



March 31, 2023

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
474 Broadway
10:00 AM

PRESENT: Ron Kim, Mayor
Minita Sanghvi, Commissioner of Finance
Jason Golub, Commissioner of Public Works
Jim Montagnino, Commissioner of Public Safety

STAFF PRESENT: Angela Rella, Deputy Mayor
Heather Crocker, Deputy Commissioner of Finance
Stacy Connors, Deputy Commissioner of Accounts
Joe O'Neill, Deputy Commissioner of Public Works

EXCUSED: Dillon Moran, Commissioner of Accounts

Jason Tetu, Deputy Commissioner of Public Safety

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kim called the meeting to order at 10:00 a.m.

PUBLIC HEARINGS

1. 2023 CDBG Annual Plan Recommendations - No comments.
2. Amend Chapter 134 – Human Rights Protection
3. Amend Chapter 225 – Two Hour Parking on S. Franklin Street - No comments.
4. Local Law No. 1 of 2023 – UDO Amendment 1 - No comments.
5. Local Law No. 2 of 2023 – UDO Amendment 2 - No comments.
6. Local Law No. 3 of 2023 – UDO Amendment 3 - No comments.
7. Local Law No. 4 of 2023 – UDO Amendment 4 - No comments.
8. Amendment to 2022 CDBG Annual Action Plan - No comments.

PRESENTATION(S)

1. Saratoga Hidden Horseshoes – Mayor Kim advised this a community group that would like to run this project in the City like a scavenger hunt.

EXECUTIVE SESSION

1. Discussion regarding proposed, pending, or current litigation: Wilkins.

CONSENT AGENDA

1. Approval of 1/17/2023 City Council Meeting Minutes
2. Approval of 1/3/2023 City Council Meeting Minutes
3. Approval of 12/16/2022 City Council Meeting Minutes

4. Approval of 12/19/2022 Pre-Agenda Meeting Minutes
5. Approval of 12/2/2022 City Council Meeting Minutes
6. Approval of 12/20/2022 City Council Meeting Minutes
7. Approval of 12/27/2022 City Council Meeting Minutes
8. Approval of 12/5/2022 Pre-Agenda Meeting Minutes
9. Approval of 12/6/2022 City council Meeting Minutes
10. Approval of 2/21/2023 City Council Meeting Minutes
11. Approval of 2/7/2023 City Council Meeting Minutes
12. Approval of 2/9/2023 City Council Meeting Minutes
13. Approval of 3/17/2023 Pre-Agenda Meeting Minutes
14. Approval of 3/21/2023 City Council Meeting Minutes
15. Approval of 3/3/2023 Pre-Agenda Meeting Minutes
16. Approval of 3/7/2023 City Council Meeting Minutes
17. Approve Payroll 03/24/2023 \$704,774.06
18. Approve Payroll 03/31/2023 \$495,143.11
19. Approve Warrant (Pending Amount and Attachment)
20. Approve Mid-Warrant 2023 23MWMAR3 \$43,927.44
21. Approve Budget Transfers - Regular
22. Approve Budget Amendments - Regular

No comments.

MAYOR'S DEPARTMENT

Announcement: Request by Mayor, Pursuant to Title 3, Section H of the Charter, for a Report on the City's Compliance with the Police Reform Task Force's 50 Point Recommendations

No comment.

Announcement: April is Fair Housing Month

Mayor Kim stated he has a proclamation for this.

Discussion and Vote: Resolution Calling for Action at State & Federal Levels on Gun Violence Prevention

Mayor Kim stated he will circulate the resolution urging congress and our state to action.

Discussion and Vote: Ordinance Amending Municipal Code to Add Chapter 134 "Human Rights Protection," Article 1 "Protection of Reproductive Rights"

Mayor Kim stated that at the last City Council meeting there was discussion about one word in the ordinance. This has been resolved and will be ready to vote on.

Discussion and Vote: Resolution on Municipal Liability

Mayor Kim advised there have been a few suggestion from Council members that have been added to the resolution.

Discussion and Vote: SEQRA Resolution RE: Proposed Amendments One Through Four to the UDO

Mayor Kim advised SEQRA is required prior to votes on the amendments.

Discussion and Vote: Local Law No. 1 of 2023 (UDO Amendment One)

No comment.

Discussion and Vote: Local Law No. 2 of 2023 (UDO Amendment Two)

No comment.

Discussion and Vote: Local Law No. 3 of 2023 (UDO Amendment Three)

No comment.

Discussion and Vote: Local Law No. 4 of 2023 (UDO Amendment Four)

No comment.

Discussion and Vote: Resolution for Expenditure from the Insurance Reserve Fund

Mayor Kim advised this item is related to the executive session.

Discussion and Vote: Authorization to Pay 2022 Invoice Using 2023 Funds: CDWG

Mayor Kim advised his department ordered a laptop but the item did not get ordered in time.

Discussion and Vote: Authorization to Pay 2022 Invoices: Miller, Mannix

No Comments.

Discussion and Vote: Approval to Have a 2022 Funded PO for \$9,942.50 for E. Stewart Jones Hacker Murphy Issued in 2023

No comment.

Set Public Hearing: Capital Budget Amendment

No comment.

Discussion and Vote: Accept \$2,100.00 Donation from George and Martha Parker

No comment.

