



**City of Saratoga Springs**  
RECREATION COMMISSION  
15 Vanderbilt Avenue, Saratoga Springs, New York 12866  
518-587-3550 x2300 Fax 518-584-1748  
w.SaratogaRec.com

Derrick LeGall  
Recreation Commission Chair  
Alphonse Lambert  
Amy Smith  
Robert Manasier  
John Dowd  
Michelle Merola  
Adrianna Britt-Gaeta

**Saratoga Springs Recreation Commission Meeting**  
**Tuesday, November 30, 2021**  
**6:30pm**  
**Recreation Center**

Please submit questions via email to [Recreservations@saratoga-springs.org](mailto:Recreservations@saratoga-springs.org).  
**Agenda**

**Attendance**

**Public Comment**

1. **Discussion and Vote: Minutes**
2. **Welcome Recreation Commission Member**
3. **Discussion and Vote: Appointment Assistant Administrative Director Recreation**
4. **Discussion and Vote: 2022 Recreation Commission Calendar**
5. **Discussion and Vote: Recreation Center Agreement**
6. **Discussion and Vote: Waiver Request**
7. **Discussion and Vote: Introduction to Ice Olympic Promotion**
8. **Announcement: Naming of the Recreation Center – December 16, 2021**
9. **Discussion: Resting fields**
10. **Discussion: 2022 Budget**
11. **Discussion: General Budget**
12. **Discussion: Directors Report**
13. **Discussion: Program Report**

**Adjournment - Next Meeting – Tuesday, December 14, 2021 - 6:30pm at the Saratoga Springs Recreation Center, 15 Vanderbilt Avenue, Saratoga Springs, NY 12866. Please note: 2<sup>nd</sup> Tuesday due to Holidays.**

Join Zoom Meeting

<https://us02web.zoom.us/j/81480376429?pwd=U2Iybk00dGxSZnQ5Nm03VjZlUmc2dz09>

Meeting ID: 814 8037 6429

Passcode: 695782



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### Agenda

Attendance – Adrianna Britt – Gaeta, Derrick Legall, Amy Smith

Via Zoom – Robert Manasier, John Dowd, Michelle Merola

John Hirliman & Lisa Morahan

Public Comment - There was no Public Comment

- 1. Discussion and Vote: Minutes – Tabled**
- 2. Welcome Recreation Commission Member** – The Recreation Commission members introduced each other to the newest member Adrianna Britt-Gaeta. She was appointed to the Recreation Commission by Mayor Kelly 11/1/2021-9/15/2028.
- 3. Discussion and Vote: Appointment Assistant Administrative Director Recreation**  
**The motion to appoint Lisa Morahan to the Assistant Administrative Director – Recreation position grade 14 Step 1 was made by Amy Smith and seconded by Derrick Legall.** Discussion: The Recreation Commission welcomed Lisa Morahan. She began November 17, 2021. **Ayes – All.**
- 4. Discussion and Vote: 2022 Recreation Commission Calendar** – **The motion to approve the 2022 Recreation Commission Calendar was made by Amy Smith and seconded by Derrick Legall.** Discussion: The Recreation Commission meetings will be held at the Recreation Center at the last Tuesday of the Month except December and August. There will be no meeting in August unless there is a budget vote needed. The December meeting will be the 2<sup>nd</sup> Tuesday of the Month due to the Holidays. **Ayes – All.**
- 5. Discussion and Vote: Recreation Center Agreement** – **The motion recommend the 2022-2023 Recreation Center Facility Agreement to the City Council was made by Derrick Legall and Amy Smith.** Discussion: The changes are 2022 Fees and the payment section. The agreement will go to Risk and Safety and the City Attorney for review and approval by the City Council. **Ayes – All.**
- 6. Discussion and Vote: Waiver Request** – **The motion to approve the waiver of ice time was made by Robert Manasier and seconded by Derrick Legall.** Discussion: Christopher Stewart, Saratoga Springs Fire Department submitted a request for a fee waiver for all associated fees with usage of the Weibel Ice Rink and fees associated with ice time. The waiver of these fees would allow them to donate 100% of all monetary donations from the game to the Franklin Community Center to better support their efforts. On **November 20th** the Saratoga Springs Firefighters were playing against the Saratoga Springs Police in our annual charity hockey game. The hockey game was being played to benefit the Franklin Community Center in their toy collection efforts for children within Saratoga Springs this **Christmas** season. **Ayes - All**



