



June 21, 2022

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting

474 Broadway

10:00 AM

(via Zoom)

PRESENT: Ron Kim, Mayor
Minita Sanghvi, Commissioner of Finance
Dillon Moran, Commissioner of Accounts
Jim Montagnino, Commissioner of Department of Public Safety

STAFF PRESENT: Angela Rella, Deputy Mayor
Heather Crocker, Deputy Commissioner, Finance
Stacy Connors, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, Department of Public Works

EXCUSED: Jason Golub, Commissioner of Department of Public Works

Jason Tetu, Deputy Commissioner, Department of Public Safety

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kim called the meeting to order at 10:00 a.m.

PUBLIC HEARING

1. Section 103-a of Open Meetings Law – no comment.
2. UDO Amendment 2 – Land Use Boards Criteria for Greenbelt – no comment.
3. UDO Amendment 3 – Enhance Stream and Wetland Protections – no comment.
4. UDO Amendment 4 – Amend Land Disturbance Activity Permit – no comment.
5. UDO Amendment 1 – Remove Uses from Greenbelt – no comment.

PRESENTATIONS

1. Department of Public Safety Dispatchers: First Responders in Communication – Commissioner Montagnino stated this will be a PowerPoint presentation of dispatcher duties and responsibilities. It will compare the Department of Public Safety dispatchers to other dispatchers in the country and in the City. Their pay is less than the school bus dispatchers and the Department of Public Works dispatchers. The Department of Public Safety dispatchers are on call for a couple hours before and after their shift and are not paid for this. They are looking for some form of compensation.

CONSENT AGENDA

1. Approval of 6/6/2022 Pre-Agenda Meeting Transcript
2. Approve Budget Transfers – Capital Regular
3. Approve Budget Transfers – Regular
4. Approve Payroll 06/10/2022 \$429,801.15

5. Approve Payroll 06/17/2022 \$638,719.47
6. Approve Mid-Warrant – 2022 22MWJUN2 \$4,045,738.27
7. Approve Warrant – 2022 22JUN2 \$1,127,816.52

Commissioner Moran stated a couple sets of meeting minutes may be added to the Consent Agenda.

Commissioner Montagnino advised he will abstain from voting on the minutes for which he was not in attendance.

Deputy Rella suggested removing the items that Commissioner Montagnino is not comfortable voting on until the next Council meeting.

MAYOR'S DEPARTMENT

Announcement: Saratoga Springs High School Drama Club

No comments.

Announcement: Appointments to Community Development Citizen Advisory Committee

Mayor Kim stated they might pull this item, as the person he was planning to appoint may not take the position.

Announcement: Appointments to Design Review Commission

Mayor Kim stated he will be re-appointing the chair and adding at least one member to the Design Review Commission.

Announcement: Designation of Vice Chairperson of Planning Board

Mayor Kim stated he was contacted by the chair of the Planning Board and advised that there hasn't been a vice-chair in some time.

Deputy Rella advised the suggested vice chair is Mark Pingle.

Announcement: Letter to NYSERDA RE: Climate Action Council Draft Scoping Plan

No comments.

Discussion: Model Resolution Re: Section 103-a of Open Meetings Law

Mayor Kim stated the state is allowing for a permanent video conferencing option. There are a couple conditions to video conferencing and the City will have to define what the extraordinary circumstances are. Mayor Kim stated how the video conferencing opportunities is set up is not clear.

Discussion and Vote: Resolution Authorizing Construction Phase of PIN 1761.58 Missing Sidewalk Links

Mayor Kim stated this is a continuation of the work Tina Carton has been doing.

ACCOUNTS DEPARTMENT

Award of Bid: Saratoga Fire Station 3 – Electrical to DLC Electric, LLC

No comments.

Award of Bid: Saratoga Fire Station 3 – General Construction to Bunkoff Contractors, Inc.

No comments.

Announcement: Local Businesses Milestones

Commissioner Moran stated there are two – ten year anniversaries.

Announcement: Upcoming Special Events

Commissioner Moran stated he will update everyone on special events coming up and the event that happened this past weekend.

