



January 3, 2023

CITY OF SARATOGA SPRINGS
City Council Meeting
474 Broadway
Saratoga Springs, New York

7:00 PM

6:40 P.M.

P.H. – Weibel Avenue PUD
Amendment

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION

CONSENT AGENDA

1. Approval of 11/28/2022 City Council Meeting Minutes
2. Approval of 9/19/2022 Pre-Agenda Meeting Minutes
3. Approve Budget Transfers – Regular
4. Approve Payroll 12/23/2022 \$502,968.00
5. Approve Payroll 12/30/2022 \$686,742.51
6. Approve Payroll 12/31/2022 Weekly \$42,638.76
7. Approve Payroll 12/31/2022 Biweekly \$15,279.58
8. Approve Warrant 22MWDEC3 \$4,568.89
9. Approve Warrant 22MWDEC4 \$180,000.00
10. Approve Warrant – 2022 22DEC3 \$484,461.69
11. Approve Warrant – 2023 23JAN1 \$223,438.13

MAYOR'S DEPARTMENT

1. Announcement: Appointments to Community Development Citizen Advisory Committee
2. Announcement: Appointments to Open Space Advisory Committee
3. Discussion and Vote: Authorization for Mayor to Sign Saratoga County Arts Council Lease Agreement
4. Announcement: Bills for Counsel Fees Received to Date for Prior Elected Officials
5. Set Public Hearing: Restore NY Grant Application
6. Set Public Hearing: Proposed Amendment 1 to UDO – Remove Uses from Greenbelt
7. Set Public Hearing: Proposed Amendment 2 to UDO – Land Use Board Criteria for Greenbelt
8. Set Public Hearing: Proposed Amendment 3 to UDO – Enhance Stream and Wetland Protections
9. Set Public Hearing: Proposed Amendment 4 to UDO – Amend Land Disturbance Activity Permit
10. Discussion and Vote: Authorization for the Mayor to Sign Agreement with SLPID

ACCOUNTS DEPARTMENT

1. Discussion and Vote: Approval to Have 2022 P.O. Issued in 2023
2. Award of Bid: Municipal Solid Waste to County Waste
3. Award of Bid: Woodlawn & Putnam Parking Deck Repairs to Ryan Biggs Clark Davis
4. Appointment: Commissioners of Deeds
5. Announcement: Business Milestones
6. Announcement: Special Events

FINANCE DEPARTMENT

1. Discussion and Vote: Budget Amendment – Fund Balance

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Contract with County Waste & Recycling Service, Inc. for Municipal Solid Waste Services & Compactor Rental
2. Discussion and Vote: Authorization for Mayor to Sign Contract with Ryan Biggs Clark Davis for Professional Services Walton and Woodlawn Parking Deck Condition Assessment
3. Discussion and Vote: Approval to Pay Invoice #017563 to SRI Fire Sprinkler, LLC in the Amount of \$5,093.12

PUBLIC SAFETY DEPARTMENT

1. Nothing at this time.

SUPERVISORS

Matt Veitch

1. Saratoga County Organizational Meeting January 4, 2023 at 4 p.m.

Tara Gaston

1. Nothing at this time.

ADJOURN



January 3, 2023

CITY OF SARATOGA SPRINGS
City Council Meeting
474 Broadway
Saratoga Springs, New York

7:00 PM

PRESENT: Ron Kim, Mayor
Dillon Moran, Commissioner of Accounts
Jason Golub, Commissioner of Department of Public Works
Jim Montagnino, Commissioner of Department of Public Safety

STAFF PRESENT: Angela Rella, Deputy Mayor
Heather Crocker, Deputy Commissioner of Finance

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

EXCUSED: Minita Sanghvi, Commissioner of Finance

Stacy Connors, Deputy Commissioner, Accounts
Jason Tetu, Deputy Commissioner, Department of Public Safety

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARING

Enhancing Union Avenue

Mayor Kim opened the public comment period at 6:48 p.m.

Rose Tate of Saratoga Springs stated there are issues created by the Union Avenue project that she cannot express within the two minutes allotted. She is requesting a meeting with the Commissioner of Public Safety and any other commissioner that is available. Enhancements to Union Avenue should not be done without including Lincoln Avenue and doing an air quality study.

