

CITY OF SARATOGA SPRINGS CIVIL SERVICE COMMISSION
REGULAR MEETING AGENDA
474 BROADWAY SARATOGA SPRINGS, COUNCIL ROOM 1ST FLOOR
WEDNESDAY SEPTEMBER 28TH 2022 9:30AM

Roll Call

Public Comments

Approve August 2022 and July 2022 Regular Meeting Minutes

DPW

Approve Labor Class Appointment

Laborer (2)

Approve Promotional Provisional Appointment

Senior Engineering Technician (1)

FINANCE

Approve Temporary Appointment

Budget Director (1)

LIBRARY

Approve Non Competitive Class Appointments

Librarian I (part time) (2)

Approve Labor Class Appointment

Shelver (1)

PUBLIC SAFETY

Approve Non Competitive Class Appointments

School Crossing Guards (7)

RECREATION

Approve Non Competitive Class Appointments

Recreation Leader (1)

SCHOOL

Approve Provisional Appointment

Clerk (1)

Approve Temporary/Seasonal Appointments

Student Workers (13)

Approve Labor Class Appointments

Cleaner (1)

Food Service Helper (11)

School Monitor (6)

Approve Non Competitive Class Appointments

Clerk (part time) (7)

Cook (3)

Custodian (part time) (1)

Food Service Cashier (2)

Keyboard Specialist (part time) (7)

Registered Professional Nurse (part time) (3)

School Bus Assistant (3)

School Bus Driver (7)

Senior Food Service Helper (1)

Teacher Aide (6)

CIVIL SERVICE

Discussion of Policies on Promotions, Transfers and Exams

Permanent Appointments from Established Eligible Lists

Librarian II #74-386

Renee Bennett Kapusniak

Effective 09/18/22

Librarian I #61-111

Katie Ranno

Effective 08/22/22

Librarian III #74-815

Trevor Oakley

Effective 08/22/22

Exam and Vacancy Announcements

Director of Information Technology #68-287

Electrician #68-392

Engineering Technician (Provisional, reissued)

Information Security Analyst #63-761

Micro Computer Systems Manager #67-889 and #76-702

Senior Electrician #68-482

Traffic Maintenance Manager #68-413

Resignations/Retirements

Finance Coordinator

Donna Woods

Resignation Effective 09/20/22

Laborer

Chris McNulty

Resignation Effective 09/21/22

Police Officer

Nathan Booth

Resignation Effective 09/15/22

Public Safety Dispatcher

Lynn Billington

Resignation Effective 09/02/22

NEXT CIVIL SERVICE COMMISSIONER MEETING SCHEDULED FOR OCTOBER 26TH 2022 AT 9:30AM IN THE CITY COUNCIL ROOM

Prepared by: Corissa Salvo, Civil Service Coordinator