



April 14, 2023

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**  
474 Broadway  
10:00 AM

**PRESENT:** Ron Kim, Mayor  
Jason Golub, Commissioner of Public Works  
Jim Montagnino, Commissioner of Public Safety

**STAFF PRESENT:** Angela Rella, Deputy Mayor (arrived @ 10:05 a.m.)  
Stacy Connors, Deputy Commissioner of Accounts  
Joe O'Neill, Deputy Commissioner of Public Works

**EXCUSED:** Minita Sanghvi, Commissioner of Finance  
Dillon Moran, Commissioner of Accounts  
  
Heather Crocker, Deputy Commissioner of Finance  
Jason Tetu, Deputy Commissioner of Public Safety

Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**CALL TO ORDER**

Mayor Kim called the meeting to order at 10:00 a.m.

**PUBLIC HEARINGS**

1. 2023 CDBG Annual Plan Recommendations - No comments.
2. Amendment to 2022 CDBG Annual Action Plan - No comments.
3. Local Law No. 3 of 2023 – UDO Amendment 3 - No comments.
4. Amend 2023 Capital Budget for Saratoga Springs Recreation Department

**PRESENTATION(S)**

1. County Deceased Veteran Presentation – Mayor Kim advised Supervisor Veitch will present.
2. Open Space Plan – no comments.

**EXECUTIVE SESSION**

1. Discussion regarding proposed, pending, or current litigation: Teva, Allergan, CVS, Walgreens, and Walmart National Opioid Settlement Agreement.

Mayor Kim advised this needs to be approved. An executive session will be held at the end of the pre-agenda meeting.

**CONSENT AGENDA**

1. Approval of 3/31/2023 Pre-Agenda Meeting Minutes
2. Approval of 4/4/2023 City Council Meeting Minutes
3. Approval of 9/6/2022 City Council Meeting Minutes

4. Temporary Outdoor Dining Permit Approvals
5. Approve Payroll 04/14/2023 \$457,115.50
6. Approve Payroll 04/07/2023 \$690,563.54
7. Approve Warrant 2023 23APR2 (Will Be Uploaded After Pre-Agenda)
8. Approve Mid-Warrant 2023 23MWAPR2 \$830,044.40
9. Approve Mid-Warrant 2023 2023MWAPR1 \$20,001.05
10. Approve Budget Transfers - Regular
11. Approve Budget Amendments - Regular

No comments.

## **MAYOR'S DEPARTMENT**

### Proclamation: Willard Chamberlin Day

Mayor Kim advised this gentleman has been working with local non-profits regarding affordable housing.

### Announcement: Saratoga Springs Recognized as 2022 Tree City USA by Arbor Day Foundation

No comments.

### Proclamation: No Mow May

No comments.

### Announcement: Public Comment Period for Open Space Plan – April 18 – June 20, 2023

No comments.

### Set Public Hearing: Open Space Plan

No comments.

### Announcement: Cannabis Policy Workshop April 27 at 6 p.m.

No comments.

### Discussion and Vote: Resolution Banning No-Knock Search Warrants

No comments.

### Discussion and Vote: Approve Substantial Amendment to the 2022 CDBG Entitlement Action Plan

No comments.

### Discussion and Vote: Approval to Adopt Civilian Advisory Committee Recommendations for 2023 CDBG Funding

No comments.

### Discussion and Vote: Approval of 2023 Camp Saradac Trips and Programs

No comments.

Discussion and Vote: Authorization for Mayor to Sign the 2023 State of New York Department of Health Renewal Application for a Permit to Operate Camp Saradac

No comments.

Discussion and Vote: Authorization for the Mayor to Sign a Contract with Kompan, Inc. for the Outdoor Multi-Use Sports Court Area

No comments.

Discussion and Vote: Capital Program and Budget Amendment for Outdoor Multi-Use Sport Court Area Utilizing Subdivision Recreation Fees

No comments.

**ACCOUNTS DEPARTMENT**

Deputy Commissioner Connors reported in Commissioner Moran's absence.

Deputy Commissioner Connors also advised approval was received from Deputy Mayor Rella to have a presentation on the agenda. Deputy Mayor Rella agreed the presentation should be added.

Discussion and Vote: Waive Fees for Cantina Fun Run

No comments.

Discussion and Vote: Waive Fees for Team Billy

No comments.

Announcement: Grievance Class is May 9, 2023 and Grievance Day is May 23, 2023

No comments.

Announcement: Business Milestones

No comments.

Announcement: Special Events

No comments.

Deputy Commissioner Connors advised two items will be added to Commissioner Moran's agenda: discussion and vote: authorization for mayor to sign contract with GAR and award of bid: auditing services.

**FINANCE DEPARTMENT**

Mayor Kim presented Commissioner Sanghvi's agenda in her absence.

Announcement: Update on City Finances

No comments.

Announcement: Participatory Budgeting Information Workshop April 25 6 p.m. in Dutcher Community Room of Public Library

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Keeper Security, Inc. for Cloud Based Internet Password Security

No comments.

Discussion and Vote: Use of Reserve Resolution – Subdivision Recreation Fund

No comments.

Discussion and Vote: Budget Amendment – Capital

No comments.

Discussion and Vote: Budget Amendments – Fund Balance

No comments.

Discussion and Vote: Budget Transfer – Contingency

No comments.

Discussion and Vote: Budget Transfers – Payroll & Benefits

No comments.

Mayor Kim advised Commissioner Sanghvi is adding two items to her agenda: discussion and vote to authorize the mayor to sign a contract with BST & Co., and discussion and vote: reserve resolution.

## **PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Sign Contract with Cyncon Equipment for the Purchase of a Vector Truck

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Joe Johnson Equipment for a Pelican Dual Street Sweeper

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Milton Cat for Snow blower Parts

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Palette Stone for Asphalt

No comments.

Authorization for Mayor to Sign Contract with Pace Analytical for Laboratory Services

No comments.

Discussion and Vote: Authorization for Mayor to Accept the Donation of Services from Bonacio Construction, Inc. to Assist in Maintenance of the Woodlawn Parking Garage

No comments.

Announcement: Caroline Street Sidewalk Project Update

No comments.

## **PUBLIC SAFETY DEPARTMENT**

Announcement: 2022 Fire Department Annual Report

No comments.

Discussion and Vote: Authorization for the Mayor to Sign a Contract with Municipal Emergency Services (MES)

No comments.

Discussion and Vote: Authorization to Pay Invoices to CHA Consulting, Inc. Totaling \$10,400

Commissioner Montagnino advised this is for architectural work relating to station three.

Announcement: Status of the SAFER Grant

No comments.

## **EXECUTIVE SESSION**

Mayor Kim advised the deadline to approve the settlement is the night of the City Council meeting, April 18, 2023.

**Mayor Kim moved and Commissioner Golub seconded to move into executive session on proposed, pending litigation relating to the opioid national settlement at 10:10 a.m.**

**Ayes – All (Commissioner Golub, Commissioner Montagnino, and Mayor Kim)**

**Nays – 0**

Council returned at 10:11 a.m.

**Mayor Kim moved and Commissioner Golub seconded to authorize the mayor to sign a settlement agreement relating the litigation.**

**Ayes – All (Commissioner Golub, Commissioner Montagnino, and Mayor Kim)**

**Nays – 0**

**ADJOURN**

Mayor Kim adjourned the meeting at 10:12 a.m.

Respectfully submitted,

Lisa Ribis  
Secretary to the City Council

Approved: 5/2/2023  
Vote: 5 - 0