to be taken on by Public Works or Public Safety. A sidewalk down to Henning Road would be great.

Commissioner Madigan stated this is the first time she is hearing about the issue on Caroline Street. There is a multi-million dollar grant for sidewalks but don't know if this area is included in that.

Mayor Kelly advised this area is not included but there is another round of funding coming through.

Commissioner Franck stated it is bad over by the Caroline School. He would like to see whatever can be done, be done regarding making walking safer. In regards to the taxicab situation, there was a lot of misinformation put out by Saratoga Taxi. They reached out to the Safety Committee asking that the insurance be lowered. Insurance limits have been in place for about four years; they weren't just raised. Albany, Troy, and Saratoga Springs all worked together on insurance requirements. Also, the City did not pull Saratoga Taxi's insurance as they stated. His insurance expired so he can't legally operate but his license is in effect until the end of the year.

Commissioner Madigan stated she is concerned about unmarked cars. She would like that addressed as a city.

Mayor Kelly closed the public comment period at 7:43 p.m.

## **CONSENT AGENDA**

**Mayor Kelly moved and Commissioner Madigan seconded to approve the consent agenda as follows:**

1. Approval of 10/05/2021 City Council Meeting Minutes
2. Approval of 10/4/2021 Pre-Agenda Meeting Minutes
3. Approve Resolution for the Use of Insurance Reserve #10
4. Approve Budget Amendments – Insurance Reserve #10
5. Approve Budget Transfers – Regular
6. Budget Amendments – Regular (Increases)
7. Approve Payroll 10/01/21 \$406,171.03
8. Approve Payroll 10/15/21 \$413,298.27
9. Approve Mid-Warrant – 2021 21MWOCT1 \$109,950.82
10. Approve Warrant 2021 21OCT2 \$1,520,753.93

**Ayes – All**

## **MAYOR'S DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Execute New York Subdivision Settlement Participation Form, Release Form and Opioid Settlement Sharing Agreement (21-446)

Vince DeLeonardis, city attorney, stated Saratoga Springs joined this litigation in 2019. This past summer Letitia James entered into a settlement agreement with a number of manufacturers and distributors resulting in a global agreement, which provides for direct payment for municipalities in excess of 90,000.

We have a population of about 30,000; therefore, not eligible to receive payment according to that agreement. We are able to obtain funds that is part of a regional spending fund.

**Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to execute the New York Subdivision Settlement Participation Form, Release Form and Opioid Settlement Sharing Agreement.**

**Ayes – All**

Discussion and Vote: Resolution Waiving Fees for Stonequist Apartments (21-447)

**Mayor Kelly moved and Commissioner Franck seconded to approve the resolution waiving all applicable Building Department fees for the project including building permit fees in the approximate amount of \$106,400 and plumbing permit fees in the approximate amount of \$23,300.**

**Ayes – All**

The resolution is as follows:

A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SARATOGA SPRINGS, NEW YORK

Waiving Building Department Fees for the Stonequist Apartments  
Renovation and Rehabilitation Project

WHEREAS, the Saratoga Springs Housing Authority is a Municipal Public Housing Authority established pursuant to Section 450 of the New York Public Housing Law to provide low-rent housing for qualified individuals in accordance with federal and state law; and  
WHEREAS, the Saratoga Springs Housing Authority currently owns certain real property located in the City of Saratoga Springs, containing one-hundred seventy-six (176) multi-family dwelling units, known as the Stonequist Apartments, which are rented to qualifying individuals and families under Section 9 of the United States Housing Act, and the rules and regulations promulgated thereunder by the U.S. Department of Housing and Urban Development ("HUD"); and  
WHEREAS, Pursuant to a Rental Assistance Demonstration ("RAD") Conversion Commitment, HUD has authorized the conversion from Section 9 public housing to Section 8 assistance and, under such RAD Conversion, the Authority intends to renovate and rehabilitate the Stonequist Apartments and continue to make such units available to citizens having household incomes less than or equal to sixty percent (60%) of area median income for Saratoga County, adjusted for family size ("AMI"); and  
WHEREAS, the City Council previously approved a Resolution on July 6, 2021 relative to the project and authorized an Agreement for the payment in lieu of taxes ("PILOT"); and  
WHEREAS, the City of Saratoga Springs encourages the development and improvement of affordable housing opportunities in the City, supports the purpose and mission of the Saratoga Springs Housing Authority and their efforts to renovate and rehabilitate the affordable housing units in the Stonequist Apartments.  
NOW THEREFORE, BE IT RESOLVED, that in order to maximize the improvements to the Stonequist Apartments and the affordable housing units contained therein, the City Council hereby waives all applicable Building Department fees for the project, including Building Permit fees in the approximate amount of \$106,400 and Plumbing Permit fees in the approximate amount of \$23,300.