Mayor Kim stated his office has not received a call from Ms. Tate but would be happy to talk with her. There will be a presentation on this at the January 17, 2023 meeting. The state proposed, and will be constructing the portion of Union from exit 14 to East Avenue.

Ms. Tate asked where the enhancement is being proposed – East Avenue to Congress Park?

Mayor Kim stated that is correct. The enhancement will include multi-use sidewalk and bike lanes.

Ms. Tate stated she has noticed a tremendous increase in traffic in front of her house and she has to drive further to get to her house.

Mayor Kim encouraged Ms. Tate to attend the City Council meeting on January 17, 2023 to see the presentation on the enhancements to Union Avenue.

Ms. Tate asked if there is a target completion date.

Mayor Kim stated there is no target completion date at this time. He encouraged Ms. Tate to come to his office to have a conversation.

Mayor Kim concluded the public hearing at 7:00 p.m. and left it open.

Amend Chapter 225 to Add 'No Parking' Signs on Ashley Place

Tony Izzo advised the public hearing was duly noticed in the newspaper but was omitted from the agenda.

Mayor Kim opened the public comment period at 7:01 p.m.

No one spoke.

Mayor Kim concluded the public hearing at 7:02 p.m. and left it open.

Amend Chapter 225 – 2 Hour Parking Limitations

Mayor Kim opened the public comment period at 7:05 p.m.

No one spoke.

Mayor Kim concluded the public hearing at 7:05 p.m. and left it open.

CALL TO ORDER

Mayor Kim called the meeting to order at 7:05 p.m.

PUBLIC COMMENT

Mayor Kim advised there are new rules to public comment. People have 2 minutes to use or lose it. He asked all to be kind; we are a community. He also asked the speakers to be factual. The Council members may respond if they choose. He will also be starting a question period at the end of the City Council meeting. The public must register to present their questions.

Mayor Kim opened the public comment period at 7:06 p.m.

Ken Gray of Saratoga Springs and member of Complete Streets stated they encourage people to come out to hear the presentation on the enhancement of Union Avenue. The focus is safety so people can get around.

Rose Tate of Saratoga Springs stated Lincoln Avenue has become the forgotten street. When talking about the beautification of Union Avenue, Lincoln Avenue should be included. Picnic tables have been lined up by NYRA on her side of the street.

Suzanne Jagoda of 16 Empire Avenue and a member of Complete Streets stated there are two proposals they are working on and looking for feedback from the community. They would like to see the enhancements on Union Avenue that would eventually make its way to Lincoln Avenue. Complete Streets is looking for the community to get behind this and the track. The Complete Streets Committee can't complete everyone's everything but should be able to make good compromises.

Mayor Kim closed the public comment period at 7:11 p.m.

SUPERVISORS

Matt Veitch

Saratoga County Organizational Meeting January 4, 2023 at 4 p.m.

Supervisor Veitch reported the annual organizational meeting is scheduled for tomorrow, January 4, 2023 at 4 p.m. at the Board of Supervisors. This meeting is used to choose and vote for a chair and committee assignments will occur. Supervisor Veitch will report which committees he has been assigned to at the next meeting.

Tara Gaston

Supervisor Gaston thanked the Saratoga County Chamber of Commerce, Saratoga Eagle, Todd Shimkus, Tom Roohan, and DeCresente for assistance with delivery of water due to the water main break.

CONSENT AGENDA

Commissioner Moran moved and Commissioner Montagnino seconded to approve the consent agenda as follows:

1. Approval of 11/28/2022 City Council Meeting Minutes
2. Approval of 9/19/2022 Pre-Agenda Meeting Minutes
3. Approve Budget Transfers – Regular
4. Approve Payroll 12/23/2022 \$502,968.00
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**Ayes – All (Commissioner Moran, Commissioner Golub, Commissioner Montagnino, Mayor Kim)
Nays - 0**

MAYOR'S DEPARTMENT

Announcement: Appointments to Community Development Citizen Advisory Committee

Mayor Kim announced the appointment of Brian Straughter as the new chair of the Community Development Citizen Advisory Committee. Rich Ferguson, who acted as the chair for many years has resigned.

