July 2, 2019

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

6:50 PM – P.H. – Amend Chapter 225 – Birch Street and City Lots & Garages
P.H. – Capital Budget Amendment – City Buildings & Facilities
P.H. – Capital Budget Amendment – Geyser Road Trail
P.H. – Liberty Affordable Housing

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

CONSENT AGENDA
1. Approval of 6/17/19 Pre-Agenda Meeting Minutes
2. Approval of 6/18/19 City Council Meeting Minutes
3. Approve Budget Amendments – Regular (Increases)
4. Approve Budget Transfers – Regular
5. Approve Payroll 06/21/19 $510,944.04
6. Approve Payroll 06/28/19 $532,263.73
7. Approve Warrant – 2019 19MW JUN2 $16,958.31

MAYOR’S DEPARTMENT
1. Announcement: Land Use Board Openings
2. Announcement: City and County Planning Board Advisory Opinions Re: Draft Zoning Map Alignment
3. Appointment: Open Space Advisory Board
4. Appointment: Saratoga Springs Preservation Foundation Board
5. Discussion and Vote: Approval to Pay Invoice #19016 with Inmotion Air, LLC in the Amount of $3,900.00 for AirCell T-18 BP Backstop
6. Discussion and Vote: East Side Playground Equipment Donation
7. Discussion and Vote: Capital Budget Amendment to the Geyser Road Trail Project (#1200) in the Amount of $1,409,600
8. Discussion and Vote: Amendment to Second Amended and Restated Declaration of Covenants and Restriction of Stephen Ethier Re: 166-168 Jefferson Street
9. Discussion and Vote: Amendment to Second Amended and Restated Declaration of Covenants and Restriction of Stephen Ethier Re: 287-289 Jefferson Street
10. Discussion and Vote: Authorization for Mayor to Sign Intermunicipal Agreement Between the County of Saratoga and the City of Saratoga for Animal Shelter Services Rendered 1/1/19 – 12/31/19
11. Set Public Hearing: To Amend Capital Budget for Saratoga Greenbelt Trail Downtown Connector (#1252)
12. Set Public Hearing: To Amend Capital Budget for “12 Land Purchase Kayaderosseras” (#1194) in the Amount of $6,500 (decrease)

ACCOUNTS DEPARTMENT
1. Award of Bid: City Hall Electrical Construction to DLC Electric, LLC
2. Award of Bid: City Hall Plumbing Construction to Collett Mechanical, Inc.
3. Award of Bid: Extension of Bid – HVAC Services to BPI Mechanical Services, Inc. for DPS
4. Award of Bid: Extension of Bid – Plumbing Services to BPI Mechanical Services, Inc. for DPS
5. Award of Bid: Precast Manholes, Catch Basins, Dry Wells, Risers, Frames & Covers to Pallette Stone Corp.

FINANCE DEPARTMENT
1. Discussion and Vote: Budget Amendment – Use of Assigned Fund Balance Sick Leave
2. Discussion and Vote: Budget Amendment – Capital (Increase) Geyser Road Trail
3. Discussion and Vote: 2019 Bond Resolution
4. Discussion and Vote: Budget Transfer – Insurance
5. Discussion and Vote: Budget Amendment – Capital: City Buildings and Facilities ($4,226,700)

PUBLIC WORKS DEPARTMENT
1. Discussion and Vote: Approval to Pay Invoice #18-23159H-A in the Amount of $6,231.00 to Alpine Environmental Services for Additional Asbestos Sampling in City Hall
2. Discussion and Vote: Authorization for Mayor to Sign Agreement with Alpine Environmental Services in the Amount of $13,375.00 for City Hall
3. Discussion and Vote: Approval to Pay Invoice #W06051 in the Amount $1,905.64 to NYNE Equipment, LLC for Compost Site Grinder
4. Discussion and Vote: Authorization for Mayor to Sign Sidewalk Agreement
5. Discussion and Vote: Authorization for Mayor to Sign Agreement with Pallette Stone Corp. for Precast Manholes, Catch Basins, Dry Wells, and Risers
6. Discussion and Vote: Budget Amendment – Capital: City Buildings and Facilities ($4,226,700)
7. Discussion and Vote: Authorization for Mayor to Sign Agreement with DLC Electric, LLC in the Amount of $2,250,000 for City Hall Renovation Electric
8. Discussion and Vote: Authorization for Mayor to Sign Agreement with Collett Mechanical, Inc. in the Amount of $887,000 for City Hall Renovation Plumbing

