


**Zimbra****douglas.june@saratoga-springs.org**

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**Printed Shirt Quote**

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**From :** Douglas June <douglas.june@saratoga-springs.org> Wed, Jan 18, 2023 12:52 PM  
**Subject :** Printed Shirt Quote  1 attachment  
**To :** John Hirliman <john.hirliman@saratoga-springs.org>  
**Bcc :** doug <doug@mercuryprinting.net>, fusiongraphix <fusiongraphix@frontier.com>, paul <paul@synergy-promos.com>, Cslovensky <Cslovensky@nysid.org>, Walton's Sport Shop <waltonssports@msn.com>

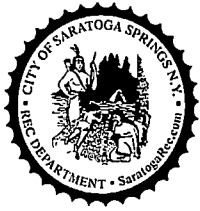
Attached is a request for a Price Quote on Printed Shirts for the City of Saratoga Springs Recreation Department for Spring/Summer/Fall any questions feel free to contact John Hirliman at john.hirliman@saratoga-springs.org .

Thank You  
Doug June

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 **2023 RFQ Printed T-SHIRTS SPRING & SUMMER.pdf**  
967 KB

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## City of Saratoga Springs Recreation Department

15 Vanderbilt Avenue, Saratoga Springs, New York 12866-4914

518-587-3550 x2300 Fax 518-584-1748

www.SaratogaRec.com

### Request for Quote Printed T-Shirts Spring/Summer/Fall 2023

The City of Saratoga Springs, New York, is seeking quotes for Printed Shirts with a guaranteed ten (10) Business Day turnaround, F.O.B. the City of Saratoga Springs, 15 Vanderbilt Avenue, Saratoga Springs, NY 12866.

The quote is for Soccer League T-Shirts, Coach Soccer League T-Shirts, Spring/Summer/Fall Clinics, Camp Saradac Campers, Camp Saradac Counselors, Camper Saradac Directors and Lifeguards, Rec Staff Shirts, Field Hockey League, Youth Parking , and DPW T-Shirts.

All orders are to be First in/First Out and more than one order may be placed for each Program. The Department will be placing additional orders after the original order as participants are added to teams. The Vendor must take the additional orders into account and price accordingly.

All the quantities furnished are strictly an estimate based on past years and is not a guaranteed number that will be ordered.

Vendor must supply color chart and shirt/jersey samples.

In comparing proposals, consideration will not be confined to price only. The successful vendor will be one whose product is judged to be of the best value meeting specifications. The City of Saratoga Springs reserves the right to reject any and all quotes, to waive any and all informalities and the right to disregard all nonconforming, non-responsive or conditional quote documents. A purchase order will be awarded to the vendor submitting the lowest responsible quote meeting the requirements of this specification.

Unit Price is to include an allowance for increased prices due to market conditions during the price quote time frame until September 30, 2023.

The quote may be e-mailed to [john.hirliman@saratoga-springs.org](mailto:john.hirliman@saratoga-springs.org) or mailed to the City of Saratoga Springs, Recreation Department, 15Vanderbilt Avenue, Saratoga Springs, New York, 12866-4914.

**Quotes are due by Thursday, February 9, 2023 at 4:00 p.m.**

Vendors or its representative must be within forty (40) mile radius of the Saratoga Springs Recreation Center.

**Item # 1**

**Soccer League T-Shirts 50/50 blend**

Soccer shirts shall be 50/50 cotton/polyester, first quality (no seconds). Shirts must be available in Adult sizes (S, M, L, XL, and XXL AND XXXL) and Youth sizes (S, M, and L). Vendors shall offer a unit price and brand of shirt in spaces provided on the proposal.

Only quotes offering **Hanes, Jerzee or Gildan brands** will be considered. Quotes offering other than the requested brands will show just cause for rejection.

Each shirt shall be printed with the Soccer Logo on the front left chest area. See picture below. Each shirt shall have lettering (Team Name) and an 8- inch official soccer number on the back. Size of lettering and numbers may be adjusted for smaller shirts. All lettering and numbers are to be in black or white ink. The Department needs a minimum of 10 different colored team shirts for any given division.

Vendor is to provide a unit price and brand of shirt in the space provided. There will be reorders and follow up orders for late signups. All Logo's will be provided after the overall best quote is chosen.

Estimated number of Soccer T-Shirts:

Adult Sizes: 150  
Children Sizes: 275

*Back of shirt*  
**SOCCER # SAMPLE**

(TEAM NAME)



*Front of Shirt*  
**SOCCER LOGO SAMPLE**



**Item #2**

**Coach Soccer League T-Shirts 50/50 Blend**

Coach Soccer shirts shall be 50/50 cotton / polyester, first quality (no seconds). Shirts must be available in Youth Size L and Adult Sizes (S, M, L, XL, XXL, and XXXL). Vendors are to offer a unit price and brand of shirt on the lines provided. There will be reorders and follow up orders for late signups.