Discussion and Vote: Substantial Amendment to the 2021 CDBG Annual Action Plan (21-448)

Mayor Kelly advised in an effort to further affordable housing priorities in the City's consolidated plan. The new activity would provide \$165,000 of CDBG funding towards the rehabilitation of existing substandard housing. This will create six new affordable housing units at 43 Allen Drive.

**Mayor Kelly moved and Commissioner Madigan seconded to approve the substantial amendment to the 2021 CDBG annual action plan.**

**Ayes – All**

Discussion and Vote: PIN 1761.58 Missing Sidewalk Links Mayor to Sign Smart Growth Screening Tool (21-449)

Mayor Kelly advised the Smart Growth Screen Tool has been prepared by Barton and Loguidice.



**Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign the Missing Sidewalk Links Smart Growth Screening Tool.**

**Ayes – All**

Discussion and Vote: Authorization for the Mayor to Sign Youth Service Project Minor Contract with the County of Saratoga (21-450)

Mayor Kelly advised this is an annual agreement not to exceed \$7,107.

**Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign youth service project minor contract with the County of Saratoga.**

**Ayes – All**

Discussion and Vote: Accept \$200.00 Donation from the Saratoga County EMS Council (PulsePoint AED) (21-451)

Mayor Kelly advised this from the Saratoga County EMS Council.

**Mayor Kelly moved and Commissioner Dalton seconded to accept the donation from the Saratoga County EMS Council PulsePoint AED in the amount of \$200.**

**Ayes – All**

Discussion and Vote: Accept Donation – WGY Christmas Wish \$500.00 (21-452)

**Mayor Kelly moved and Commissioner Madigan seconded to accept a donation from the WGY Christmas Wish in the amount of \$500. This is for scholarships.**

**Ayes – All**

Discussion and Vote: Accept Donations from Saratoga Springs Friends of Recreation Fund of the Community Foundation for the Greater Capital Region - \$371.32 for Basketballs and \$901.00 for Recreation Center Digital Box (21-453)

**Mayor Kelly moved and Commissioner Madigan seconded to accept donations from Saratoga Springs Recreation Fund of the Community Foundation for the Greater Capital Region**

**Ayes – All**

Discussion and Vote: 2022 Quoted MVP Hospitalization Rate Renewals (21-454)

Mayor Kelly advised this is for the 2022 plan year.

**Mayor Kelly moved and Commissioner Madigan seconded to accept the 2022 quoted MVP hospitalization rates.**

**Ayes - All**

Appointment: Recreation Commission

Mayor Kelly appointed Adrianna Britt-Gaeta to the Recreation Commission. The term will run from 11/1/21 – 9/15/28.

Appointment: Downtown Special Assessment District

Mayor Kelly re-appointed Tom Roohan to the Downtown Special Assessment District. The term will run from 11/1/21 - 11/1/25.

Appointment: Board of Plumbing Examiners

Mayor Kelly appointed Larry Ogden to the Board of Plumbing Examiners. The term will run from 11/1/21 – 1/1/25.

## **ACCOUNTS DEPARTMENT**

Discussion and Vote: Approval of Asset Recognition Policy (21-455)

Commissioner Franck advised the Asset Recognition Policy was originally approved by the City Council in September of 2018. The policy has been reviewed for GASB and the City's insurance requirements. It has been updated by Purchasing, Finance and Safety Committee. Safety Committee has provided the final draft for City Council approval.

**Commissioner Franck moved and Commissioner Dalton seconded to approve the Asset Recognition Policy as included with this agenda.**

**Ayes - All**

Discussion and Vote: Approval of Copyright Policy (21-456)

Commissioner Franck advised this policy is needed for the City's 2022 insurance renewal. It follows the US Copyright Laws and has been drafted by Risk and Safety and the City Attorney. The Safety Committee has reviewed and approved.

**Commissioner Franck moved and Commissioner Madigan seconded for the City Council to approve the Copyright Policy as included with this agenda.**

**Ayes - All**

Discussion and Vote: Approval of Resolution to Complete Annexation of Parcel 164.-1-12.1 from the City of Saratoga Springs to the Town of Greenfield (21-457)

Commissioner Franck advised this is the last step in the annexation process. Greenfield has already approved their resolution. With the approval of this resolution, the process will be complete.

