

**CITY OF SARATOGA SPRINGS CIVIL SERVICE COMMISSION
REGULAR MEETING AGENDA
474 BROADWAY SARATOGA SPRINGS, COUNCIL ROOM 1ST FLOOR
WEDNESDAY NOVEMBER 30TH 2022 9:30AM**

Roll Call

Public Comments

Approve September 2022 Regular Meeting Minutes

Approve October 2022 Regular Meeting Minutes

DPW

Discuss and Vote on Proposed Revisions to the Reservation Coordinator Job Specification

Approve Leave of Absence

 Laborer (2)

Approve Labor Class Appointments

 Laborer (2)

Approve Reinstatement

 Working Supervisor (1)

MAYOR

Approve Non Competitive Appointment

 Archivist (part time and temporary) (1)

RECREATION

Approve Non Competitive Class Appointments

 Recreation Assistants (3)

 Recreation Leaders (1)

 Recreation Specialists (5)

SCHOOL

Approve Non Competitive Class Appointments

 Clerks (part time) (2)

 Keyboard Specialists (part time) (2)

 School Bus Assistants (3)

 School Bus Drivers (6)

 Registered Professional Nurse (1)

 Teacher Aides (8)

Approve Labor Class Appointments

 School Monitors (4)

Approve Leave of Absences

 School Bus Drivers (1)

 School Monitor (1)

 Teacher Aides (1)

Approve Reinstatement

CIVIL SERVICE

Establish Eligible Lists

 Arborist #68-716

 Clerk #10-323

 Keyboard Specialist #10-423

Permanent Appointments from Established Eligible Lists

 Arborist #68-716

 Steven Lashomb

 Effective 11/30/22

 Firefighter Paramedic #65-340

 Anthansios Anton

 Conditional Offer 11/0/22

 Firefighter Paramedic #65-340

 Daria Juliano

 Conditional Offer 11/02/22

 Firefighter Paramedic #65-340

 Ben Unverhaue

 Conditional Offer 11/02/22

 Police Officer #65-560

 Ryan McCrum

 Conditional Offer 10/21/22

Exam and Vacancy Announcements

 Administrator of Planning and Economic Development (Provisional)

 Archivist #63-905

 Assistant Building and Construction Inspector (Provisional)

 Assistant Library Director #65-088 and #79-506

 City Tax Revenue Supervisor #68-156

 Communications Coordinator (Provisional)

 Computer Support Technician #68-452

 DPW Purchasing Coordinator #67-117

 Librarian I #60-813

 Librarian II #60-959 and #79-452

 Librarian III #60-967 and #79-457

 Records Retention Coordinator #62-597

 Recreation Accounts Specialist #62-985

Senior Account Clerk #62-381

Resignations/Retirements

Custodian	Wayne Stanton	Retirement 11/28/22
Food Service Helper	Deborah Izzo	Resignation 06/24/22
Laborer	Damien Meade	Resignation 10/20/22
Police Officer	Anthony Villano	Resignation 11/07/22
Police Officer	Matthew Zell	Resignation 11/18/22
School Bus Assistant	Africa Williams	Resignation 10/12/22
School Bus Driver	Stefanie Joseph	Resignation 09/01/22
School Bus Driver	David Zimmer	Resignation 08/5/22

NEXT CIVIL SERVICE COMMISSIONER MEETING SCHEDULED FOR DECEMBER 28th 2022 AT 9:30AM IN THE CITY COUNCIL ROOM

Prepared by: Corissa Salvo, Civil Service Coordinator