Only quotes offering **Hanes, Jerzee or Gildan brands** will be considered. Quotes offering other than the requested brands will show just cause for rejection. There will be reorders and follow up orders for late signups.

Each shirt shall be printed with the Soccer Logo on the front left chest area. The name on the back of the shirt is to be COACH. The shirt color is to be the color of the team with White/Black print.

Estimated number of Coach Soccer T-Shirts:

Youth - L 5  
Adult Sizes 70

**Item #3**

**Summer Camps staff and players T-Shirts 50/50 Blend**

Clinic shirts shall be 50/50 cotton polyester, first quality (no seconds). Shirts must be available in Adult sizes (S, M, L, XL, XXL, and XXXL) and Youth sizes (S, M and L). Vendors are to offer a unit price and shirt brand in the space provided on the proposal.

Only quotes offering **Hanes, Jerzee or Gildan brands** will be considered. Quotes offering other than the requested brands will show just cause for rejection. There will be reorders and follow up orders for late signups.

Each player shirt shall be printed with the lettering of the Saratoga Springs Recreation Department logo on the front left chest side in Black or White. The Logo on the back of the shirts shall be approximately 8 inches high and 4 inches wide. The LOGO color is to be Black and White. There will be reorders and follow up orders for late signups. A shirt color chart is to be provided by the Vendor. Logos will be provided to vendor. The staff shirt will be the same with the exception of additional lettering located under front left logo, the lettering STAFF will be added.

Estimated Clinic number player T-Shirts	
Adult Sizes	20
Children Sizes	60
Estimated Clinic number staff T-Shirts	
Adult Sizes	40

*Front of Shirt*  
No blue background



*Back of Shirt*



**Item #4**

**Camp Saradac Camper T-Shirts 50/50 Blend**

Camp shirts shall be 50/50 cotton polyester, first quality (no seconds). Shirts must be available in Adult sizes (S, M, L, XL, XXL, and XXXL) and Youth sizes (S, M and L). Vendors are to offer a unit price and shirt brand in the space provided on the proposal.

Only quotes offering **Hanes, Jerzee or Gildan brands** will be considered. Quotes offering other than the requested brands will show just cause for rejection. There will be reorders and follow up orders for late signups.

Each shirt shall be printed with the lettering of the Saratoga Springs Recreation Department logo on the front left chest side in Black. The Logo on the back of the shirts shall be approximately 8 inches high and 4 inches wide. The camp LOGO color is to be Black. There will be reorders and follow up orders for late signups. The shirt color is to be Safety Green Color with Black print.

Item#4	
Camp Saradac	
Adult Sizes	20
Children Sizes	100

*Front of Shirt*



*Back of Shirt*



**Item #5**

**Camp Saradac Counselors -Shirts 50/50 Blend**

Camp counselors shirts shall be 50/50 cotton polyester, first quality (no seconds). Shirts must be available in Adult sizes (S, M, L, XL, XXL, and XXXL). Vendors are to offer a unit price and shirt brand in the space provided on the proposal.

Only quotes offering **Hanes, Jerzee or Gildan brands** will be considered. Quotes offering other than the requested brands will show just cause for rejection. There will be reorders and follow up orders for late signups.

Each shirt shall be printed with the lettering STAFF and the Saratoga Springs Recreation Department logo and sports symbols on the front left chest side in Black. The Logo on the back of the shirts shall be approximately 8 inches high and 4 inches wide. The camp LOGO color is to be Black. There will be reorders and follow up orders for late signups. The shirt color chosen from the color chart provided by the Vendor with Black or White print.

Estimate Camp Saradac Staff  
Adult Sizes 65

*Front of Shirt*



*Back of Shirt*



STAFF

**Item #6**

**Camp Saradac Directors Sport Tek ST640 w/collar**

Camp Directors shall be Sporttek ideally 100% Poly POLO Shirts, first quality (no seconds), others will be considered. Shirts must be available in Adult sizes (S, M, L, XL, XXL, and XXXL). Vendors are to offer a unit price, shirt brand, and type of fabric in the space provided on the proposal for Men's & Women's. If price is different between Men's and Women's state so in the box provided.

Each shirt shall be printed with the lettering of the Saratoga Springs Recreation Department logo on the front left chest side in Black with the staff position title below the logo. The camp Logo on the back of the shirts shall be approximately 8 inches high and 4 inches wide. The collared shirt color is to be Red with Black print.

