Commissioner Sonnenschein made a motion to table the approval of the April 2019 Regular Meeting minutes. Seconded by Chairperson Cacozza. Motion carries unanimously.

Commissioner Sonnenschein made a motion to approve the May 2019 Regular Meeting Minutes as amended. Seconded by Chairperson Cacozza. Motion carries unanimously.

**ACCOUNTS**

Commissioner Franck appeared before the Commission to discuss the proposed revisions to three of the Accounts Departments job specifications that were tabled at the May 2019 meeting; Secretary to the City Council, Assessment Clerk, and the Real Property Appraisal Technician.

Commissioner Franck described these proposed revisions as a way to update the specs and make the department more efficient.

Chairperson Cacozza made a motion to approve the Secretary to the City Council job specification, as amended. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Chairperson Cacozza made a motion to approve both the Assessment Clerk and Real Property Appraisal Technician, as amended. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

**DPW**

Commissioner Sonnenschein made a motion to approve the following Labor Class Appointment(s). Seconded by Chairperson Cacozza. Motion carries unanimously.

- Kyle Kirk Laborer Effective 06/07/19
- Garret Wood Laborer Effective 06/07/19

**FINANCE**

Chairperson Cacozza made a motion to approve the following Provisional Appointment(s). Seconded by Commissioner Sonnenschein. Motion carries unanimously.

- Kerri Bishop Finance Coordinator Effective 07/08/19

**PUBLIC SAFETY**

Chairperson Cacozza made a motion to approve the following request for one additional classified position for Senior Account Clerk in the Public Safety Department. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Commissioner Sonnenschein made a motion to approve the following (Temporary) Labor Class Appointment(s). Seconded by Chairperson Cacozza. Motion carries unanimously.

- Robert Haughton Laborer Effective 06/03/19 – 08/30/19
- Aaron Walsh Laborer Effective 06/03/19 – 08/30/19

**RECREATION**

Chairperson Cacozza made a motion to approve the following Non Competitive Class Appointment(s) en bloc. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

- Sophia Collura Camp Counselor Effective 06/26/19 – 08/30/19
- Cheyenne Dingman Camp Counselor Effective 06/26/19 – 08/30/19
Miranda Dockum  Camp Counselor  Effective 6/26/19 – 08/30/19
Joshua Foley  Camp Counselor  Effective 06/26/19 – 08/30/19
Hannah Grady  Camp Counselor  Effective 06/26/19 – 08/30/19
Sydney Klotz  Camp Counselor  Effective 06/26/19 – 08/30/19
Julia McDonald  Camp Counselor  Effective 06/26/19 – 08/30/19
Larry Messer  Camp Counselor  Effective 06/26/19 – 08/30/19
Jordan Peluso  Camp Counselor  Effective 06/26/19 – 08/30/19
Nicole Pennamacoor  Camp Counselor  Effective 06/26/19 – 08/30/19
Annmarisa Sudigala  Camp Counselor  Effective 06/26/19 – 08/30/19
Kiley Tevendale  Camp Counselor  Effective 06/26/19 – 08/30/19
Elizabeth Veitch  Camp Counselor  Effective 06/26/19 – 08/30/19
Allison White  Camp Counselor  Effective 06/26/19 – 08/30/19
Daniel Winters  Camp Saradac Water Director  Effective 06/15/19 – 08/30/19
Makayla Booth  Recreation Assistant  Effective 06/01/19 – 11/30/19
Anthony DeVizzio  Recreation Assistant  Effective 07/08/19 – 08/15/19
James DeVizzio  Recreation Assistant  Effective 07/08/19 – 08/15/19
Brianna DiBlasi  Recreation Assistant  Effective 06/01/19 – 11/30/19
Sophie Nye  Recreation Assistant  Effective 07/06/19
Benj Gleeksman  Recreation Specialist  Effective 07/08/19 – 08/28/19
Tony DeVizzio  Recreation Specialist  Effective 07/08/19 – 07/19/19

SCHOOL
Commissioner Sonnenschein made a motion to approve the following School related items en bloc. Seconded by Chairperson Cacozza. Motion carries unanimously.

Non Competitive Class Appointment(s)
- Mandy Kepner  Food Service Program Motor Vehicle Operator  Effective 05/30/19 – 05/30/20
- Phineas Graham II  School Bus Assistant  Effective 06/04/19
- Jessie Stokes  School Bus Driver  Effective 06/04/19

Completed Probationary Period(s)
- Martha Ray  Teacher Aide  Effective 05/14/19

Leave of Absence(s)
- Rebecca Mangona  Keyboard Specialist  Effective 05/14/19 – 05/31/19

CIVIL SERVICE
Establish the Following Eligible List(s)
- City Tax Revenue Supervisor #60-552
- Human Resources Generalist #74-406
- Human Resources Generalist #69-198
- Senior Account Clerk #60-389

Appointment(s) from Established Eligible Lists
- City Tax Revenue Supervisor #60-552 – Laura Townsend
- Clerk #10-319 – Maureen Gizzi
- Information Technology Support Technician #19-267 – Johnny Destino
- Human Resources Generalist #74-406 – Annetta Dunham
- Human Resources Generalist #74-406 – Kristina Derlinga
- Police Officer #60-101 – Sarah Hoffman (Conditional)
- Police Officer #60-101 – Krystal Morris (Conditional)
- Public Safety Dispatcher #60-349 – Ethan Bliss
- Public Safety Dispatcher #60-349 – Megan Guitierrez (Conditional)

Discuss Administered Exams (all 06/02/19)
- Community Development Planner #64-961
- Police Sergeant #74-647
- Principal Planner #72-025
- Real Property Appraisal Technician #64-290 and #72-750
Senior Planner #68-245  
Transportation Routing Clerk #60-588  
Transportation Safety and Training Coordinator #66-541

Discuss Upcoming Exams (all 06/22/19)
  Assistant Building Inspector #64-379
  Assistant Building and Construction Inspector #65-621
  Code Enforcement Technician #63-311
  Fire Captain #71-025
  Zoning and Building Inspector #69-379

Vacancy Announcement(s)
  Engineering Technician (Provisional)
  Human Resources Specialist (Provisional)
  Maintenance Mechanic – Housing Authority
  Parking Enforcement Officer (Temporary)
  Senior Engineer Technician (Provisional)
  Vehicle Traffic Controller (Reissued)

Commissioner Sonnenschein made a motion to close the meeting at 10:25am. Seconded by Chairperson Cacozza. Motion carried unanimously.

Prepared by: Corissa Salvo, Civil Service Coordinator