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**7. Discussion and Vote: Introduction to Ice Olympic Promotion – Motion Tabled.**

Discussion: In the spirit of the Olympic games, the Recreation Department is looking to do a promotion for the kids in the Introduction to Ice Skating program. This promotion would allow, if max participated, 200 participants to color an Olympic page and return it to the Ice Rink. Upon receipt of the picture the Introduction to Ice participant would receive a pass for Open Public or Family Skate, value ranges from \$4-\$5. The Recreation Commission wanted to have skate rentals included. Amy Smith asked about opening the event up to the general public. Michelle Merola thought it was a good idea and it would bring more people to the ice rink. The Recreation Commission discussed limiting it to the first 50 submissions. The motion was tabled to the next meeting.

**8. Announcement: Naming of the Recreation Center – December 16, 2021 –** The Naming of the Recreation Center event was discussed. Derrick Legall asked if the event could be later in the day. The signage was discussed.

**9. Discussion: Resting fields –** The Recreation Commission discussed the resting of the fields. The concern that the Commission did not know what the plan was for what was going to be done to the field during the rest. The Commission members were concerned the fields would be rested and potentially nothing done. The Commission asked if the Fertilization dates had been scheduled. They requested to have rain dates built into the schedule in advance. Amy Smith stated that the Commission was discussing baseball and softball fields but what about plans for the other fields. John Dowd said the concept was great. There needs to be a plan for maintenance. Derrick Legall asked what does DPW mean by resting? Are they going to rotate fields and what are they going to do? The Recreation Commission members would like to sit down with DPW to discuss. The Recreation Commission discussed the fields and options. John Dowd had some ideas for what the Recreation Commission needs were.

**10. Discussion: 2022 Budget –** The Administrative Director – Recreation, John Hirliman, reported that what the Department asked for the Department received in needed funding.

**11. Discussion: General Budget -** The Recreation Commission discussed the Recreation Department finances including Fields, Ice Rinks, Recreation Center, and Programs. The Administrative Director – Recreation, John Hirliman, reported that Indoor Recreation Center Revenue exceeded budget. The revenue will be reported like in 2020 without period 13 revenues. The revenue was submitted and applied to the month it was received.

**12. Discussion: Directors Report –** The Administrative Director-Recreation, John Hirliman, gave his report. Veterans Memorial Park Playground Project: Friends of Rec, the Mayor, and the Director presented the plan to the businesses at Grande Industrial Park on November 4th. There were 5 local businesses in attendance. He would continue to work with FOR to identify potential sponsors. The goal was to begin construction in 2022. The Director was working with IT to see if the City could have a GO Fund Link on the City's Website to raise \$50-\$75K for the Skate bowl. The project was slowing progressing and there was still hope that construction could begin in the Summer of 2022. The Department of Public Works was reviewing the proposal from Artisan Skate Parks to determine how to best support the project. The proposal minus the bowl is about \$265k.



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- 13. Discussion: Program Report** - The Administrative Director-Recreation, John Hirliman, gave his report. The Department was having a difficult time getting coaches. Teams were without coaches. The basketball numbers were discussed and suggestions to help the program.

The Mask Policy was discussed. The Department was handing masks out at the facilities to participants/spectators who did not bring them. Derrick Legall asked that the tournament/rental groups bring their own. Robert Manasier asked if DOH (Department of Health) could offset PPE costs.

**Adjournment – The motion to adjourn was made by Amy Smith and seconded by Derrick Legall at 8:11pm. Ayes – All.** The next meeting will be Tuesday, December 14, 2021 - 6:30pm at the Saratoga Springs Recreation Center, 15 Vanderbilt Avenue, Saratoga Springs, NY 12866. Please note: 2<sup>nd</sup> Tuesday due to Holidays.

Respectfully submitted,

Kathleen Lanfear