Announcement: Appointments to Open Space Advisory Committee

Mayor Kim announced the appointment of Tom Denny, Anita Morzillo, and Jeff Cheek to the Open Space Advisory Committee. Their terms are for five years.

Discussion and Vote: Authorization for Mayor to Sign Saratoga County Arts Council Lease Agreement (23-001)

Mayor Kim moved and Commissioner Montagnino seconded to authorize the mayor to sign the Saratoga County Arts Council lease agreement addendum #6.

Mayor Kim advised this is a 30-year lease for \$1 per year. Maintenance of the property still needs to be addressed.

Tony Izzo, city attorney, advised the corrected lease term is 33 years and that the Arts Council provides a public value. The name has been changed from Saratoga County Arts Council to Saratoga Arts, Inc.

Mayor Kim confirmed for the record the name of the agreement he is signing is with Saratoga Arts, Inc.

Commissioner Golub stated he has met with the Arts Council in attempt to narrow the scope of the day-to-day responsibility.

Commissioner Moran asked the reason for a 33-year lease.

Mayor Kim stated for fund raising purposes they needed to make the lease 33 years.

Tony Izzo stated he did research and found there is nothing inappropriate with a lease of this term.

**Ayes – All (Commissioner Moran, Commissioner Golub, Commissioner Montagnino, Mayor Kim)
Nays – 0**

Announcement: Bills for Counsel Fees Received to Date for Prior Elected Officials

Mayor Kim announced the City received subpoenas from the Office of the Attorney General for the former Mayor Meg Kelly and the former Commissioner Robin Dalton. The subpoena was for events that occurred during the summer of 2021. In an effort to be transparent, the current billing is at \$20,528 for Mayor Meg Kelly and \$15,755 for Commissioner Robin Dalton. Mayor Kim stated he will continue to report on these bills and will bring forward another resolution and they are over the limit in the original approved resolution.

Commissioner Montagnino asked if the Council will be voting on the fees at the next Council meeting.

Tony Izzo stated the attorneys for both parties should submit the proposed expenses going forward.

Mayor Kim stated the bills have gone beyond the ceiling of the resolution. He would like to get an accurate number before bringing back a new resolution.

Commissioner Golub stated these bills are not unreasonable. It takes a lot of time to investigate.

Set Public Hearing: Restore NY Grant Application

Mayor Kim set a public hearing for Tuesday, January 17, 2023. The City is assisting a third party to redevelop a parcel at 53 Putnam Street. To be able to apply for a grant, a public hearing needs to be held.

Set Public Hearing: Proposed Amendment 1 to UDO – Remove Uses from Greenbelt

Mayor Kim set a public hearing for Tuesday, January 17, 2023.

Set Public Hearing: Proposed Amendment 2 to UDO – Land Use Board Criteria for Greenbelt

Mayor Kim set a public hearing for Tuesday, January 17, 2023.

Set Public Hearing: Proposed Amendment 3 to UDO – Enhance Stream and Wetland Protections

Mayor Kim set a public hearing for Tuesday, January 17, 2023.

Set Public Hearing: Proposed Amendment 4 to UDO – Amend Land Disturbance Activity Permit

Mayor Kim set a public hearing for Tuesday, January 17, 2023.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with SLPID (23-002)

Mayor Kim moved and Commissioner Golub seconded to authorize the mayor to sign an agreement with SLPID.

Mayor Kim advised this agreement is to pay \$7,000 for the next five years.

**Ayes – All (Commissioner Moran, Commissioner Golub, Commissioner Montagnino, Mayor Kim)
Nays – 0**

ACCOUNTS DEPARTMENT

Discussion and Vote: Approval to Have 2022 P.O. Issued in 2023 (23-003)

Commissioner Moran stated due to staff availability, the requisition was unable to be uploaded to 2022 file. Contract was approved by City Council at the December 20, 2022 meeting.

Commissioner Moran moved and Commissioner Montagnino seconded to have the 2022 funded purchase order be issued in 2023 for GAR Associates addendum #8 in the amount of \$5,000.