**Commissioner Franck moved and Commissioner Madigan seconded to approve the resolution, as attached to this agenda, which will complete the annexation of parcel ID: 164.-1.12.1 from the City of Saratoga Springs to the Town of Greenfield.**

**Ayes - All**

Discussion and Vote: Approval of Taxi Resolution (21-458)

Commissioner Franck advised the Accounts Department met with Code Enforcement and drafted a resolution with the assistance of the City Attorney's Office to address correspondence received from a local taxi owner. The local taxi owner requested the insurance limits be lowered and there be a moratorium on the age of the vehicles allowed to be utilized as taxis in the City of Saratoga Springs. The Safety Committee reviewed these requests and as a result of their discussion, only the age of the vehicles was moved forward to City Council. The insurance limits will remain in place as is. The resolution provided to City Council for review and approval provides a 24-month moratorium on the age of the vehicles allowed to be utilized as taxis here in Saratoga Springs.

Commissioner Franck read the following resolution into the record:

- A RESOLUTION  
OF THE CITY COUNCIL  
OF THE CITY OF SARATOGA SPRINGS, NEW YORK
- WHEREAS, the City of Saratoga Springs has enacted Chapter 215 of the City Code, entitled "Taxicabs", and has enacted therein law, rules, procedures and regulations for the operations of taxicabs in this city; and
- WHEREAS, the recent COVID-19 pandemic has severely impacted communities everywhere. Those services that provide public conveniences have been faced with many additional restrictions and requirements, as well as increased public demands. The Council finds, after due consideration, that, as an emergency measure, it is in the public interest to temporarily revise city regulations in regard to the age of vehicles used for taxicab service, and to temporarily revise the requirements for markings on taxicabs.
- NOW, THEREFORE, BE IT RESOLVED as follows:
1. For a period of twenty-four (24) months following the date of this resolution, the requirement in City Code section 215-4(B)(1) that no taxicab shall be older than ten (10) years old shall not be enforced if the taxicab is not older than thirteen (13) years old.
  2. For a period of twenty-four (24) months following the date of this resolution, the requirement in City Code section 215-4(B)(2)(c) requiring certain identifying markings on taxicabs, shall be enforced so as to require the following:  
"The name of the company, owner or operator of the taxicab, the phone number, and the company's hours of operation, displayed in a manner that is legible and visible from both sides and the rear of the vehicle at a reasonable distance. All such letters and numbers shall be permanent and be a minimum of four (4) inches in height with a brush stroke of one-half inch".
  3. All other provisions of Chapter 215 shall remain in full force and effect.

**Commissioner Franck moved and Commissioner Madigan seconded to approve the taxi resolution, as included with this agenda.**

**Ayes - All**

Discussion and Vote: Merit for Review and Referral to City and County Planning Boards – Zoning Amendment for 166 Excelsior Avenue – Smiley – Brackett Cottage (21-459)

Samantha Bosshart, executive director of the Saratoga Springs Preservation Foundation presented (presentation attached). She provided details of how the cottage came to be and the history of the owners.

**Commissioner Franck moved and Commissioner Madigan seconded the Smiley-Brackett Cottage application for zoning amendment has merit for review and to forward this to the appropriate City land use boards for review and advisory opinion.**

**Ayes - All**

Award of Bid: Snowplow Cutting Edges and Shoes to Chemung Supply Corp. (21-460)

**Commissioner Franck moved and Commissioner Madigan seconded to award the bid for Snowplow Cutting Edges & Shoes to Chemung Supply Corp. in the amount not to exceed \$19,770.**

**Ayes - All**

## **FINANCE DEPARTMENT**

Presentation: 3<sup>rd</sup> Quarter Financial Report

Commissioner Madigan advised this report is prepared on a cash basis and no adjustments have been made for receivables or payables.

General Fund Revenues: The Finance Office has reviewed payments as of 9/30/21 and found 87% has been collected. Last year at this time 83% had been collected. VLT aid was received on June 30<sup>th</sup> in the amount of \$2,325,592 for 2021. We also received in March a VLT aid payment from 2020 in the amount of \$348,839. Sales tax received as of 9/30/21 is 27% higher than the amount received in 2020 at the same time period. We are receiving hotel occupancy tax but not yet back to the pre-pandemic rate. We saw a significant increase in mortgage tax receipts compared to 9/30/20. As of 9/30/21, \$1,017,455 was received compared to \$630,204 for the same time in 2020.

Water and Sewer Revenues: Only two quarters of revenue has been booked to date.

Capital Revenues: The City closed on a general obligation bond in the amount of \$6,167,823 on June 15, 2021 to finance various 2021 capital projects.