Estimated number of shirts  
Camp Saradac  
Adult Sizes 10

*Front of Shirt*



*Back of Shirt*



DIRECTOR

**Item # 7:**

**Fall Field Hockey League Jersey MESH REVERSIBLE JERSEY'S WOMENS**

Jersey's shall be mesh reversible, 100% Polyester or 100% Nylon. Jersey's must be available in youth sizes (S, M and L) in Navy Blue and White on the inside. Micro mesh 2 ply 70 denier.

Each reversible jersey shall be printed with the lettering "Field Hockey" on the front, inside and outside. The league logo shall be on the back, inside and outside, and shall be approximately 8 inches high and 4 inches wide. Lettering and logo are to be in White or Black print and the Jersey is to be Navy Blue and White.

Estimated number Jerseys

Children Sizes: 40



**Item #8:**

**Youth Parking Staff -Shirts 50/50 Blend**

Youth Parking Staff shirts shall be 50/50 cotton polyester, first quality (no seconds). Shirts must be available in Adult sizes (S, M, L, XL, XXL, and XXXL). Vendors are to offer a unit price and shirt brand in the space provided on the proposal.

Only quotes offering **Hanes, Jerzee or Gildan brands** will be considered. Quotes offering other than the requested brands will show just cause for rejection.

Each shirt shall be printed with the lettering and the Saratoga Springs Recreation Department logo and sports symbols on the front left chest side in Black. The Print on the back of the shirts shall be "YOUTH PARKING all in Black Print .

Estimated Youth Parking Staff

Adult Sizes 25



**Item #9:**

DPW Short sleeve T- Shirts shall be 50/50 cotton / polyester, first quality (no seconds). Shirts must be available in Adult Sizes (S, M, L, XL, XXL, XXXL and XXXXL). Vendors are to offer a unit price and brand of shirt on the lines provided. There will be reorders and follow up orders.

Only quotes offering **Hanes, Jerzee or Gildan brands** will be considered. Quotes offering other than the requested brands will show just cause for rejection. There will be reorders and follow up orders as needed.

Each shirt shall be printed with the DPW Logo on the front left chest area. Logo will be provided to the Vendor awarded the Price Quote. The Shirt is to be Safety Green in color any questions to item #11 is to be directed to Rachael Fragomeni of DPW at 518-587-3550 x- 2561 or Barbara Maughan x- 2574.

Estimated number T-Shirts:

Adult Sizes: Small – 4XL

Estimated Qty: 400

**Item#10**

DPW Long Sleeve T- Shirts shall be 50/50 cotton / polyester, first quality (no seconds). Shirts must be available in Adult Sizes (S, M, L, XL, XXL, XXXL and XXXXL). Vendors are to offer a unit price and brand of shirt on the lines provided. There will be reorders and follow up orders.

Only quotes offering **Hanes, Jerzee or Gildan brands** will be considered. Quotes offering other than the requested brands will show just cause for rejection. There will be reorders and follow up orders as needed.

Each shirt shall be printed with the DPW Logo on the front left chest area. Logo will be provided to the Vendor awarded the Price Quote. The Shirt is to be Safety Green in color any questions to item # 12 is to be directed to Rachael Fragomeni of DPW at 518-587-3550 x- 2561 or Barbara Maughan x- 2574.

Estimated number T-Shirts:

Adult Sizes: Small - 4 XL

Estimated Qty: 400



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Recreation Department**

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Due February 09, 2022

**Request for Quote  
Printed T-Shirts Spring/Summer/Fall 2022**

Item	Description	Brand	Guaranteed Delivery	Unit Price
1	Soccer League T-Shirt 50/50			
2	Soccer League Coach T-Shirt 50/50			
3	Summer Camps Clinics 50/50 T-Shirt			
4	Camp Saradac Campers 50/50 T-Shirt			
5	Camp Saradac Counselors 50/50 T-Shirt			
6	Camp Saradac Directors sport collar Sporttek ST640			
7	Field Hockey League Jersey (reversible in/out back/front)			
8	Youth Parking Staff T- Shirt 50/50			
9	DPW Short sleeve T-Shirt 50/50			
10	DPW Long Sleeve T- Shirt 50/50			

**All reorders/add on orders are the same unit price per item as above.**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone No. (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Reminder: The Vendor is to provide a written quote, color chart, written specifications of products and one sample of the product. Upon awarding, winning vendor must meet with the Department and supply sample sizes for registration.

