



August 11, 2023

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
474 Broadway
10:00 AM

PRESENT: Ron Kim, Mayor
Jason Golub, Commissioner of Public Works
Jim Montagnino, Commissioner of Public Safety

STAFF PRESENT: Heather Crocker, Deputy Commissioner of Finance
Stacy Connors, Deputy Commissioner of Accounts
Joe O'Neill, Deputy Commissioner of Public Works
Jason Tetu, Deputy Commissioner of Public Safety

EXCUSED: Minita Sanghvi, Commissioner of Finance
Dillon Moran, Commissioner of Accounts

Angela Rella, Deputy Mayor

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kim called the meeting to order at 10:02 a.m.

PUBLIC HEARINGS

1. Capital Budget and Program 2024 – 2028: No comments.

Mayor Kim reminded the public there is a public comment period at the end of the meeting via zoom. To participate, the public must sign up for the zoom public comment on line on Tuesday from 9 a.m. until noon.

PRESENTATION

1. Cannabis Grower's Showcase: Mayor Kim stated Ryan McMahon and Scott Trifalo will present. This is starting at the Farmer's Market this month.

CONSENT AGENDA

1. Approval of 7/28/2023 Pre-Agenda Meeting Minutes
2. Approval of 8/1/2023 City Council Meeting Minutes
3. Temporary Outdoor Dining Permit Approvals
4. Approve Mid-Warrant 2023, 23MWAUG1 \$181,893.55
5. Approve Warrant 2023, 23AUG2 \$3,322,579.77
6. Approve Payroll 08/04/2023 \$634,057.60

7. Approve Payroll 08/11/2023 \$752,070.57
8. Approve Budget Amendments - Regular
9. Approve Budget Transfers – Regular

No comments.

MAYOR'S DEPARTMENT

Announcement: Mayor's Office Receives \$562,124.35 Reimbursement from DEC for Downtown Connector Trail

Mayor Kim advised the money has already been received.

Announcement: First September City Council Meeting

Mayor Kim advised the City Council meeting has been rescheduled from Tuesday, September 5, 2023 to Thursday, September 7, 2023.

Set Public Hearing: 2024 Capital Budget

No comments.

Set Public Hearing: Amend Capital Program and Budget for the Recreation Skate Park Project Utilizing Subdivision Recreation Fees

Mayor Kim advised the subdivision recreation fees will be utilized.

Discussion and Vote: Authorization for Mayor to Sign Coalition Against Bigger Trucks: Local Officials Joint Letter

Mayor Kim advised this is federal legislation going through Congress to restrict larger trucks. The City wants to sign on to this.

Discussion and Vote: Authorization for Mayor to Sign Change Order 4 with Barton & Loguidice for Missing Sidewalks

No comments.

Discussion and Vote: Authorization for Mayor to Sign Change Order 5 with Barton & Loguidice for Missing Links

No comments.

Discussion and Vote: Authorization for Mayor to Sign Updated Contract with Discover eGov

No comments.

Discussion and Vote: Authorization to Pay Delta Development Invoice in the Amount of \$5,000.00

No comments.

ACCOUNTS DEPARTMENT

Deputy Commissioner Connors presented the Accounts Department agenda in Commissioner Moran's absence.

Discussion and Vote: Approval of Updated Purchasing Policy

Deputy Connors advised the updated Purchasing Policy will be posted after pre-agenda.

Award of Bid: Architectural Engineering Services Saratoga Arts Building to Synthesis Architects

No comments.

Award of Bid: Extension of Bid for Pest Control to Absolute Pest Control

No comments.

Announcement: Enhanced STAR Income Limit for 2024

No comments.

Announcement: Business Milestones

No comments.

Announcement: Special Events

No comments.

FINANCE DEPARTMENT

Deputy Commissioner Crocker presented the Finance Department agenda in Commissioner Sanghvi's absence.

Announcement: Second Quarter Financial Report

No comments.

Discussion and Vote: Resolution to Establish an Assignment for Firefighters Right Sizing

Deputy Crocker advised this relates to setting aside funds for after the Safer Grant.

Discussion and Vote: Resolution on the Assignment for the Refund of Prior Year Taxes

No comments.

Discussion and Vote: Approval Budget Amendments – Use of Fund Balance (Police Reform)

No comments.

Discussion and Vote: Approve Budget Amendment – Fund Balance (Participatory Budgeting)

No comments.

Discussion and Vote: Approve Budget Transfers – Use of Reserves

No comments.

Discussion and Vote: Budget Transfers – Contingency

No comments.

Discussion and Vote: Approve Budget Transfers – Payroll

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Resolution Authorizing City of Saratoga Springs to Seek Grant for High Hazard Dam

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Absolute Pest Control for Pest Management Services

No comments.

Discussion and Vote: Authorization for Mayor to Sign Addendum #5 Mesick Cohen Wilson Baker Architects, LLP for Canfield Casino Restoration Project

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Contract with Synthesis Architects for Saratoga Arts Building

No comments.

Discussion and Vote: Resolution Authorizing City of Saratoga Springs to Seek DEC Grant for Environmental Protection Fund

No comments.

Discussion and Vote: Authorization for Mayor to Sign Sidewalk Installation Agreement at 155 Division Street

No comments.

PUBLIC SAFETY DEPARTMENT

Announcement: Public Safety Forum with SSPD Leadership at 6:00 p.m. on September 6, 2023 at the Music Hall in City Hall

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Changer Orders 3 – 5 and 29 – 32 to Hueber Breuer for Fire Station 3

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Change Orders 33 – 37 to Hueber Breuer for Fire Station 3

Commissioner Montagnino advised this item and the previous one is a series of change orders that are minor in nature to finish station 3. The new fire station is on track for opening soon.

Discussion and Vote: Authorization for the Mayor to Sign Change Order 1GKE to Gerharz Equipment, Inc. for Fire Station 3

No comments.

Discussion and Vote: Authorization for the Mayor to Sign an Agreement with Spectrum for Fire Station 3

No comments.

Discussion and Vote: Authorization for the Mayor to Sign an Agreement with Spectrum for Monthly Service at Fire Station 3

No comments.

Discussion and Vote: Authorization to Pay MES (Municipal Emergency Services) Invoice for Uniforms for the Fire Department

Commissioner Montagnino advised the uniforms are for recently hired firefighters.

SUPERVISORS

Matt Veitch

1. Nothing at this time.

Tara Gaston

1. Nothing at this time.

ADJOURN

Commissioner Montagnino moved and Commissioner Golub seconded to adjourn the meeting at 10:12 a.m.

Ayes – 3 (Commissioner Golub, Commissioner Montagnino, and Mayor Kim)

Nays - 0

Absent – 2 (Commissioner Moran, Commissioner Sanghvi)

Respectfully submitted,

Lisa Ribis
Secretary to the City Council

Approved: 9/7/2023

Vote: 5 - 0