PUBLIC SAFETY DEPARTMENT
1. Announcement: Retirement
2. Announcement: Citizens Advisory Board Meeting
3. Discussion and Vote: To Amend Chapter 225 of the City Code with Respect to Time-Limit Parking in City Lots & Garages

SUPERVISORS
Matt Veitch
1. NACo Conference – July Council Meeting
2. Buildings and Grounds Committee Update
Tara Gaston
1. NACo Conference
2. Good Samaritan Law Information

ADJOURN
PRESENT: Meg Kelly, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW  
Peter Martin, Commissioner of DPS  

STAFF PRESENT: Lisa Shields, Deputy Mayor  
Mike Sharp, Deputy Commissioner, Finance  
Maire Masterson, Deputy Commissioner, Accounts  
Joe O'Neill, Deputy Commissioner, DPW  
Vincent DeLeonardis  
Matthew Veitch, Supervisor  
Tara Gaston, Supervisor  

EXCUSED: John Daley, Deputy Commissioner, DPS  

RECORDING OF PROCEEDING  
The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.  

PUBLIC HEARINGS  
Amend Chapter 225 – Birch Street and City Lots & Garages  

Mayor Kelly opened the public hearing at 6:55 p.m.  
Commissioner Martin advised this is to amend chapter 225 in regards to alternate street parking on Birch Street and time limit parking in City parking lots. They will be restoring 24 hour parking in the upper deck of the Putnam Street lot with the exception of a few spaces adjacent to the west wall of the lot.  

Meagan O’Carroll of Saratoga Springs stated she appreciates change the parking back to 24 hours. Until the City is able to provide a parking plan that is able to address the needs of visitors and residents she can’t support this.  

Pam Funicello of Saratoga Springs stated their parking was radically affected when the spots were changed to 3 hour parking. She thanked the Council for reconsidering the parking time.
Mayor Kelly closed the public hearing at 7:01 p.m.

**Capital Budget Amendment – City Buildings & Facilities**

Mayor Kelly opened the public hearing at 7:01 p.m.

Commissioner Scirocco advised this amendment is to cover City Hall restoration. The amount the capital budget will be increased by is $4,226,700. This covers expenses related to City Hall renovation and restoration. Of this amount, $1,313,988 will be provided by insurance and $2,912,712 will be new bonding.

No one spoke.

Mayor Kelly closed the public hearing at 7:03 p.m.

**Capital Budget Amendment – Geyser Road Trail**

Mayor Kelly opened the public hearing at 7:03 p.m.

Mayor Kelly advised this is to update the capital budget to reflect all funds received to date and be prepared to award bids.

No one spoke.

Mayor Kelly closed the public hearing at 7:04 p.m.

**Liberty Affordable Housing**

Mayor Kelly opened the public hearing at 7:04 p.m.

Commissioner Franck stated they will hold this open until a vote is taken.

Art Lumis of Liberty Affordable Housing, Rome, New York, stated the endangered species part of the SEQRA has been completed. They have been told the report will be issued on July 8th with the full SEQRA shortly after.

Mayor Kelly concluded the public hearing at 7:05 p.m. and left it open.

Commissioner Madigan stated she sent a letter to Liberty in January/February and she has not had a response. She hopes to receive a response.

**CALL TO ORDER**

Mayor Kelly called the meeting to order at 7:05 p.m.

**PUBLIC COMMENT**

Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.

