



August 11, 2023

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**  
474 Broadway  
10:00 AM

**PRESENT:** Ron Kim, Mayor  
Jason Golub, Commissioner of Public Works  
Jim Montagnino, Commissioner of Public Safety

**STAFF PRESENT:** Heather Crocker, Deputy Commissioner of Finance  
Stacy Connors, Deputy Commissioner of Accounts  
Joe O'Neill, Deputy Commissioner of Public Works  
Jason Tetu, Deputy Commissioner of Public Safety

**EXCUSED:** Minita Sanghvi, Commissioner of Finance  
Dillon Moran, Commissioner of Accounts

Angela Rella, Deputy Mayor

Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**CALL TO ORDER**

Mayor Kim called the meeting to order at 10:02 a.m.

**PUBLIC HEARINGS**

1. Capital Budget and Program 2024 – 2028: No comments.

Mayor Kim reminded the public there is a public comment period at the end of the meeting via zoom. To participate, the public must sign up for the zoom public comment on line on Tuesday from 9 a.m. until noon.

**PRESENTATION**

1. Cannabis Grower's Showcase: Mayor Kim stated Ryan McMahon and Scott Trifalo will present. This is starting at the Farmer's Market this month.

**CONSENT AGENDA**

1. Approval of 7/28/2023 Pre-Agenda Meeting Minutes
2. Approval of 8/1/2023 City Council Meeting Minutes
3. Temporary Outdoor Dining Permit Approvals
4. Approve Mid-Warrant 2023, 23MWAUG1 \$181,893.55
5. Approve Warrant 2023, 23AUG2 \$3,322,579.77
6. Approve Payroll 08/04/2023 \$634,057.60

7. Approve Payroll 08/11/2023 \$752,070.57
8. Approve Budget Amendments - Regular
9. Approve Budget Transfers – Regular

No comments.

## **MAYOR'S DEPARTMENT**

Announcement: Mayor's Office Receives \$562,124.35 Reimbursement from DEC for Downtown Connector Trail

Mayor Kim advised the money has already been received.

Announcement: First September City Council Meeting

Mayor Kim advised the City Council meeting has been rescheduled from Tuesday, September 5, 2023 to Thursday, September 7, 2023.

Set Public Hearing: 2024 Capital Budget

No comments.

Set Public Hearing: Amend Capital Program and Budget for the Recreation Skate Park Project Utilizing Subdivision Recreation Fees

Mayor Kim advised the subdivision recreation fees will be utilized.

Discussion and Vote: Authorization for Mayor to Sign Coalition Against Bigger Trucks: Local Officials Joint Letter

Mayor Kim advised this is federal legislation going through Congress to restrict larger trucks. The City wants to sign on to this.

Discussion and Vote: Authorization for Mayor to Sign Change Order 4 with Barton & Loguidice for Missing Sidewalks

No comments.

Discussion and Vote: Authorization for Mayor to Sign Change Order 5 with Barton & Loguidice for Missing Links

No comments.

Discussion and Vote: Authorization for Mayor to Sign Updated Contract with Discover eGov

No comments.

Discussion and Vote: Authorization to Pay Delta Development Invoice in the Amount of \$5,000.00

No comments.

## **ACCOUNTS DEPARTMENT**

Deputy Commissioner Connors presented the Accounts Department agenda in Commissioner Moran's absence.

Discussion and Vote: Approval of Updated Purchasing Policy

Deputy Connors advised the updated Purchasing Policy will be posted after pre-agenda.

Award of Bid: Architectural Engineering Services Saratoga Arts Building to Synthesis Architects

No comments.

Award of Bid: Extension of Bid for Pest Control to Absolute Pest Control

No comments.

Announcement: Enhanced STAR Income Limit for 2024

No comments.

Announcement: Business Milestones

No comments.

Announcement: Special Events

No comments.

## **FINANCE DEPARTMENT**

Deputy Commissioner Crocker presented the Finance Department agenda in Commissioner Sanghvi's absence.

Announcement: Second Quarter Financial Report

No comments.

Discussion and Vote: Resolution to Establish an Assignment for Firefighters Right Sizing

Deputy Crocker advised this relates to setting aside funds for after the Safer Grant.

Discussion and Vote: Resolution on the Assignment for the Refund of Prior Year Taxes

No comments.

Discussion and Vote: Approval Budget Amendments – Use of Fund Balance (Police Reform)

No comments.

Discussion and Vote: Approve Budget Amendment – Fund Balance (Participatory Budgeting)

No comments.

Discussion and Vote: Approve Budget Transfers – Use of Reserves

No comments.

Discussion and Vote: Budget Transfers – Contingency

No comments.

Discussion and Vote: Approve Budget Transfers – Payroll

No comments.

## **PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Resolution Authorizing City of Saratoga Springs to Seek Grant for High Hazard Dam

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Absolute Pest Control for Pest Management Services

No comments.

Discussion and Vote: Authorization for Mayor to Sign Addendum #5 Mesick Cohen Wilson Baker Architects, LLP for Canfield Casino Restoration Project

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Contract with Synthesis Architects for Saratoga Arts Building

No comments.

Discussion and Vote: Resolution Authorizing City of Saratoga Springs to Seek DEC Grant for Environmental Protection Fund

No comments.

Discussion and Vote: Authorization for Mayor to Sign Sidewalk Installation Agreement at 155 Division Street

No comments.

## **PUBLIC SAFETY DEPARTMENT**

Announcement: Public Safety Forum with SSPD Leadership at 6:00 p.m. on September 6, 2023 at the Music Hall in City Hall

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Changer Orders 3 – 5 and 29 – 32 to Hueber Breuer for Fire Station 3

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Change Orders 33 – 37 to Hueber Breuer for Fire Station 3

Commissioner Montagnino advised this item and the previous one is a series of change orders that are minor in nature to finish station 3. The new fire station is on track for opening soon.

Discussion and Vote: Authorization for the Mayor to Sign Change Order 1GKE to Gerharz Equipment, Inc. for Fire Station 3

No comments.

Discussion and Vote: Authorization for the Mayor to Sign an Agreement with Spectrum for Fire Station 3

No comments.

Discussion and Vote: Authorization for the Mayor to Sign an Agreement with Spectrum for Monthly Service at Fire Station 3

No comments.

Discussion and Vote: Authorization to Pay MES (Municipal Emergency Services) Invoice for Uniforms for the Fire Department

Commissioner Montagnino advised the uniforms are for recently hired firefighters.

**SUPERVISORS**

Matt Veitch

1. Nothing at this time.

Tara Gaston

1. Nothing at this time.

**ADJOURN**

**Commissioner Montagnino moved and Commissioner Golub seconded to adjourn the meeting at 10:12 a.m.**

**Ayes – 3 (Commissioner Golub, Commissioner Montagnino, and Mayor Kim)**

**Nays - 0**

**Absent – 2 (Commissioner Moran, Commissioner Sanghvi)**

Respectfully submitted,

Lisa Ribis  
Secretary to the City Council

Approved:

Vote: