

CITY OF SARATOGA SPRINGS CIVIL SERVICE COMMISSION
REGULAR MEETING
474 BROADWAY, MUSIC HALL
MAY 25TH 2022 9:30AM
MINUTES

PRESENT: CHAIRPERSON CACOZZA
COMMISSIONER ZANGRANDO
COMMISSIONER LEIDIG

Announcement of Recordings of Proceedings

The proceedings of this meeting are audio recorded for the benefit of the Commissions Coordinator who acts as Secretary. Because minutes are not a verbatim record of the proceedings, the minutes are not a word for word transcript of the recordings. Recorded audio available upon request.

CHAIRPERSON CACOZZA CALLED THE REGULAR MEETING TO ORDER AT 9:33am and opened the public comment section. There being no one wishing to speak, Chair Cacoza closed the public comment section at 9:34am.

Chairperson Cacoza made a motion to approve the March 2022 Regular Meeting Minutes as modified. Seconded by Commissioner Zangrando. Ayes all. Motion carries unanimously.

SCHOOL

Director of Human Resources Hilary Brewer and the School Districts Treasurer Lucille Murphy appeared before the Commission to briefly discuss their proposed revisions.

Commissioner Leidig made a motion to approve the Proposed Revisions to the Head Custodian Job Specification. Seconded by Commissioner Zangrando. Motion carries unanimously.

Commissioner Zangrando made a motion to approve the Proposed Revisions to the Payroll Clerk Job Specification. Seconded by Commissioner Leidig. Motion carries unanimously.

Commissioner Zangrando made a motion to approve the following Provisional Appointments. Seconded by Chairperson Cacoza. Motion carries unanimously.

I.T Administrative Assistant/Accounts Manager	May laquinta	Effective 01/07/22
Senior Typist	Casey DeLaurie	Effective 05/16/22

Commissioner Leidig made a motion to approve the following Labor Class Appointments. Seconded by Chairperson Cacoza. Motion carries unanimously.

Food Service Helper	Sharon Baldwin	Effective 03/09/22 – 06/30/22
Food Service Helper	Susan Fudges	Effective 03/09/22-06/30/22
Food Service Helper	Mary Krill	Effective 04/13/22
Food Service Helper	Patricia Rowe	Effective 03/25/22
Food Service Helper	Romeo Soriano	Effective 01/07/22 – 06/23/22

Chairperson Cacoza made a motion to approve the following Non Competitive Class Appointments. Seconded by Commissioner Zangrando. Motion carries unanimously.

Clerk (part time)	Annette Bartol	Effective 05/09/22
Keyboard Specialist (part time)	Annette Bartol	Effective 05/09/22
Keyboard Specialist (part time)	Debra Rancour	Effective 04/04/22
Maintenance Mechanic	Tood Cooper	Effective 04/13/22
Maintenance Mechanic	James Brenz	Effective 05/23/22
Registered Professional Nurse (part time)	Sean Lipinski	Effective 04/04/22
School Bus Assistant	Robin Ammon	Effective 03/22/22
School Bus Assistant	Adeyemi Bennett	Effective 03/23/22
School Bus Assistant	Shamika Scott	Effective 03/18/22
School Bus Assistant	Kate Green	Effective 03/10/22
School Bus Assistant	Taisha Holmes	Effective 01/05/22
School Bus Driver	Thomas Camlet	Effective 04/15/22
School Bus Driver	Michelle Milks	Effective 05/11/22
School Bus Driver	Eric Stone	Effective 03/16/22
School Bus Driver	Heath Tougas	Effective 04/05/22
School Bus Driver	David Zimmer	Effective 01/03/22

Senior Food Service Helper	Karen McMurry	Effective 03/25/22
Teacher Aide	Darys Bardier	Effective 05/11/22
Teacher Aide	Joanna Dalton	Effective 05/16/22
Teacher Aide	Margaret Nuss	Effective 01/07/22

Chairperson Cacoza made a motion to approve the following Completed Probationary Periods. Seconded by Commissioner Zangrando. Motion carries unanimously.

School Bus Assistant	Romeo Soriano	Effective 01/24/22
School Bus Driver	Melissa Parish	Effective 11/17/21
School Bus Driver	Mark Vanasdale	Effective 10/27/21
School Monitor	Maureen Tanchyck	Effective 09/23/21
Teacher Aide	Tarah Duguid	Effective 09/23/21

Chairperson Cacoza made a motion to approve the following Leaves of Absences. Seconded by Commissioner Leidig. Motion carries unanimously.

Custodian	Mary Anne Mason	Effective 03/28/22 – 10/24/22
School Bus Driver	Marcia Hildenbrandt	Effective 04/25/22 – 06/30/22

DPW

Commissioner Leidig made a motion to approve the following Labor Class Appointments. Seconded by Chairperson Cacoza. Motion carries unanimously.