**Ayes – All (Commissioner Moran, Commissioner Golub, Commissioner Montagnino, Mayor Kim)
Nays – 0**

Award of Bid: Municipal Solid Waste to County Waste (23-004)

Commissioner Moran moved and Commissioner Golub seconded to award the bid for Municipal Solid Waste to County Waste as included with the agenda.

**Ayes – All (Commissioner Moran, Commissioner Golub, Commissioner Montagnino, Mayor Kim)
Nays – 0**

Award of Bid: Woodlawn & Putnam Parking Deck Repairs to Ryan Biggs Clark Davis (23-005)

Commissioner Moran moved and Commissioner Golub seconded to award the bid for the Woodlawn & Putnam Parking Deck repairs to Ryan Biggs Clark Davis not to exceed \$44,000.

**Ayes – All (Commissioner Moran, Commissioner Golub, Commissioner Montagnino, Mayor Kim)
Nays – 0**

Appointment: Commissioners of Deeds

Commissioner Moran advised that attached to the agenda are lists of City employees who I am appointing as commissioner of deeds. The term for these employees will run from January 1, 2023 through December 31, 2024.

Announcement: Business Milestones

Commissioner Moran pulled this item from his agenda.

Announcement: Special Events

Commissioner Moran thanked everyone for coming out for the New Year's Eve events. All departments had a hand in making this come to fruition. There will be a follow up meeting to review how everything went.

Commissioner Moran announced Chowderfest is February 11, 2023.

FINANCE DEPARTMENT

Discussion and Vote: Budget Amendment – Fund Balance (23-006)

Mayor Kim moved and Commissioner Montagnino seconded to approve the budget amendment – fund balance.

**Ayes – All (Commissioner Moran, Commissioner Golub, Commissioner Montagnino, Mayor Kim)
Nays – 0**

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with County Waste & Recycling Service, Inc. for Municipal Solid Waste Services & Compactor Rental (23-007)

Commissioner Golub moved and Commissioner Moran seconded to authorize the mayor to sign a contract with County Waste for municipal solid waste and compactor rental valid until December 31, 2023 in the amount not to exceed unit bid prices.

**Ayes – All (Commissioner Moran, Commissioner Golub, Commissioner Montagnino, Mayor Kim)
Nays – 0**

Discussion and Vote: Authorization for Mayor to Sign Contract with Ryan Biggs Clark Davis for Professional Services Walton and Woodlawn Parking Deck Condition Assessment (23-008)

Commissioner Golub advised this will assist with the planning of future maintenance.

Commissioner Golub moved and Commissioner Montagnino seconded to authorize the mayor to sign a contract with Ryan Biggs Clark Davis for professional services for Walton and Woodlawn parking deck condition assessment, valid until 2/28/23 in the amount of \$44,000.

**Ayes – All (Commissioner Moran, Commissioner Golub, Commissioner Montagnino, Mayor Kim)
Nays – 0**

Discussion and Vote: Approval to Pay Invoice #017563 to SRI Fire Sprinkler, LLC in the Amount of \$5,093.12 (23-009)

Commissioner Golub advised the purchasing policy was not followed for all City sites, therefore, causing them to bring the invoice to Council.

Commissioner Golub moved and Commissioner Moran seconded to approve payment of invoice #017563 to SRI Fire Sprinkler, LLC in the amount of \$5,093.12.

Ayes – All (Commissioner Moran, Commissioner Golub, Commissioner Montagnino, Mayor Kim)
Nays – 0

Commissioner Golub thanked all the Department of Public Works employees who have worked around the clock to fix the water main break.

PUBLIC SAFETY DEPARTMENT

Commissioner Montagnino had no items on his agenda for this evening.

ADJOURNMENT

Commissioner Montagnino moved and Commissioner Moran seconded to adjourn the meeting at 7:46 p.m.

Ayes – All (Commissioner Moran, Commissioner Golub, Commissioner Montagnino, Mayor Kim)
Nays - 0

Respectfully submitted,

Lisa Ribis
Secretary to the City Council

Approved: 4/4/2023
Vote: 5 - 0