Roll Call
Public Comments (Accepted Via Email civilservice@saratoga-springs.org)
Approve March 2021 Regular Meeting Minutes

ACCOUNTS
Approve Provisional Class Appointment(s)
   Barbara Brindisi – Assistant City Clerk – Effective 03/29/21

DPW
Approve Provisional Class Appointment(s)
   Mark Scirocco – Water Meter Service Worker Supervisor – Effective 04/10/21
Approve Labor Class Appointment(s)
   Laborer (1)

HOUSING AUTHORITY
Approve Labor Class Appointment(s)
   Laborer (1)

MAYOR
Discuss and Vote on Proposed Revisions to the Administrator of Planning and Economic Development Job Specification
Discuss and Vote on Request for Additional Classified Positions – Assistant Building Inspector (2)

PUBLIC SAFETY
Approve Provisional Class Appointment(s)
   Jason Yourdon – Fire Lieutenant – Effective
Approve Non Competitive Class Appointment(s)
   Dr. Michael Holland – Health Officer/Commissioner – Effective 04/17/21

RECREATION
Approve Non Competitive Class Appointment(s)
   Recreation Leader (3)

SCHOOL
Approve Provisional Class Appointment(s)
   IT Support Technician I - Matthew Malinoski – Effective 3/26/21
   Transportation Routing Clerk – Andrea Neal – Effective 4/15/21
Approve Labor Class Appointment(s)
   Cleaner (1)
   School Monitor (1)
Approve Non Competitive Class Appointment(s)
   Clerk (part time) (1)
   Custodian (part time) (3)
   Food Service Cashier (1)
   Keyboard Specialist (part time) (1)
   Registered Professional Nurse (part time) (1)
   School Bus Assistant (1)
   School Bus Driver (7)
   Teacher Aide (1)
Approve Leave of Absence(s)
   Food Service Helper – 3/19/21 – 4/20/21
Approve Completed Probationary Period(s)
   Food Service Helper – Paula Bachincksy – Effective 04/30/21
   School Bus Assistant – Angel Santiago – Effective 4/20/21

CIVIL SERVICE
Approve Eligible List Extensions
   Clerk #10-319 extended until new eligible list established – exam is May 15th 2021
   Keyboard Specialist #10-419 extended until new eligible list established – exam is May 15th 2021

Update Commission on the Budget Transfer for a Part Time Clerk
Exam Announcements
   Assistant Building and Construction Inspector #65-852  06/05/21
   Assistant Building Inspector #67-956 and #74-844  06/05/21
   Code Enforcement Technician #68-986  06/05/21
Vacancy Announcements
   Assistant Facilities Manager (Housing Authority)
   Building Maintenance Worker (Library)
   Fire Captain
   Fire Lieutenant
   Laborer (Carousel Worker)
   Laborer (DPW)
   Laborer (Housing Authority)
   Laborer (DPS)
Resignations or Retirements

School Bus Driver – Brenda Diaz Quinnones – 03/05/21
School Bus Driver – Patricia Patrick – Resignation Effective 03/25/21
School Bus Driver - Samuel Silburn – Resignation Effective 04/21/21
Keyboard Specialist – Arlene Pearson – Retirement Effective 6/30/21
Teacher Aide – Elaina Kamerling – Resignation Effective 4/21/21

Prepared by: Corissa Salvo, Civil Service Coordinator