General Fund Expenses: Liability insurance has been paid in full for the year. Final retirement payments will be made on 12/15/21.

Capital Expenses: Expenses paid through 9/30/21 have primarily been for ice rink improvements, Geysers Road Trail, and water line improvements.

Discussion and Vote: Refunding Bond Resolution Date November 1, 2021 (21-461)

Commissioner Madigan advised estimated savings is \$218,000.

**Commissioner Madigan moved and Commissioner Franck seconded to approve the refunding of bond resolution dated Nov 1, 2021 as included with the agenda.**

**Roll Call:**

**Commissioner Franck – Aye  
Commissioner Madigan – Aye  
Commissioner Dalton – Aye  
Mayor Kelly - Aye**

Discussion and Vote: Accept Donation from the Downtown Special Assessment District (SAD) in the Amount of \$600 for the Way Finding Signage Project (21-462)

Commissioner Madigan advised donations were made by Death Wish Coffee (\$450) and Mayan Ink, LLC (\$150).

**Commissioner Madigan moved and Commissioner Dalton seconded to accept the donation from the Downtown Special Assessment District (SAD) in the amount of \$600 for the Way Finding Signage Project as included with the agenda.**

**Ayes – All**

Discussion and Vote: Resolution to Establish an Assignment for Staffing Adjustments Due to Hire Dates, Training Requisites and New Requirements (21-463)

Commissioner Madigan advised this is designed to create a fund for staffing due to hiring dates that are mismatched with budgeting needs, training, etc. Funding will be available to all departments in the total amount of \$200,000.

**Commissioner Madigan moved and Commissioner Franck seconded to approve the resolution to establish an assignment for staffing adjustments due to hire dates, training requisites and new requirements as included with the agenda.**

**Ayes – All**

The resolution is as follows:

A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SARATOGA SPRINGS, NY  
TO ESTABLISH AN ASSIGNMENT FOR STAFFING ADJUSTMENTS DUE TO HIRE  
DATES, TRAINING REQUISTES AND NEW REQUIREMENTS

Be it resolved, by the City Council of the City of Saratoga Springs NY, as follows: On 10/28/16 the City Council adopted a resolution creating an Assignment for "Right-Sizing" DPS appropriations for the unique circumstances of its hiring needs. This action recognized that:

- City budgets are usually funded for current employees based on full year employment, but employees are not always hired on day one of the fiscal year, taxing taxpayers for the cost of full year employment when amounts may only needed for part year employment

It is also the case that certain employees require City-paid training that places them on payroll many months prior to the time that they are fully functional and on duty. During this time, employment qualifications and needs may change. These circumstances can occur in any City department.

The City desires a funding resource to enable it to be responsive to these issues without increasing the tax levy. Therefore be it resolved that \$ 200,000 from the general fund unassigned fund balance be added to an Assignment for Staffing Adjustments Due to Hire Dates, Training Requisites, and New Requirements to cover the above mentioned costs.

Discussion and Vote: Resolution for Municipal Ownership of Utility Owned LED Streetlight and Conversion Project (21-464)

Commissioner Madigan advised the City will save about \$33,000 per year until the bond obligation has been completed, then the savings will be \$300,000 per year.

**Commissioner Madigan moved and Commissioner Dalton seconded to approve the resolution for municipal ownership of utility owned LED streetlight and conversion project as included with the agenda.**

**Ayes – All**

The resolution is as follows:

A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SARATOGA SPRINGS, NY  
FOR MUNICIPAL OWNERSHIP OF UTILITY OWNED  
LED STREETLIGHT AND CONVERSION PROJECT

RESOLUTION: approving a contract with Niagara Mohawk, dba National Grid, for the purchase acquisition of streetlights within the city and related license and attachment agreement.

WHEREAS, on December 29, 2020 City Council unanimously approved the authorization for the Mayor to sign an Authorization to Proceed (ATP) with the New York Power Authority (NYPA) for the Energy Efficient Program - LED Street Lights program in order to facilitate acquiring existing street lighting from the respective utility company owners, and the procurement and installation necessary to upgrade all lighting fixtures to LED lighting under the City's ownership; and

WHEREAS, on April 6, 2021 City Council unanimously approved the authorization for the Mayor to sign the Master Recovery Agreement with the New York Power Authority (NYPA) for the Energy Efficient Program - LED Street Lights program in order to further facilitate acquiring existing street lighting from the respective utility company owners, and the procurement and installation necessary to upgrade all lighting fixtures to LED lighting under the City's ownership; and

