

CDBG Applications

Row 4

Submission Date	01/20/22 12:15 PM
Applicant Organization	Franklin Community Center, Inc
Activity Name	Franklin Community Manor roof replacement
Address	95 Washington Street
City	Saratoga Springs
State	NY
Zip Code	12866
Phone Number	+1 (151) 858-7982
Email Address	marybeth@franklincommunitycenter.org
Contact Person	Mary Beth McGarahan
Title	Development Director
Applicant Type	Non-Profit Organization
Department	
Agency	

Federal ID #	14-1667397
DUNS #	172817926
National Objective	Benefit persons of low-moderate income
Low-Mod Income Benefits	Low-Mod Income Housing Activities
Requested CDBG Entitlement Funding	\$45,000.00
Funding leveraged from other sources	\$5,000.00
Total activity cost	\$50,000.00
Proposal Summary	We are requesting support for Franklin Community Manor, our low-income housing complex, for the complete replacement of the building's roof.
Persons served	17
This activity is...	new
Approval/ Permit?	Design Review Permit
Previous CDBG awards	Yes

**Award
Completion** Yes

Signature



HELPING YOU
TO HELP OTHERS

November 18, 2021

Franklin Community Center, Inc.
Attention: Mary Beth McGarrahan

Dear Mary:

The Advisory Committee of the Adirondack Trust Company Community Fund is pleased to inform you that your organization has been selected to receive a grant in the amount of \$2,000.00 from the ATC Community Fund's General Fund.

This Lend-A-Hand Grant is to help purchase items for the 17 efficiency apartments. These apartments provide safe and affordable rental units for low-income individuals and help with the lack of availability of low-income housing within the City of Saratoga Springs.

In accepting this grant, your charity consents to The Adirondack Trust Company Community Fund using the charity's name in its fundraising and other materials, including, but not limited to, identifying the charity as a grant recipient and describing your project. In addition, we appreciate your assistance in spreading the word about The Adirondack Trust Company Community Fund's mission to promote and perpetuate philanthropic giving in our area. We encourage you to recognize the Community Fund by providing signage at your event or program, including an item in your newsletter, on your website, through your social media, and/or press materials about your event/project/program. When recognizing The Adirondack Trust Company Community Fund, we prefer that you indicate that the program/project/event is in part made possible by a Lend-A-Hand Grant from the Adirondack Trust Company Community Fund.

Please join us on December 9, 2021 from 4:00pm-6:00pm for a reception at Longfellows Restaurant to accept the awarded grant for your organization. RSVP by December 1, 2021 to Celia Vincek at 518-584-3409 extension 2583. If you are unable to attend, you may contact Celia to make other arrangements.

On behalf of the Adirondack Trust Company Community Fund's Advisory Committee, I extend congratulations and best wishes for the success of your endeavor.

Yours Truly,

Brian Straughter
Independent Advisory Committee Chair





CITY OF SARATOGA SPRINGS

OFFICE OF COMMUNITY DEVELOPMENT

City Hall - 474 Broadway
Saratoga Springs, New York 12866
518.587.3550 x2575 www.saratoga-springs.org



Community Development Block Grant (CDBG) Entitlement Program

IMPORTANT

2022 CDBG Guidebook

****DO NOT attempt to complete this application prior to reviewing the 2022 CDBG Guidebook (link provided above). Questions should be directed to the Community Development Planner at Amber.Upton@saratoga-springs.org****

Applicant Organization*

Address*

City*

State*

Zip Code*

Phone Number*

Email Address*

Proposal Abstract * Please provide an overview of your proposal.

A large empty rectangular box intended for writing the proposal abstract.

Priorities Addressed*

Please include which of the community development priorities listed in the City's 2020 Consolidated Plan this project will address. Describe how the project fill those identified needs.