Mayor Kelly opened the public comment period at 7:06 p.m.
Jennifer Leidig of Saratoga Springs stated they requested the Council pull the piece of property out regarding the hospital from the UDO. She also read some notes from a letter from Theresa Capozzola, a member of the Comprehensive Plan Committee. Theresa Capozzola states it is clear the neighbors don’t want this project and the Comprehensive Plan should be a product of the citizens.

Angelo Calbone of Saratoga Springs and CEO of the hospital stated the hospital has been evaluating the property they recently purchased for a number of years. The DA Collins family had been patient waiting for the hospital to make the purchase as they contacted the hospital and asked if they are going to purchase it be done this year otherwise they are going to move on.

Dennis Holte of Saratoga Springs stated he sent a letter to the mayor and the commissioners with video links from the Comprehensive Plan Committee. The agenda from the November 17, 2017 meeting did not mention discussion about the hospital or Morgan Street rezoning. He asked the full time deputies to look at all the agendas and tell him where it is mentioned in the agenda.

Craig Klotz of Collins Terrace stated he stands against the rezoning of parcel 1. The process has been flawed from the beginning and there has been a lack of transparency by the Comprehensive Plan Committee.

Barbara Holte submitted a letter from a neighbor that couldn’t be here.

Claudia Braimer, attorney for neighbors going by the name of Saratoga Concerned Neighbors. She pointed out the Comprehensive Plan and the future land use map still says one of the options for parcel #1 is residential zoning. They are asking the Council to reject any change and leave it as residential. It is clear the hospital wants to develop the property at some point even though there is no formal application in front of the City at this time. Until the time the hospital comes forward with their plans, this parcel should remain residential.

Chris Mathiesen of Saratoga Springs stated he believes the City Council did not pay enough attention to parcel 1 when they voted on this in 2015. It is important to put the neighborhoods first and would like to see the Council bring this back for an amendment to the Comprehensive Plan.

Alice Smith of Saratoga Springs stated it was a big mistake when it was initially introduced into the Comprehensive Plan. The City council has taken a stand that this parcel cannot be separated from the Comprehensive Plan; that is not true. They are asking to revise one parcel in the City.

Matt Jones, attorney for the hospital, stated the Comprehensive Plan Committee was unanimous in recommending the change to the Comprehensive Plan. The City Council was unanimous in adopting the amendments to the Comprehensive Plan and then the Planning Board was unanimous in issuing a negative SEQRA declaration and its recommendation to the City Council for a change of zoning which would provide for a medical office building.

Mary Carr of Saratoga Springs stated it is important to remind the doctors that they are to do no harm. Building on their land is doing harm to the people, residents, and City of Saratoga Springs.

Mayor Kelly closed the public comment period at 7:24 p.m.

CONSENT AGENDA

Mayor Kelly moved and Commissioner Madigan seconded to approve the consent agenda as follows:

1. Approval of 6/17/19 Pre-Agenda Meeting Minutes
2. Approval of 6/18/19 City Council Meeting Minutes
3. Approve Budget Amendments – Regular (Increases)
4. Approve Budget Transfers – Regular
5. Approve Payroll 06/21/19 $510,944.04
6. Approve Payroll 06/28/19 $532,263.73
7. Approve Warrant – 2019 19MW JUN2 $16,958.31

Ayes – All

MAYOR’S DEPARTMENT

Announcement: Land Use Board Openings

Mayor Kelly announced the City is continually seeking applications. If interested, applications are on the website.

Announcement: City and County Planning Board Advisory Opinions Re: Draft Zoning Map Alignment

Vince DeLeonardis announced in March of this year Camiros presented changes to the zoning map – 18 proposed changes. In April of this year the Council sent those proposed changes to the City and County Planning Boards for their advisory opinions. The County provided their favorable review at the end of April 2019 and the City’s Planning Board responded in June 2019 that they feel 17 of the proposed 18 changes are in line with the Comprehensive Plan and not contrary to the City’s Zoning Ordinance. The one area they did not find consistent is the area in the West Circular/Railroad Run area.

Mayor Kelly stated the City and County opinions are available on the website.