WHEREAS, the inventory results in an estimated sale price for the 2,139 street light luminaires offered to the city by National Grid of \$612,993.16 Net Book Value (NBV) for such streetlights plus \$48,208.16 in transition and transaction costs, pursuant to regulations from the NYS Public Service Commission for the book value of such utility assets; and

WHEREAS, the City Council wishes to purchase all streetlights owned by National Grid within the city pursuant to the New York State Streetlight Replacement and Savings Act, and related regulatory changes that authorized municipal acquisition of such utility owned streetlights, in order to replace and upgrade such equipment with new LED technology to achieve substantial energy savings associated with the more efficient LED lights pursuant to contract with NYPA; and

NOW THEREFORE BE IT RESOLVED, that the City Council authorizes the Purchase and Sale Agreement with National Grid for the utility-owned streetlights within the City and related License Agreement for customer-owned area lighting attachments.

Discussion and Vote: Authorization for Mayor to Sign Addendum One to Civic Plus Agreement for PD, FD, and Rec. Upgraded Web Modules (21-465)

Commissioner Madigan advised the cost is \$17,300 including one year of management fees.

**Commissioner Madigan moved and Commissioner Franck seconded to authorize the mayor to sign addendum one to CivicPlus agreement for the Police Department, Fire Department, and Recreation for upgraded web modules as included with the agenda.**

**Ayes - All**

Discussion and Vote: Budget Transfers – Benefits (21-466)

**Commissioner Madigan moved and Commissioner Franck seconded to approve the budget transfers – benefits as included with the agenda.**

**Ayes - All**

Discussion and Vote: Budget Transfers – Payroll (21-467)

**Commissioner Madigan moved and Commissioner Dalton seconded to approve the budget transfers – payroll as included with the agenda.**

**Ayes - All**

Discussion and Vote: Vote: Budget Transfers – Contingency (21-468)

Commissioner Madigan advised there is currently \$130,351.71 in contingency and \$51,055.11 will remain after the transfer.

**Commissioner Madigan moved and Commissioner Dalton seconded to approve the budget transfers - contingency as included with the agenda.**

**Ayes - All**

Discussion and Vote: Budget Amendments – Interfund (21-469)

**Commissioner Madigan moved and Commissioner Dalton seconded to approve the budget amendments – interfund as included with the agenda.**

**Ayes - All**

Discussion and Vote: Budget Amendments – Payroll for Adjustments Re: 2021 Reinstatement of Employee Contracts (21-470)

**Commissioner Madigan moved and Commissioner Dalton seconded to approve the budget amendments – payroll for adjustments regarding 2021 reinstatement of employee contracts as included with the agenda.**

**Ayes - All**

## **PUBLIC WORKS DEPARTMENT**

**Mayor Kelly covered Commissioner Scirocco's agenda in his absence**

Discussion and Vote: Department of Public Works Sick Bank Request (21-471)

Mayor Kelly moved and Commissioner Dalton seconded to approve 328 hours from the DPW sick bank for an employee. The request has been approved by the CSEA union.

**Ayes - All**

Announcement: Update on the Restoration of the NY 77<sup>th</sup> Infantry Regiment Monument

Mayor Kelly advised the monument will be reinstated on November 16<sup>th</sup>.

**PUBLIC SAFETY DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Sign Contract with Metro Ford (21-472)

Commissioner Dalton advised this is for the purchase of a van and a mid-size SUV for the Police Department.

**Commissioner Dalton moved and Commissioner Madigan seconded to authorize the mayor to sign a contract with Metro Ford.**

**Ayes - All**

Discussion and Vote: Authorization for Mayor to Sign MOU with Saratoga Springs Housing Authority (21-473)

Commissioner Dalton advised this is for the police to be able to use the Housing Authority security footage.

**Commissioner Dalton moved and Commissioner Madigan seconded to authorize the mayor to sign a MOU with the Saratoga Springs Housing Authority.**

**Ayes - All**

Discussion and Vote: Accept Donation for the Mounted Unit – In Memory of Jupiter (21-474)

Commissioner Dalton advised \$25 was donated by Carol and John Morris of Troy.

**Commissioner Dalton moved and Commissioner Madigan seconded to accept the donation from Carol and John Morris in the amount of \$25.**

**Ayes – All**

**SUPERVISORS**

Matt Veitch

2022 County Budget Workshop 11/10/2021

Supervisor Veitch reported the County is holding a budget workshop on November 10, 2021 at 4:45 p.m.

Tara Gaston

Nothing at this time.

**ADJOURNMENT**

There being no further business, Mayor Kelly adjourned the meeting at 8:35 p.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved: 11/16/2021  
Vote: 5 - 0