[Empty response box]

Activity Beneficiaries* Identify who will benefit from the proposed activity. If the activity is designed to benefit: 1) individual persons of low- to moderate-income, describe the process you will use to identify these persons and determine their income eligibility and the number of persons you expect to serve. 2) The inhabitants of a predominantly low-moderate income area, identify the Census Block Group in which the activity is located. 3) A low-moderate income "limited clientele", identify the "limited clientele" group.

Performance Goals and Indicators* Identify your performance goals and the types of indicators you will use to document activity accomplishments and success. (Examples should include: # of persons with new/improved access to services, # of affordable houses rehabilitated, # of businesses assisted, # of jobs saved or created, etc.)

Activity Timeframe/Schedule * Include start, completion dates, and other significant performance stages.

Organization Overview*

Provide an overview of your organization including length of time in existence. List current officers and board members.

Experience* Describe your organization's experience in successfully conducting this type of activity. Identify any skills, current services, or special accomplishments that demonstrate your capacity for success.

Key Persons* Identify the person(s) responsible for program and financial management of the activity. Identify all other persons involved in this activity noting whether these positions are current or new, pending this award. For construction/site development projects, identify the development team including proposed contractors, subcontractors, and project manager.

Partner Agencies* Identify any other agencies/partners involved in this activity and define their roles and responsibilities.

**Budget Form 2
CONSTRUCTION / SITE DEVELOPMENT BUDGET**

	Entitlement Grant	Leveraged Funding	Total Activity Cost	Source of leveraged Funds and In-Kind Services
PRECONSTRUCTION				
Legal	\$ -	\$ -	\$ -	n/a
Land Acquisition	\$ -	\$ -	\$ -	n/a
Engineering	\$ -	\$ -	\$ -	n/a
Architectural/Design	\$ -	\$ -	\$ -	n/a
Fees and Permits	\$ 850.00	\$ -	\$ 850.00	
<i>Subtotal</i>	\$ 850.00	\$ -	\$ 850.00	
DEVELOPMENT				
Relocation	\$ -	\$ -	\$ -	n/a
Site Preparation	\$ -	\$ -	\$ -	n/a
Construction - materials	\$ 23,000.00	\$ 2,000.00	\$ 25,000.00	Cash on hand Adirondack Trust Company Community Fund \$2K 2022 grant.
Construction - labor	\$ 21,150.00	\$ 3,000.00	\$ 24,150.00	Grant pending Glens Falls Foundation \$3K 2022 grant.
Construction Financing	\$ -	\$ -	\$ -	n/a
Other (please list below)				
	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	
<i>Subtotal</i>	\$ 44,150.00	\$ 5,000.00	\$ 49,150.00	
TOTAL COST	\$ 45,000.00	\$ 5,000.00	\$ 50,000.00	

