



Saratoga Springs Recreation Department

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Submitted via Email

To: Michael Patton, Superintendent
John Thuener, Director of Facilities & Operations

From: John Hirliman, Administrative Director- Recreation Department

Date: February 26, 2020

Re: East Side and West Side Recreation Fields Use and Maintenance Agreement

The City of Saratoga Springs is requesting to fund the enclosed projects in accordance with the East Side and West Side recreation field use and maintenance agreement from the 2020 Capital Budget. The projects have been discussed with the school district. The projects have been selected not only to ensure that we have well maintained facilities and fields, but that we also provide a safe environment for our students and residents. The projects listed below include an estimated value.

- West Side Big Field Renovation:** The City is requesting hire a vendor to perform minor renovations to the baseball field. The work will include reestablishing the infield arcs, leveling low areas within the infield mix, adding infield conditioner to the infield mix which will make the dirt more durable and playable, and purchasing a synthetic pitching mound. The funds will be used for labor and materials. The capital request is \$17,000.
- West Side Tee Ball Dugouts:** The City is requesting to hire a vendor to install new dugouts at the tee ball field, minor field, and major fields. The plan is essentially to replace in kind, but the size may increase slightly to provide the new fence posts and be able to coordinate connections to the existing fence and re-use of the existing fence gate openings. The Saratoga Springs Little League will help with the project either by donating services or funds should there be a need. All funds and services donated will be submitted to the School for acceptance of said donations. It should be noted that within the City's request last year (2019), \$5,000 was approved for new West Side Tee Ball Dugouts. That project has been designed by not started. If this project is approved, we would do all dugouts as one project if it is within budget. The capital request is \$23,000.

Thank you for your time and consideration. If you have any questions or need additional information please feel free to contact me.

CC: Anthony Scirocco, Commissioner of Public Works
Joe O'Neil- DPW
Michael Veitch, DPW
Tim Hilker- Assistant Superintendent of Business
Gary Benincasa- DPW Foreman
Derrick LeGall- Recreation Commission Chair