Questions must be in writing to: John Hirliman – Director [John.hirliman@saratoga-springs.org](mailto:John.hirliman@saratoga-springs.org) 518-587-3550 ext 2306





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Due February 09, ~~2022~~ **2023**

**Request for Quote  
Printed T-Shirts Spring/Summer/Fall ~~2022~~ 2023**

Item	Description	Brand	Guaranteed Delivery	Unit Price
1	Soccer League T-Shirt 50/50	Gildan	14 Days	6" solid numbers \$8.00 Add <sup>XXL-\$4.00</sup> <sup>XXXL-\$6.00</sup>
2	Soccer League Coach T-Shirt 50/50	Gildan	14 Days	\$8.00 Add <sup>XXL-\$4.00</sup> <sup>XXXL-\$6.00</sup>
3	Summer Camps Clinics 50/50 T-Shirt	Gildan	14 Days	\$8.00 Add <sup>XXL-\$4.00</sup> <sup>XXXL-\$6.00</sup>
4	Camp Saradac Campers 50/50 T-Shirt	Gildan	14 Days	\$7.50 Add <sup>XXL-\$4.00</sup> <sup>XXXL-\$6.00</sup>
5	Camp Saradac Counselors 50/50 T-Shirt	Gildan	14 Days	\$7.50 Add <sup>XXL-\$4.00</sup> <sup>XXXL-\$6.00</sup>
6	Camp Saradac Directors sport collar Sporttek ST640	SportTek	14 Days	\$17.00 Add <sup>XXL-\$2.00</sup> <sup>XXXL-\$4.00</sup>
7	Field Hockey League Jersey (reversible in/out back/front)	Champro	14 Days	\$16.00 Youth
8	Youth Parking Staff T- Shirt 50/50	Gildan	14 Days	\$7.50 Add <sup>XXL-\$4.00</sup> <sup>XXXL-\$6.00</sup>
9	DPW Short sleeve T-Shirt 50/50	Port + Co.	14 Days	\$6.00 Add <sup>XXL-\$2.00</sup> <sup>XXXL-\$6.00</sup> <sup>XXXXL-\$6.00</sup>
10	DPW Long Sleeve T- Shirt 50/50	Port+Co.	14 Days	\$11.50 Add <sup>XXL-\$2.00</sup> <sup>XXXL-\$4.00</sup> <sup>XXXXL-\$4.00</sup>

**All reorders/add on orders are the same unit price per item as above.**

Company Name: Walton's Sport Shop  
 Address: 640 Maple Ave City: Saratoga Springs State: NY Zip Code: 12866  
 Phone No. (518) 584-7151 E-Mail Address: WALTONSPORTS@MSN.COM  
 Authorized Signature: Jeffrey Yattaw Printed Name: Jeffrey Yattaw  
 Title: MANAGER Date: 1/27/23

Reminder: The Vendor is to provide a written quote, color chart, written specifications of products and one sample of the product. Upon awarding, winning vendor must meet with the Department and supply sample sizes for registration.

Questions must be in writing to: John Hirliman - Director [John.hirliman@saratoga-springs.org](mailto:John.hirliman@saratoga-springs.org) 518-587-3550 ext.2306



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Due February 09, 2022

**Request for Quote  
Printed T-Shirts Spring/Summer/Fall 2022**

Item	Description	Brand	Guaranteed Delivery	Unit Price
1	Soccer League T-Shirt 50/50	Gildan 8000 or Jerseys 29M	16-14 Business Days	\$ 11.25
2	Soccer League Coach T-Shirt 50/50	"	"	\$ 9.75
3	Summer Camps Clinics 50/50 T-Shirt	"	"	\$ 9.75
4	Camp Saradac Campers 50/50 T-Shirt	"	"	\$ 9.75
5	Camp Saradac Counselors 50/50 T-Shirt	"	"	\$ 9.75
6	Camp Saradac Directors sport collar Sporttek ST640	ST640	"	\$ 16.75
7	Field Hockey League Jersey (reversible in/out back/front)	A4 NW1000	"	\$ 22.75
8	Youth Parking Staff T-Shirt 50/50	Gildan 8000 or Jerseys 29M	"	\$ 9.75
9	DPW Short sleeve T-Shirt 50/50	"	"	\$ 8.50
10	DPW Long Sleeve T-Shirt 50/50	Gildan 8400 or Jerseys 29L	"	\$ 13.50

**All reorders/add on orders are the same unit price per item as above.**

Company Name: Fusion Graphics Inc.  
 Address: 1130 Rte 17K City: Montgomery State: NY Zip Code: 12549  
 Phone No. (518) 457-7746 E-Mail Address: Fusiongraphics@frontier.com  
 Authorized Signature: [Signature] Printed Name: Jessica Venetis  
 Title: President Date: 1/24/23

Reminder: The Vendor is to provide a written quote, color chart, written specifications of products and one sample of the product. Upon awarding, winning vendor must meet with the Department and supply sample sizes for registration.

Questions must be in writing to: John Hirliman - Director [John.hirliman@saratoga-springs.org](mailto:John.hirliman@saratoga-springs.org) 518-587-3550 ext 2306

- \* Shipping included
- \* All sizes included up to 4XL
- \* No set up or screen fees
- \* No minimum re-order