



June 6, 2022

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**

474 Broadway

9:00 AM

(via Zoom)

**PRESENT:** Ron Kim, Mayor  
Minita Sanghvi, Commissioner of Finance  
Dillon Moran, Commissioner of Accounts  
Jason Golub, Commissioner of Department of Public Works

**STAFF PRESENT:** Angela Rella, Deputy Mayor  
Heather Crocker, Deputy Commissioner, Finance  
Stacy Connors, Deputy Commissioner, Accounts  
Joe O'Neill, Deputy Commissioner, Department of Public Works  
Jason Tetu, Deputy Commissioner, Department of Public Safety

**EXCUSED:** Jim Montagnino, Commissioner of Department of Public Safety  
  
Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**CALL TO ORDER**

Mayor Kim called the meeting to order at 9:09 a.m.

**PUBLIC HEARING**

1. Amend Capital Budget for Skate Park – no comment.
2. Amend Chapter 136 – Temporary Outdoor Seating Area Permits – no comment.
3. Amend Chapter 199A – Special Events
4. UDO Amendment 2 – Land Use Boards Criteria for Greenbelt – no comment.
5. UDO Amendment 3 – Enhance Stream and Wetland Protections – no comment.
6. UDO Amendment 4 – Amend Land Disturbance Activity Permit – no comment.
7. UDO Amendment 1 – Remove Uses from Greenbelt – no comment.

**PRESENTATIONS**

1. Skate Park Project – Mayor Kim advised John Hirliman will be presenting.
2. Veterans Memorial Park Playground Presentation – Mayor Kim advised John Hirliman will be presenting.
3. Saratoga Lake Protection & Improvement District (SLPID) – no comment.
4. NYPA LED Street Light Conversion Project PIN 1761.58 Missing Sidewalk Links – Mayor Kim advised Tina Carton will present.

**CONSENT AGENDA**

1. Approval of 4/19/2022 City Council Meeting Transcript
2. Approval of 4/5/2022 City Council Meeting Transcript
3. Approval of 5/16/2022 Pre-Agenda Meeting Minutes

4. Approval of 5/16/2022 Pre-Agenda Meeting Transcript
5. Approval of 5/2/2022 Pre-Agenda Meeting Minutes
6. Approve Resolution to Use Insurance Reserve #4
7. Approve Budget Amendments – Insurance Reserve #4
8. Approve Budget Amendments – CHIPS
9. Approve Budget Amendments – Insurance
10. Approve Budget Amendments – Regular
11. Approve Budget Transfers – Regular
12. Approve Payroll 05/20/2022 \$647,991.23
13. Approve Payroll 05/27/2022 \$414,899.33
14. Approve Payroll 06/03/2022 \$694,485.57
15. Approve Mid-Warrant – 2022 22MWMAY2 \$8,148.18
16. Approve Mid-Warrant – 2022 22MWJUN1 \$719,213.02
17. Approve Warrant – 2022 22JUN1 \$1,763,261.88

No comments.

## **MAYOR'S DEPARTMENT**

Announcement: Voted Best City in Capital District

No comment.

Announcement: Employee Parking in City Center Garage

No comment.

Announcement: Congressman Paul Tonko Supports Federal Funding for RISE's Home Base Project

No comment.

Announcement: June 8 Public Forum on Strategies and Response to Homelessness

No comment.

Announcement: Appointment to Saratoga Springs Arts Commission

Mayor Kim announced he will re-appoint Sue Kessler to the Saratoga Springs Arts Commission.

Announcement: Appointment to Zoning Board of Appeals

Mayor Kim announced he will appoint Brenden Daly.

Announcement: Upcoming Pre-Agenda and City Council Meetings

Mayor Kim announced they will be going to live meetings and ants to hear of the best time for everyone to hold pre-agenda meetings.

Set Public Hearing: Section 103-a of the Open Meetings Law

No comment.

Discussion: Capital Program and Budget Amendment for Skate Park Renovation

No comment.

Discussion and Vote: Appointment of Chair to Ethics Board

Mayor Kim advised he will be appointing Susan Barden as the Chair of the Ethics Board.

Discussion and Vote: Appointment to Ethics Board

Mayor Kim advised he will be appointing Bob Bissonette to the Ethics Board.

Discussion and Vote: Authorization for Mayor to Sign Baseball Camp Co-Sponsor Agreement with Saratoga American Legion/Stampede

No comment.

Discussion and Vote: Authorization for Mayor to Sign the Tennis Co-Sponsor Agreement with the Saratoga Regional YMCA

No comment.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Saratoga Tents & Events for Camp Saradac

No comment.

Discussion and Vote: Authorization for Mayor to Sign Contract with Camiros for the UDO Implementation

Mayor Kim advised the UDO passed. This is for training of staff to bring them up to speed for implementation.

Discussion and Vote: Authorization for Mayor to Sign Contract with SLPID

No comment.

Discussion and Vote: Mayor to Sign Final Engineered Plans PIN 1761.58 Missing Sidewalk Links

No comment.