BOARD OF DIRECTORS
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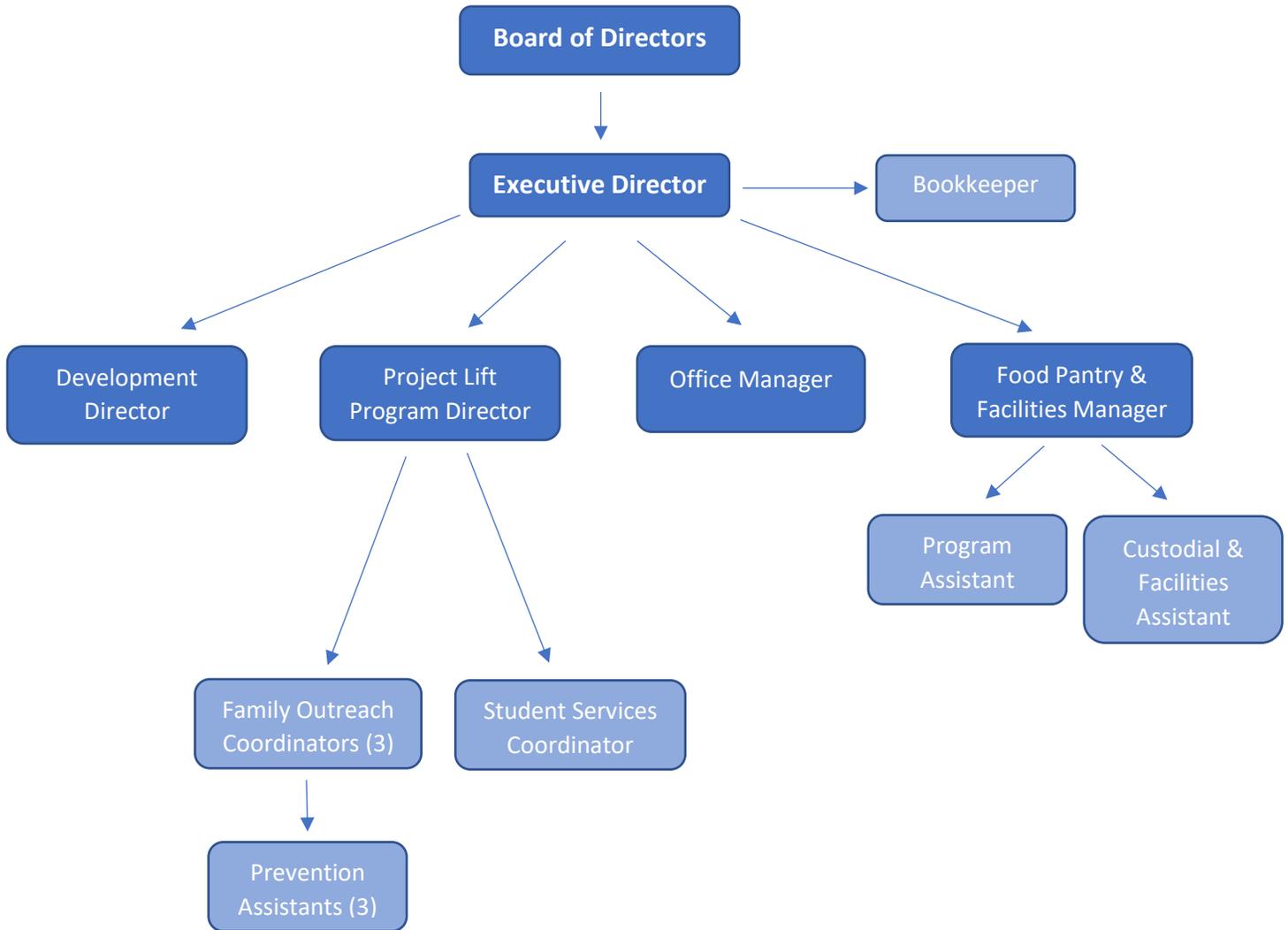
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1/11/2022



Organization Flow Chart





Key Accomplishments Summary 2021

In 2021, thousands of community members were impacted by our vital programs and services.

4,440 hours were donated through various volunteer opportunities

Project Lift

- ✓ Program is running in all six Saratoga Springs City School District elementary schools and for 6th graders at Maple Avenue Middle School
- ✓ 119 families assisted by our Project Lift after-school program
- ✓ 164 students benefited from attending program twice weekly
- ✓ 287 weeks of summer camp provided to Project Lift student through Summer Camp Scholarship Assistance
- ✓ 555 children provided holiday gifts through Holiday Assistance
- ✓ 300 students received school supplies for back to school through School Supplies Assistance
- ✓ 200 children were able to pick out costumes, decorations and candy through Halloween Costume Assistance

Food Pantry

- ✓ 6,809 children, adults and families received food assistance packages
- ✓ 5,756 children, adults and families received personal care products and hygiene items
- ✓ 149,710 pounds of food and products were donated and dispersed
- ✓ Created an on-line and telephone ordering system to aid with application completion for our clients
- ✓ 17 retail stores donated a total of 56,522 pounds of food and products

Free Store

- ✓ 3,905 men, women and children were able to outfit themselves and their families with clothing, coats and boots and household items at no cost

Franklin Community Manor

- ✓ 19 individuals found a place to call home last year, thanks to our permanent, low-income residential housing