



May 12, 2023

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
474 Broadway
10:00 AM

PRESENT: Ron Kim, Mayor
Dillon Moran, Commissioner of Accounts
Jason Golub, Commissioner of Public Works
Jim Montagnino, Commissioner of Public Safety

STAFF PRESENT: Heather Crocker, Deputy Commissioner of Finance
Joe O'Neill, Deputy Commissioner of Public Works

EXCUSED: Minita Sanghvi, Commissioner of Finance

Angela Rella, Deputy Mayor
Stacy Connors, Deputy Commissioner of Accounts
Jason Tetu, Deputy Commissioner of Public Safety

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kim called the meeting to order at 10:04 a.m.

PUBLIC HEARINGS

1. Amend Capital Budget for Caroline Street Pedestrian Improvements – no comments.
2. Ordinance to Prohibit Possession of Firearm in Public Place – no comments.
3. Amend Chapter 136 – Temporary Outdoor Dining End Date – no comments.

EXECUTIVE SESSION

Mayor Kim advised they will have an executive session regarding opioid settlement. These settlements are coming in fast with short deadlines. The Council will also discuss a mechanism to avoid having to deal with each individual settlement.

Tony Izzo, city attorney, advised the City Council can vote to give the mayor authority to sign all documents as they are received and not have to bring each one to City Council for a vote.

CONSENT AGENDA

1. Approval of 4/28/2023 Pre-Agenda Meeting Minutes
2. Approval of 5/2/2023 City Council Meeting Minutes
3. Approve Mid-Warrant 2023, 23MWMAY1 \$972,584.47
4. Approve Warrant 2023, 23MAY2 \$733,025.82
5. Approve Payroll 5/5/2023 \$698,893.63
6. Approve Payroll 5/12/2023 \$470,613.76
7. Approve Budget Transfer – Regular

8. Approve Budget Amendments - Regular

Lisa Ribis, secretary to the City Council, advised one more set of minutes will be added to the Consent Agenda.

MAYOR'S DEPARTMENT

Set Public Hearing: Open Space Plan June 20

No comment.

Set Public Hearing: Amendment to the UDO – 1000 Foot Buffer Between Schools and Homeless Shelters

Mayor Kim advised this recommendation is coming from the Homeless Task Force.

Discussion and Vote: Authorization for Mayor to Sign Change Order #2 with Barton & Loguidice for West Fenlon Trail

No comment.

Discussion and Vote: Resolution for the Expenditure from the Assignment for the Non-Profit Grant

No comment.

Discussion and Vote: Accept \$10,976 Donation from Saratoga County Children's Committee, Inc.

No comment.

Discussion and Vote: Authorization for Mayor to Sign Saratoga City School District Transportation Agreement

No comment.

Discussion and Vote: Authorization for the Mayor to Sign Contract with Adirondack Cabling & Security

No comment.

Discussion and Vote: Authorization for Mayor to Sign the Zumba Fitness Class Co-Sponsor Agreement with Cathy Kopa

No comment.

Discussion and Vote: Donation of Skate Park Ramps to the Village of Schuylerville

No comment.

Mayor Kim advised he will be adding the following to his agenda:

- Discussion and Vote: Resolution to Start Meetings at 6 p.m. with the order being Consent Agenda, Council Members to offer non-voting items, public hearings, public comments, supervisors, presentations, and then the regular meeting order.
- Discussion and Vote: Authorization for the Mayor to Sign Future Opioid Settlements

ACCOUNTS DEPARTMENT

Discussion and Vote: Amend Chapter 136 of the City Code to Establish an Expiration Date for 2023

Commissioner Moran explained this is for people setting up outdoor dining on private property.

Announcement: Grievance Day is Tuesday, May 23, 2023

No comment.

Announcement: Downtown Advisory Committee Workshop May 17, 2023

No comment.

Announcement: Early Voting

Commissioner Moran announced a primary is coming up in June. He will have the dates for that at Tuesday's meeting.

Announcement: Special Events

No comment.

Announcement: Business Milestones

No comment.

Commissioner Moran advised he would like to add a discussion regarding an Article 7 in executive session. He will also be adding the following to his agenda: discussion and vote: waive event fee for a veteran's event and discussion and vote: approval to pay invoices.

FINANCE DEPARTMENT

Deputy Crocker read the Finance Department agenda in Commissioner Sanghvi's absence.

Announcement: Update on City Finances

No comment.

Announcement: Participatory Budgeting Accepting Project Proposals Through July 1, 2023

No comment.

Discussion: First Quarter Financial Report

No comment.

Discussion and Vote: 2023 City Fees Update – Recreation Department

No comment.

Discussion and Vote: Budget Transfer – Payroll

No comment.

Discussion and Vote: Budget Amendment – Capital

No comment.

Discussion and Vote: Budget Amendments – Fund Balance

No comment.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Amend the Capital Budget to Include a Caroline Street Pedestrian Improvements Multi-Modal #4 Project, Funded at \$150,000

No comment.

Discussion and Vote: Authorization for Mayor to Sign Resolution with NYSDOT for Reimbursement of Caroline Street Pedestrian Improvements Capital Project

No comment.

Discussion and Vote: Authorization for Mayor to Sign Eight Designated Engineering Service Contracts

No comment.

Discussion and Vote: Approval to Pay Invoice \$40342 to the LA Group in the Amount of \$4,324.50

No comment.

Discussion and Vote: Authorization for Mayor to Sign Sidewalk Installation Agreement for 29 York Avenue

No comment.