Discussion and Vote: Mayor to Sign PIN 1761.58 Missing Sidewalk Links PS&E Construction Management Plan

No comment.

Discussion and Vote: Mayor to Sign PIN 1761.58 Missing Sidewalk Links PS&E ROW Clearance Certificate

No comment.

Discussion and Vote: Resolution: Risk & Safety in City Attorney's Office

Mayor Kim advised this is to move this position to the City Attorney's Office.

**ACCOUNTS DEPARTMENT**

Commissioner Moran advised he would like to ask for an executive session for the mayor's item #20. A conversation has yet to take place about what this would mean. Commissioner Moran stated he is not sure how a resolution is going to change the aspects of the position residing in the Accounts Department.

He feels the resolution is inappropriate and there is a Civil Service process to go through to transfer a person. Commissioner Moran stated this type of conversation warrants face-to-face conversation.

Mayor Kim advised the Council should have a discussion but that there is no need to have the discussion in executive session.

Commissioner Golub stated he would like to understand Civil Service Law in relation to this. He does not want to find out later that the Council did something they should not have done.

Mayor Kim stated he is sure this is not a Civil Service Commission position; therefore, he is not sure what role they play in this.

Tony Izzo, city attorney, stated there is a specific list of topics that are allowed for the Council to enter into executive session to discuss.

Announcement: Grievance Day Update

No comment.

Announcement: New Voting Location at Recreation Center

No comment.

Discussion and Vote: Approve Resolution for Fee of Limited Width Sidewalk Seating Area

Commissioner Moran stated he conducted a survey and have dimensional parameters to add to the resolution.

Discussion and Vote: Amend Chapter 136 Entitled Lodging and Eating and Drinking Establishments – Temporary Outdoor Seating Area Permits

Commissioner Moran stated this amendment relates to temporary outdoor seating in private areas.

Discussion and Vote: Amend Chapter 199A – Special Events

Commissioner Moran stated this amendment is to create a single point invoice at the time of permit issuance.

Discussion and Vote: Authorization to Reimburse Employee for Conference

No comment.

Announcement: Update: COVID and Planned City Activities

No comment.

**FINANCE DEPARTMENT**

Announcement: Pride Month – Activities and Events

No comment.

Update: Participatory Budgeting

No comment.

Update: City Finances

No comment.

Discussion and Vote: 2022 City Fees – DPW Update

Commissioner Sanghvi advised the Department of Public Works has a correction to one of their fees.

Discussion and Vote: Resolution for the Use of the Recreation Trust – Skate Park Ramps

No comment.

Discussion and Vote: Debt Service Budget Amendment – Skate Park Ramps (Project #1110)

No comment.

Discussion and Vote: Capital Budget Amendment – Skate Park Ramps (Project #1110)

No comment.

Discussion and Vote: Budget Transfers – Payroll

No comment.

Discussion and Vote: Budget Transfers – City Center Contingency

No comment.

Mayor Kim asked Commissioner Sanghvi if she will be talking about her meeting with the attorney general and housing. Commissioner Sanghvi stated she will add this as an update.

**PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Sign Contract with Resurfix, Inc. for Zamboni Ice Resurfacers Service

Commissioner Golub advised this is for batter replacement and service maintenance.

Discussion and Vote: Authorization for the Mayor to Sign Change Order #3 with Jersen Construction for General Construction on the Water Intake Improvement Project

Commissioner Golub advised this is for time extension only until July 31<sup>st</sup>.

Discussion and Vote: Authorization for the Mayor to Sign Addendum #2 with CT Male for Professional Hydrogeological & Construction Services for Geyser Well 7

No comment.

Discussion and Vote: Approval to Adopt Department of Public Works Contractual Template

Commissioner Golub stated this is a rental agreement for the Waterfront Park.

Announcement: SiFi Project Update

Commissioner Golub advised the public has requested an update. SiFi will come to the second Council meeting in June to do a presentation.

**PUBLIC SAFETY DEPARTMENT**

Deputy Tetu advised he will be adding three items to the Department of Public Safety agenda:

1. Discussion and Vote: MOA with Saratoga PBA for Lateral transfers. This will make the Police Department more appealing with a 1 to 1 service equivalent and a 15-year threshold to receive health benefits.
2. Discussion and Vote: Sign Agreement with Greenman-Pedersen, Inc. for Intelligent Transportation System
3. Discussion and Vote: Sign Change Orders 1 – 5 with CHA for Fire Station 3.

Deputy Tetu asked Commissioner Moran to add the award of bid to Greenman-Pedersen for the Intelligent Transportation System to his agenda.

Commissioner Moran agreed to do that.

**SUPERVISORS**

Nothing at this time.

**ADJOURN**

Mayor Kim adjourned the meeting at 9:33 a.m.

Respectfully submitted,

Lisa Ribis  
Secretary to the City Council

Approved: 10/6/2022  
Vote: 4 – 0 (Commissioner Golub absent)