



City of Saratoga Springs
Recreation Commission
15 Vanderbilt Avenue, Saratoga Springs, New York 12866
518-587-3550 x2300 Fax 518-584-1748
www.SaratogaRec.com

Derrick LeGall
Recreation Commission Chair
Alphonse Lambert
Dora Lee Stanley
Amy Smith
Robert Manasier
Cheryl Smith
John Dowd

January 26, 2018

Dear Recreation Partner,

The City of Saratoga Springs invites you to participate in a focus group meeting for the Recreation Master Plan. The intent of this comprehensive plan is to identify our community's park, recreation and open space needs so we can proactively plan for the future. In order to identify these needs, we are asking for your input.

The Saratoga Springs Recreation Department has engaged the services of GreenPlay LLC, a nationally renowned park and recreation consulting firm, to help conduct a community needs assessment as part of the Plan.

As a component of the planning process, GreenPlay is conducting a series of focus groups meetings with community leaders, representatives of various local sports leagues, recreation groups, and residents. Because we value your opinion, we invite you to participate in one of these focus groups. The meetings will consist of approximately 5-15 participants and typically last between 60 to 90 minutes. GreenPlay will ask participants a variety of questions to assess customer satisfaction, parks, recreation, and open space needs of the community, and issues that should be addressed in the comprehensive plan. With a focus group, there are never wrong answers, so everybody is encouraged to be open and freely express their thoughts.

The meetings will take place on February 12th and 13th at the Recreation Center, 15 Vanderbilt Ave, Saratoga Springs, NY. To accommodate your busy schedule, a variety of meeting times are available on a first come first serve basis.

February 12th Day 1

11:30 am – 1:30 pm Lunch Time Focus Group/Stakeholder Meeting 1 (RSVP)
3:00 pm – 4:30 pm Focus Group/Stakeholder Meeting 2 (RSVP)
6:00 pm – 7:30 pm Focus Group/Stakeholder Meeting 3 (RSVP)

February 13th Day 2

8:30 am – 10:00 am Focus Group/Stakeholder Meeting 4 (RSVP)
11:30 am – 1:00 pm Lunch Time Focus Group/Stakeholder Meeting 5 (RSVP)
5:30 pm – 7:00 pm Open Public Forum & Rec Commission Meeting (No RSVP- all are welcome)

Please call or email John Hirliman with the City of Saratoga Springs Recreation Department at 518-587-3550 ext 2306 or john.hirliman@saratoga-springs.org to reserve your time slot today.

In addition to the focus group meetings, an Open Public Forum will be hosted by the Recreation Commission for anyone to attend. We thank you in advance for participating in our master plan process. Your input will help guide the future of your City's parks and recreation system – improving the quality of life in our community for generations to come.

Sincerely,

Derrick LeGall
Saratoga Springs Recreation Commission Chair



Saratoga Springs Recreation Department Recreation Master Plan

Making our space a better place for recreation!

Open Public Forum

We value your Opinion!

Tell us on February 13, 2018 from 5:30-7:00pm

@ the Recreation Center, 15 Vanderbilt Ave.

- **Share your ideas with professional parks and recreation consultants.**
- **Learn more about the Recreation Master Plan.**

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list!