



March 3, 2023

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
474 Broadway
12:00 PM

PRESENT: Ron Kim, Mayor
Minita Sanghvi, Commissioner of Finance
Jason Golub, Commissioner of Public Works
Jim Montagnino, Commissioner of Public Safety

STAFF PRESENT: Angela Rella, Deputy Mayor
Stacy Connors, Deputy Commissioner of Accounts

EXCUSED: Dillon Moran, Commissioner of Accounts

Heather Crocker, Deputy Commissioner of Finance
Joe O'Neill, Deputy Commissioner of Public Works
Jason Tetu, Deputy Commissioner of Public Safety

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kim called the meeting to order at 12:00 p.m.

Mayor Kim advised people are having second thoughts about starting the City Council meeting at 5 p.m. next week. He asked for a consensus of the Council as to what the start time should be. Council agreed to go back to the 7 p.m. start time.

Tony Izzo, city attorney, advised the Charter is silent about the start time for a City Council; it only states City Council meetings are to be held the first and third Tuesday of the month.

Mayor Kim stated the City Council is officially moving back to 7 p.m. effective March 7, 2023.

Commissioner Montagnino asked if the order of business would remain as it was.

Mayor Kim advised it will remain the same. For the next City Council meeting, there is a public hearing scheduled for 7:30 p.m. as it was advertised that way.

PRESENTATION(S)

1. 2023 Community Development Block Grant Annual Action Plan Recommendations – no comment.
2. Mayor's Infrastructure Update – Mayor Kim advised Delta Development will be here to present.

CONSENT AGENDA

1. Approval of 10/14/2022 Budget Workshop Minutes
2. Approval of 10/17/2022 Budget Workshop Minutes
3. Approval of 10/17/2022 Pre-Agenda Minutes
4. Approval of 10/18/2022 City Council Meeting Minutes

5. Approval of 10/19/2022 Budget Workshop Minutes
6. Approval of 10/31/2022 Pre-Agenda Meeting Minutes
7. Approve Payroll 03/03/2023 \$475,989.63
8. Approve Payroll 02/24/2023 \$814,052.70
9. Approve Warrant (Pending Amount and Attachment)
10. Approve Warrant (Pending Amount and Attachment)
11. Approve Mid-Warrant 2023 23MWMAR1 \$746,204.05
12. Approve Mid-Warrant 2022 22MWDEC9 \$205,781.30
13. Approve Budget Transfers
14. Approve Budget Amendments

No comments.

MAYOR'S DEPARTMENT

Announcement: Public Comment for 2023 CDBG Annual Action Plan Open March 8 – April 5; Vote April 18

No comments.

Set Public Hearing: 2023 Community Development Block Grant Annual Action Plan Recommendations

No comments.

Announcement: Vote on CDBG Annual Action Plan April 18

No comments.

Announcement: Proposed Substantial Amendment to 2022 Community Development Block Grant Annual Action Plan

Deputy Rella advised a grant for Allen Drive was approved in 2022. This organization has applied for a grant and if received, the City wants them to be able to use that grant money towards their project and use the City's CDBG funds towards other projects.

Set Public Hearing: Local Law No. 1 of 2023 (UDO Amendment One)

No comments.

Set Public Hearing: Local Law No. 2 of 2023 (UDO Amendment Two)

No comments.

Set Public Hearing: Local Law No. 3 of 2023 (UDO Amendment Three)

No comments.

Set Public Hearing: Local Law No. 4 of 2023 (UDO Amendment Four)

No comments.

Mayor Kim advised the amendments are being kept separate because they are very different.

Discussion and Vote: Resolution – Police Reform Advisory Committee

Mayor Kim advised the original report contained a recommendation of creating a committee for implementation. He spoke with the chair, Kristen Dart, who agreed with him that idea was the Civilian Review Board would be that implementation committee. This resolution asks the Civilian Review Board to become the implementation committee.

Discussion and Vote: Accept \$14,643.00 Donation from the Saratoga Springs Friends of Recreation Fund of the Community Foundation for the Greater Capital Region

No comments.

Discussion and Vote: Accept \$275.00 Basketball Sponsorship from the Saratoga Springs Friends of Recreation Fund of the Community Foundation for the Greater Capital Region

No comments.

Mayor Kim added an item to his agenda to Set a Public Hearing: Time Changes of City Council Meetings.

Commissioner Montagnino advised the Civilian Review Board was created by an ordinance, not a resolution after a public hearing. He requested a public hearing be had before the scope of the actions of the Civilian Review Board are expanded.

Mayor Kim changed this item from 'discussion and vote' to 'set a public hearing'.

ACCOUNTS DEPARTMENT

Award of Bid: Geyser Crest Wells 7 & 7A Pump Installation to Rozell East, Inc.

No comments.

Award of Bid: Buff Road Storm Pipe Reconstruction and Slope Repair to James H. Maloy, Inc.

No comments.

Discussion: City Council Agenda and Internal Operations

Deputy Connors advised this is here to talk about better communication internally.

Announcement: Special Events

No comments.

Announcement: Business Milestones

No comments.

FINANCE DEPARTMENT

Announcement: Update on City Finances

Commissioner Sanghvi advised of record sales tax collection for 2022.

Announcement: Participatory Budgeting

Commissioner Sanghvi advised cycle two of participatory budgeting is starting. All ideas and suggestions are welcome.

Discussion and Vote: Approval to Pay Dell Invoice for \$31,681.80

Commissioner Sanghvi stated this was approved in 2022 but Finance is paying the invoice in 2023.

Discussion and Vote: Approve Budget Amendments – Use of Fund Balance

No comments.

Discussion and Vote: Authorization to Use the Insurance Reserve

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Amendments – Insurance

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Approval to Adopt 2023 Water and Sewer Rate Resolution

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Rozell East, Inc. for Geyser Crest Well #7 & 7A Pump Installation

No comments.

Discussion and Vote: Authorization for Mayor to Sign Addendum #2 with Creighton Manning Engineering, LLP for Water Distribution Pipe Replacement Phase 1

No comments.

Set Public Hearing: Accept the Alleys in Phase One of the Oak Ridge Subdivision

No comments.

Announcement: Milling and Paving Schedule 2023

No comments.

Discussion and Vote: Sick Bank Request

No comments.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Whether to Install Two Portable Toilets at the Woodlawn Garage

Commissioner Montagnino stated this item is for 'discussion', not 'discussion and vote'.

Discussion and Vote: Authorization to Reimburse Employee #2716 in the Amount of \$119.52

No comments.

Announcement: Appointment to Mayor's Task Force on Homelessness

No comments.

Commissioner Montagnino added an item to his agenda - Discussion and Vote: Authorization for Mayor to Sign MOU with Greenfield Fire District to Borrow Fire Truck.

SUPERVISORS

Matt Veitch

1. National Association of Counties Conference Report
2. New York State Association of Counties Conference Report

Tara Gaston

1. Nothing at this time.

ADJOURN

Mayor Kim moved and Commissioner Golub seconded adjourned the meeting at 12:18 p.m.

Ayes – (Commissioner Sanghvi, Commissioner Golub, Commissioner Montagnino, and Mayor Kim)

Nays - 0

Respectfully submitted,

Lisa Ribis
Secretary to the City Council

Approved: 4/4/2023
Vote: 5 - 0