Discussion and Vote: Accept \$5,000.00 Donation from Stewarts Holiday Match

No comment.

Discussion and Vote: Authorization to Reimburse Employee #2738 in the Amount of \$53.20

No comment.

Discussion and Vote: Authorization for Mayor to Sign NY State Park Permits

No comment.

Discussion and Vote: Authorization for Mayor to Sign the 2023 School & Group Running Practice and Training Permit Application

No comment.

Discussion and Vote: Authorization for Mayor to Sign the Tennis Co-Sponsor Agreement with the Saratoga Regional YMCA

No comment.

Discussion and Vote: Authorize the Mayor to Sign the Pitney Meadows Community Farm Facilities Use Agreement

No comment.

Commissioner Montagnino asked which departments will be required to provide a report.

Mayor Kim advised the Department of Public Safety will be one who is required but will be asking each department to report on where they think the compliance has been and if they expect to take any action with the 50-point recommendations. This will be a broad discussion.

ACCOUNTS DEPARTMENT

Award of Bid: Pipes, Fittings, Hydrants and Valves to Ferguson Waterworks

No comment.

Award of Bid: Precast Manholes, Cast Basins, Drywells, Frames and Covers to Palette Stone Corp.

No comment.

Announcement: Short Term Rental Workshop – April 25, 2023

No comment.

Announcement: Special Events

No comment.

Announcement: Business Milestones

No comment.

Deputy Commissioner Connors advised the Accounts Department will be adding two items to their agenda: Update on Outdoor Dining and Announcement of One-Day Marriage Officiant License. The charge for the officiant license is \$25 and the Department is checking to see if the fee stays with the City or is split with the state.

FINANCE DEPARTMENT

Announcement: Update on City Finances

No comment.

Announcement: Update on Participatory Budgeting

Commissioner Sanghvi announced the first participatory budgeting workshop is being held tonight at 6 p.m. at the Recreation Center.

Discussion and Vote: Use of Assignment Resolution – Right Sizing

No comment.

Discussion and Vote: Budget Transfers – Payroll & Benefits

No comment.

Discussion and Vote: Budget Transfers – Contingency

No comment.

Discussion and Vote: Budget Amendment – Right Sizing

No comment.

Discussion and Vote: Budget Amendment – Interfund

No comment.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Agreement with Greenridge Cemetery

No comment.

Discussion and Vote: Authorization for Mayor to Sign Contract with Ferguson Waterworks for Pipes, Fittings, Hydrants, and Valves

No comment.

Discussion and Vote: Authorization for Mayor to Sign Contract with Palette Stone Corp. for Precast Manholes, Catch Basins, Dry Well, Frames and Covers

No comment.

Discussion and Vote: Authorization for Mayor to Sign Contract with Jointa Lime for Pavement Services

No comment.

Discussion and Vote: Authorization for Mayor to Sign Contract with Stewart's Shops Corp. for the Purchase of Two Parcels of Land at 0 Excelsior Avenue

Commissioner Golub advised this is something they have been working on for a long time. The parcel is next to the water treatment plant.

Discussion and Vote: Authorization for Mayor to Sign East and West Side Recreation Field Agreements Between Saratoga Springs Central School District and the City of Saratoga Springs

No comment.

Discussion and Vote: Authorization for Mayor to Accept Donation of Trees from Sustainable Saratoga

No comment.

Announcement: Household Hazardous Waste Day 2023

No comment.

Announcement: 2022 – 2023 DPW Annual Report

No comment.

Commissioner Golub advised he is adding an item to his agenda for discussion and vote of a charity donation of services from Bonacio and Stewart's for ongoing maintenance of the Woodlawn Garage.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for the mayor to Sign a Contract with Prepared

Commissioner Montagnino advised this a free service for 911 dispatch to see an incident live via a person's cell phone.

Discussion and Vote: Authorization to Issue a Purchase Order to MultiMed for \$27,000 for Monthly Invoices

No comment.

Discussion and Vote: Authorization for the Mayor to Sign the Annual Contract with Saratoga Auto Supply, Inc. (NAPA) for Automotive Replacement Parts, Supplies, and Accessories

No comment.

Discussion and Vote: Adoption of the Intelligent Transportation System (ITS) Master Plan that was presented at the March 21, 2023 Council Meeting

No comment.

Discussion and Vote: Authorization for the Mayor to Sign a Contract with the Enlarged City School District of the City of Saratoga Springs

Commissioner Montagnino stated this is for the replacement of a traffic light by the school on the City right of way.

Discussion and Vote: Amend Chapter 225, Article IX, Section 225-87 of the code of the City of Saratoga Springs, entitled "Vehicle and Traffic – Schedule XXII: Time Limit Parking"

Commissioner Montagnino stated this is for S. Franklin Street.

SUPERVISORS

Matt Veitch

1. Nothing at this time.

Tara Gaston

1. Nothing at this time.

ADJOURN

Commissioner Montagnino moved and Commissioner Sanghvi seconded adjourned the meeting at 10:25 a.m.

Ayes – (Commissioner Sanghvi, Commissioner Golub, Commissioner Montagnino, and Mayor Kim)

Nays - 0

Respectfully submitted,

Lisa Ribis
Secretary to the City Council

Approved: 4/18/2023
Vote: 5 - 0