Award of Bid: HVAC Services to BPI Mechanical and Postler and Jaeckle Corp.

No comments.

Discussion and Vote: Approval of Resolution for Marriage Officiant

No comments.

Update: COVID and Planned City Activities

Commissioner Moran stated this item will probably come off his agenda in the future.

Commissioner Moran added an item to his agenda: Announcement: Early Voting.

FINANCE DEPARTMENT

Update: Participatory Budgeting

No comments.

Update: City Finances

No comments.

Announcement: 2022 Bond Rating and Sale

No comments.

Discussion and Vote: Revised Assignment for Participatory Budgeting

No comments. Clarification they wanted to provide

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Amendments – Interfund Transfer

No comments.

Discussion and Vote: Budget Transfers – City Center Contingency

No comments.

Commissioner Sanghvi added a discussion relating to the process of Human Resources and Civil Service.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign Contract with BPI Mechanical for HVAC Services

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Contract with Postler & Jaeckle, Corp. for HVAC Services

No comments.

Discussion and Vote: Authorization for the Mayor to Sign License Agreement with Seneca Restaurant, LLC

No comments.

Discussion and Vote: Authorization for Free Carousel Rides for the Carousel's 20th Anniversary

Mayor Kim asked if the ceremony to rename the carousel has occurred.

Deputy O'Neill advised that ceremony will be held on June 29th with the 20th anniversary celebration.

PUBLIC SAFETY DEPARTMENT

Commissioner Montagnino advised he is adding an item regarding Gaffney's and the memorandum he signed with Gaffney's. Gaffney's has committed to an early closing time of 2 a.m., 'wandering' all patrons who enter their facility, and limiting music to recorded music only.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Live Nation Worldwide, Inc.

Commissioner Montagnino stated this deals with the ambulance service that will be provided to SPAC this year. The City has two ambulances of which one will be dedicated to SPAC on event nights and the other will be rented by Live Nation.

Discussion and Vote: authorization for Mayor to Sign Contract with Saratoga County for STOP-DWI and STOP-DWI High Visibility Engagement Campaign Funding

Commissioner Montagnino stated these are state funds passed to the City through the County.

Discussion: MOA with PBA for 10 Hour Shifts

Commissioner Montagnino stated negotiation with the PBA began in February. This is for a change in shift hours from 12 hours to 10 hours as the 12 hours shifts are not safe. A 10-hour shift provides for a better quality of life for the officers and guarantees every other weekend off. There are costs associated with the memorandum of agreement because it includes an increase in shift differential pay and longevity pay. The balance of 2022 costs involved are approximately \$175,000 and going forward is a \$550,000 - \$600,000 range. While an officer is in the police academy, their salary is \$48,000. This memorandum of

agreement along with the resolution from the June 7, 2022 City Council meeting allows the City to replace the officers with lateral transfers who are experienced officers and have been fully trained. Commissioner Montagnino's plan is to bring back items that were in place and done away with such as the Traffic Division and commercial truck inspections.

Discussion and Vote: Authorization for Mayor to Sign Contract with UDig NY

Commissioner Montagnino advised this is a continuation of an existing program where contractors have a single number to call to find out where utility lines are located prior to digging.

Discussion and Vote: Authorization for Mayor to Sign Contract with DLC Electric, LLC

Commissioner Montagnino advised the contract amount is \$651,900 plus \$13,900 for the cold storage building.

Discussion and Vote: Authorization for Mayor to Sign Contract with Bunkoff General Contracting

Commissioner Montagnino advised the contract amount is \$4,797,000 plus \$142,000 for the storage building and \$194,000 for offsite water and sewage.

SUPERVISORS

Matt Veitch

1. NYS Route 50 Update
2. Saratoga County COVID-19 Grant Program
3. 2022 Open Space Grants

Tara Gaston

1. COVID-19 Updates
2. Non-Profit Grant Programs
3. Board of Supervisors Meeting

ADJOURN

Mayor Kim adjourned the meeting at 10:37 a.m.

Respectfully submitted,

Lisa Ribis

Secretary to the City Council

Approved: 10/6/2022

Vote: 4 – 0 (Commissioner Golub absent)