Appointment: Open Space Advisory Board

Mayor Kelly appointed John McMahon to the Open Space Advisory Board. His term will be from 7/2/19 – 12/31/22.

Appointment: Saratoga Springs Preservation Foundation Board

Mayor Kelly appointed Dorothy Rogers-Bullis. Her term will run from 7/2/19 – 5/31/20.

Discussion and Vote: Approval to Pay Invoice #19016 with Inmotion Air, LLC in the Amount of $3,900.00 for AirCell T-18 BP Backstop (19-286)

Mayor Kelly moved and Commissioner Martin seconded to approve payment of invoice #19016 with Inmotion Air, LLC in the amount of $3,900 for the AirCell T-18 BP backstop as included with this agenda.

Ayes – All

Discussion and Vote: East Side Playground Equipment Donation (19-287)

Mayor Kelly advised all equipment installed is owned by the school district. The value of the equipment is $8,884.21.

Mayor Kelly moved and Commissioner Franck seconded to approve the donation to the City school district of the east side playground equipment which is valued at $8,884.21 as included with this agenda.

Ayes – All
Discussion and Vote: Capital Budget Amendment to the Geyser Road Trail Project (#1200) in the Amount of $1,409,600 (19-288)

Mayor Kelly stated this is to update the capital budget to reflect all funds received to date and prepare the City to award bids.

Mayor Kelly moved and Commissioner Franck seconded to approve the capital budget amendment to the Geyser Road Trail Project (#1200) in the amount of $1,409,600 as described with this agenda.

Roll Call:
Commissioner Franck – Aye
Commissioner Madigan – Aye
Commissioner Scirocco – Aye
Commissioner Martin – Aye
Mayor Kelly – Aye

Discussion and Vote: Amendment to Second Amended and Restated Declaration of Covenants and Restriction of Stephen Ethier Re: 166-168 Jefferson Street (19-289)

Vince DeLeonardis, city attorney advised this item and the next are the same idea with different addresses. The declaration for the address of 166-168 is to switch units within a building for moderate and middle income qualifications. The declaration for address 287-289 brings it into alignment with amendment previously done.

Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to sign amendment to the second amended and restated declaration of covenants and restrictions of Stephen Ethier regarding 166-168 Jefferson Street as included with this agenda.

Ayes - All

Discussion and Vote: Amendment to Second Amended and Restated Declaration of Covenants and Restriction of Stephen Ethier Re: 287-289 Jefferson Street (19-290)

Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to sign amendment to the second amended and restated declaration of covenants and restrictions of Stephen Ethier regarding 287-289 Jefferson Street as included with the agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Intermunicipal Agreement Between the County of Saratoga and the City of Saratoga for Animal Shelter Services Rendered 1/1/19 – 12/31/19 (19-291)

Mayor Kelly advised this is an annual agreement between the City of Saratoga Springs and the County of Saratoga. The agreement is in the amount of $5,000.

Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to sign intermunicipal agreement between the County of Saratoga and the City of Saratoga Springs for animal shelter services rendered 1/1/19 – 12/31/19 as included with this agenda.

Ayes – All

Set Public Hearing: To Amend Capital Budget for Saratoga Greenbelt Trail Downtown Connector (#1252)

Mayor Kelly set a public hearing for Tuesday, July 16, 2019 at 6:55 p.m.
Set Public Hearing: To Amend Capital Budget for “12 Land Purchase Kayaderosseras” (#1194) in the Amount of $6,500 (decrease)

Mayor Kelly set a public hearing for Tuesday, July 16, 2019 at 6:55 p.m.

ACCOUNTS DEPARTMENT

Award of Bid: City Hall Electrical Construction to DLC Electric, LLC (19-292)

Commissioner Franck moved and Commissioner Scirocco seconded to award the bid for City Hall Electrical Construction to DLC Electric, LLC in the amount not to exceed $2,250,000.

Ayes – All

Award of Bid: City Hall Plumbing Construction to Collett Mechanical, Inc. (19-293)

Commissioner Franck moved and Commissioner Scirocco seconded to award the bid for City Hall Plumbing Construction to Collett Mechanical, Inc. in the amount not to exceed $887,000.