Discussion and Vote: Authorization for Mayor to Sign Change Order with James H. Maloy for the Buff Road Storm Pipe Project

No comment.

Mayor Kim asked if each designated engineering contract has to be voted on individually.

Tony Izzo, city attorney, advised he reviewed each one individually. He recommended each one be voted on separately for the record.

Mayor Kim confirmed that each one has to be its own agenda item.

Tony Izzo stated it can be a single agenda item where the Council can go through each one individually and have a separate vote for each contract.

PUBLIC SAFETY DEPARTMENT

Discussion: Ordinance to Prohibit Possession of a Firearm in a Public Place While Intoxicated or Impaired by Alcohol and/or Drugs

Commissioner Montagnino stated he would like to extend the public hearing regarding this topic for an additional meeting. He will not be closing the public hearing Tuesday evening.

Discussion and Vote: Authorization for the Mayor to Sign Contract with Dr. Jason Bernad as Medical Director

Commissioner Montagnino advised this contract mirrors the contracts from the past several years and has no fee change.

Discussion and Vote: Authorization for the Mayor to Sign a Contract with Tuff Kote Flooring, LLC

No comment.

Discussion and Vote: Authorization for the Mayor to Sign Change Order #10 with Hueber Breuer for Fire Station 3

Commissioner Montagnino advised this change order is for bollards to be installed around the fire hydrants.

Discussion and Vote: Authorization for the Mayor to Sign Change Order #11 with Hueber Breuer for Fire Station 3

Commissioner Montagnino advised this change order is a revision to the roof to add protection.

Discussion and Vote: Authorization for the Mayor to Sign Change Order #12 with Hueber Breuer for Fire Station 3

Commissioner Montagnino advised this change order is for specific inspections through February 2023.

Discussion and Vote: Authorization for the Mayor to Sign Change Order #13 with Hueber Breuer for Fire Station 3

Commissioner Montagnino advised this change order is for site work revisions.

Discussion and Vote: Authorization for the Mayor to Sign Change Order #14 with Hueber Breuer for Fire Station 3

Commissioner Montagnino advised this change order is a savings of approximately \$12,000 for the return of heaters that will not be necessary.

Discussion and Vote: Authorization for the Mayor to Sign Change Order #15 with Hueber Breuer for Fire Station 3

Commissioner Montagnino advised this change order is for the revisions to the overhead doors due to the Design Review Commission.

Discussion and Vote: Authorization for the Mayor to Sign Change Order #16 with Hueber Breuer for Fire Station 3

Commissioner Montagnino advised this change order is for blocking on the interior walls.

Discussion and Vote: Authorization for the Mayor to Sign Change Order #17 with Hueber Breuer for Fire Station 3

Commissioner Montagnino advised this change order is for the date stone.

Discussion and Vote: Authorization for the Mayor to Sign Change Order #18 with Hueber Breuer for Fire Station 3

Commissioner Montagnino advised this change order is for the relocation of the pump station alarm.

Discussion and Vote: Authorization for the Mayor to Sign Change Order #19 with Hueber Breuer for Fire Station 3

Commissioner Montagnino advised this change order is for locker bases in the locker room.

Discussion and Vote: Authorization for the Mayor to Sign Change Order #20 with Hueber Breuer for Fire Station 3

Commissioner Montagnino advised this change order is for a flagpole.

Discussion and Vote: Authorization for the Mayor to Sign Change Order #21 with Hueber Breuer for Fire Station 3

Commissioner Montagnino advised this change order is for the addition of windowsills in the mezzanine level.

Commissioner Golub asked if all of the change orders can be combined into one request.

Commissioner Moran stated he has reviewed all the change orders with Assistant Chief Dyer and if fine with all the change orders being combined.

Tony Izzo stated each one can be voted on individually or a motion can be made to include them all together. It should be stated on the record that the Council has reviewed each item separately. Either way is appropriate.

Commissioner Golub stated he too is good with combining the change orders.

SUPERVISORS

Mayor Kim stated there is no information from the supervisors at this time.

EXECUTIVE SESSION

Mayor Kim moved and Commissioner Moran seconded to enter into executive session for discussion regarding the opioid settlement at 10:24 a.m.

Ayes – 4 (Commissioner Moran, Commissioner Golub, Commissioner Montagnino, and Mayor Kim)

Nays - 0

Council returned from executive session at 10:29 a.m.

Mayor Kim moved and Commissioner Moran seconded to authorize the mayor to sign the opioid settlement.

Mayor Kim advised the Council is authorizing the settlement without knowing how much the City will receive.

Ayes – 4 (Commissioner Moran, Commissioner Golub, Commissioner Montagnino, and Mayor Kim)
Nays – 0

Lisa Ribis asked for confirmation that the eight designated engineering contracts and the multiple change orders on the Department of Public Safety's agenda can be under one agenda item but an individual motion needs to be made for each.

Tony Izzo stated his initial response was that was correct; however, either way would be acceptable as long as it is stated the City Council has reviewed each one individually. If there is a different vote for one of the items, then that item would have to be done separately.

Mayor Kim advised this raises the idea of revisiting what goes on the consent agenda.

Tony Izzo stated this is a policy issue.

ADJOURN

Commissioner Montagnino moved and Commissioner Golub seconded to adjourn the meeting at 10:35 a.m.

Ayes – All (Commissioner Moran, Commissioner Golub, Commissioner Montagnino, and Mayor Kim)
Nays - 0

Respectfully submitted,

Lisa Ribis
Secretary to the City Council

Approved: 6/6/2023
Vote: 5 - 0