Laborer (Carousel)	Catherine Bergan	Effective 05/14/22 – 12/31/22
Laborer (Carousel)	Kristiana Briscoe	Effective 05/08/22 – 12/31/22
Laborer (Carousel)	Antonin Donohue	Effective 05/14/22 – 12/31/22
Laborer (Carousel)	Erin Hammer	Effective 05/14/22 – 12/31/22
Laborer (part time)	Michael Konkel	Effective 05/10/22
Laborer (Carousel)	Noah Rainstrom Page	Effective 05/07/22 – 12/31/22
Laborer (Carousel)	April Rose	Effective 05/14/22 – 12/31/22
Laborer (Carousel)	Barbara Swartz	Effective 05/14/22 – 12/31/22
Laborer (part time)	Johnny Wine	Effective 05/10/22

RECREATION

Chairperson Cacoza made a motion to approve the following Non Competitive Class appointments. Seconded by Commissioner Zangrando Motion carries unanimously.

Camp Saradac Counselor

CIVIL SERVICE

Establish Eligible Lists

Head Custodian #71-006
Water Treatment Plant Operator Trainee #622

Permanent Appointments from Established Eligible Lists

Custodian #10-620	Dawn Duerr	Effective 05/19/22
Fire Lieutenant #74-708	Nicholas Colucci	Effective 05/14/22
Police Lieutenant #74-654	Tyler McIntosh	Effective 05/21/22

Exams and Vacancy Announcements

Arborist #68-716
Cleaner (part time) Reissued
Clerk (part time temporary)
Data Collector (provisional) Reissued
Executive Assistant to the Commissioner of Finance
Laborer (Casino/Carousel)
Laborer (full time seasonal) Reissued
Tenant Relations Assistant #62-309

Retirements and Resignations

Administrative Assistant	Susanna Combs	Resignation Effective 05/06/22
Automotive Mechanic	Nicholas Briggs	Resignation Effective 05/02/22
Building Maintenance Worker	Thomas Haviland	Resignation Effective 01/03/22
Clerk	Robin Eichorst	Retirement Effective 06/30/22
Clerk	Maureen Gizzi	Resignation Effective 12/18/21
Clerk	Askim Knott	Resignation Effective 05/28/22
Clerk	Mary laquinta	Resignation Effective 01/17/22
Clerk	Susan Phillips	Retirement Effective 06/30/22

Clerk	Kathryn Roicki	Retirement Effective 07/01/22
Clerk	Geraldine Sherman	Retirement Effective 06/30/22
Custodian	Augustus Fleming	Resignation Effective 12/31/21
Fire Lieutenant	Michael Woodcock	Retirement Effective 04/30/22
Food Service Cashier	Donna Giacomarco	Resignation Effective 05/03/22
Food Service Helper	Jessica Berlin	Resignation Effective 03/24/22
Food Service Helper	Dana Green	Resignation Effective 04/05/22
Food Service Helper	Patricia Rowe	Resignation Effective 04/05/22
Food Service Helper	Julie Sitts	Resignation Effective 01/03/22
I.T Support Technician	Sean Daugherty	Resignation Effective 12/29/21
Maintenance Mechanic	William Gailor	Retirement Effective 04/15/22
Payroll Clerk	Mary Nann	Retirement Effective 09/30/22
Police Officer	Caleb Bentley	Resignation Effective 05/26/22
Police Officer	Yevgeniy Khutoranskiy	Resignation Effective 05/04/22
Police Officer – Investigator	Charles Fischer	Retirement Effective 04/28/22
Police Lieutenant	Laura Emanatian	Retirement Effective 04/30/22
Recreation Assistant	Dorian Loeber	Resignation Effective 04/13/22
Recreation Specialist	Nolan Palermo	Resignation Effective 02/04/22
Recreation Specialist	Emily Ristau	Resignation Effective 03/11/22
School Bus Assistant	Marlonna Hubinsky	Resignation Effective 12/08/21
School Bus Driver	Harry Beckenstein	Resignation Effective 12/24/21
School Bus Driver	Marcia Bravo	Resignation Effective 04/15/22
School Bus Driver	Robert Smith	Resignation Effective 12/24/21
School Monitor	Daniel Haley	Resignation Effective 12/10/21
School Monitor	Carolyn Lauzon	Resignation Effective 12/10/21
Senior Food Service Helper	Cynthia Isaacson	Retirement Effective 06/25/22
Teacher Aide	Bree Yager	Resignation Effective 04/30/22

Commissioner Leidig made a motion to close the meeting. Seconded by Commissioner Zangrando. Ayes all. Meeting closed.

CSC Approved