Ayes - All

Award of Bid: Extension of Bid – HVAC Services to BPI Mechanical Services, Inc. for DPS (19-294)

Commissioner Franck moved and Commissioner Martin seconded to extend the award of bid for HVAC Services to BPI Mechanical Services, Inc. for the Department of Public Safety for an additional year under the same terms, conditions and prices.

Ayes – All

Award of Bid: Extension of Bid – Plumbing Services to BPI Mechanical Services, Inc. for DPS (19-295)

Commissioner Franck moved and Commissioner Martin seconded to extend the award of bid for plumbing services to BPI Mechanical Services, Inc. for the Department of Public Safety for an additional year under the same terms, conditions and prices.

Ayes - All

Award of Bid: Precast Manholes, Catch Basins, Dry Wells, Risers, Frames & Covers to Pallette Stone Corp. (19-296)

Commissioner Franck moved Commissioner Scirocco seconded to award the bid for Precast Manholes, Catch Basins, Dry Wells, Risers, Frames & Covers to Pallette Stone Corporation as distributed with this agenda.

Ayes - All

FINANCE DEPARTMENT

Discussion and Vote: Budget Amendment – Use of Assigned Fund Balance Sick Leave (19-297)

Commissioner Madigan stated this is for sick leave buy out. The fund has $300,000 prior to approval and will have $231,532.44 following approval.
Commissioner Madigan moved and Commissioner Martin seconded to approve budget amendment – use of assigned fund balance sick leave as previously distributed with the agenda.

Ayes – All

Discussion and Vote: Budget Amendment – Capital (Increase) Geyser Road Trail (19-298)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve budget amendment – capital (increase) Geyser Road Trail as previously distributed with the agenda.

Ayes – All

Discussion and Vote: 2019 Bond Resolution (19-299)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the 2019 bond resolution.

Roll Call:
Commissioner Franck – Aye
Commissioner Madigan – Aye
Commissioner Scirocco – Aye
Commissioner Martin – Aye
Mayor Kelly – Aye

Discussion and Vote: Budget Transfer – Insurance (19-300)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the budget transfer – insurance as previously distributed with the agenda.

Ayes – All

Discussion and Vote: Budget Amendment – Capital: City Buildings and Facilities ($4,226,700) (19-301)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the budget amendment – capital city buildings and facilities as previously distributed with the agenda.

Ayes - All

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Approval to Pay Invoice #18-23159H-A in the Amount of $6,231.00 to Alpine Environmental Services for Additional Asbestos Sampling in City Hall (19-302)

Commissioner Scirocco advised additional asbestos sampling was required in City Hall.

Commissioner Scirocco moved and Commissioner Franck seconded for approval to pay invoice #18-23159H-A in the amount of $6,231 to Alpine Environmental Services for additional asbestos sampling in City Hall.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Agreement with Alpine Environmental Services in the Amount of $13,375.00 for City Hall (19-303)
Commissioner Scirocco advised this is for the remaining asbestos abatement, air monitoring, and varying services at City Hall.

**Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign an agreement with Alpine Environmental Services in the amount of $13,375 for City Hall.**

**Ayes – All**

**Discussion and Vote:**  Approval to Pay Invoice #W06051 in the Amount $1,905.64 to NYNE Equipment, LLC for Compost Site Grinder (19-304)

Commissioner Scirocco advised this is for repair of the grinder.

**Commissioner Scirocco moved and Commissioner Madigan seconded for approval to pay invoice #W06051 in the amount of $1,905.64 to NYNE Equipment, LLC for the compost site grinder.**

**Ayes – All**

**Discussion and Vote:**  Authorization for Mayor to Sign Sidewalk Agreement (19-305)

Commissioner Scirocco advised this agreement is for 270 square feet of concrete sidewalk at 144 Van Dam Street for a total of $4,050.

**Commissioner Scirocco moved and Commissioner Madigan seconded to authorize the mayor to sign sidewalk agreement in the amount of $4,050 for 144 Van Dam Street.**

**Ayes – All**

**Discussion and Vote:**  Authorization for Mayor to Sign Agreement with Pallette Stone Corp. for Precast Manholes, Catch Basins, Dry Wells, and Risers (19-306)

Commissioner Scirocco moved and Commissioner Martin seconded to authorize the mayor to sign an agreement with Pallette Stone Corporation not to exceed $70,840.80 for precast manholes, catch basins, dry well, and risers.

**Ayes – All**

**Discussion and Vote:**  Budget Amendment – Capital:  City Buildings and Facilities ($4,226,700) (19-307)

Commissioner Scirocco advised this is an increase to cover expenses related to the City Hall Renovation Project. This total includes $1,313,988 allocated from insurance reimbursement for restoration as a result of fire and water damage. Also included is $2,912,712 in new bonding to award the plumbing and electrical contracts, a 15% project contingency, and funding for a part time City construction manager. All unused funds from the contingency, construction manager, or contracts will be re-purposed for use in the city buildings and facilities capital account.

**Commissioner Scirocco moved and Mayor Kelly seconded to amend the capital budget city buildings and facilities in the amount of $4,226,700.**

Commissioner Martin asked if the complete design has been finalized.

Commissioner Scirocco advised the complete design is what is used to go to bid for the project.

**Roll Call:**
Commissioner Franck – Aye
Commissioner Madigan – Aye
Commissioner Scirocco – Aye
Commissioner Martin – Aye
Mayor Kelly – Aye

Discussion and Vote: Authorization for Mayor to Sign Agreement with DLC Electric, LLC in the Amount of $2,250,000 for City Hall Renovation Electric (19-308)

Commissioner Scirocco advised this is for the electric renovations required due to the lightning loss.

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign agreement with DLC Electric, LLC in the amount of $2,250,000 for City Hall Renovations Electric; contingent upon approval of risk and safety.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Agreement with Collett Mechanical, Inc. in the Amount of $887,000 for City Hall Renovation Plumbing (19-309)

Commissioner Scirocco advised this is for the plumbing renovations required due to the lightning loss.

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign agreement with Collett Mechanical, Inc in the amount of $887,000 for City Hall renovation – plumbing; contingent upon approval from risk and safety.

Ayes - All

PUBLIC SAFETY DEPARTMENT

Announcement: Retirement

Commissioner Martin announced after 33 years with the Saratoga Springs Police Department, Lt. Tom Mitchell will be retiring. Kevin Johnson is retiring July 18th.

Announcement: Citizens Advisory Board Meeting

Commissioner Martin announced the Citizens Advisory Board meeting scheduled for June had to be cancelled. It is rescheduled for Tuesday, July 30th in the Recreation Center.

Discussion and Vote: To Amend Chapter 225 of the City Code with Respect to Time-Limit Parking in City Lots & Garages (19-310)

Commissioner Martin moved and Mayor Kelly seconded to amend Chapter 225 of the City Code, vehicle and traffic to reflect the changes distributed to Council and advertised portion that dealt with the Putnam Street Garage.

Ayes - All

SUPERVISORS

Matt Veitch

NACo Conference – July Council Meeting

Supervisor Veitch reported the conference will be held next week.
Buildings and Grounds Committee Update

Supervisor Veitch reported their meeting is July 9th at 4 p.m. They will get their first update on the public safety building being built. Building is on schedule and budget.

Supervisor Veitch stated the Human Resources and Insurance committee will be approving the 2020 worker’s compensation budget. There will be a decrease of $100,176 in worker’s compensation for next year.

Tara Gaston

NACo Conference

Supervisor Gaston reported stated she is the only NYS representative on Energy Environment and Land Use Committee.

Good Samaritan Law Information

Supervisor Gaston reported she posted an interview with the Sheriff Department and herself discussing the Good Samaritan Law.

Supervisor Gaston advised the US Census will not include question about citizenship and therefore our population will be counted more accurately.

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 8:24 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 7/16/19
Vote: 3 - 0