CITY OF SARATOGA SPRINGS CIVIL SERVICE COMMISSION
REGULAR MEETING
15 VANDERBILT AVENUE – TEMPORARY LOCATION OF CITY HALL – THE COUNCIL ROOM
TUESDAY JULY 23RD 2019
MINUTES

PRESENT:  MARK CACOZZA, CHAIRPERSON
           NURIT SONNENSCHEIN, COMMISSIONER

CHAIRPERSON CACOZZA CALLED THE MEETING TO ORDER AT 9:32am and opened the public comment section. There being no one wishing to speak, Chair Cacozza closed the public comment section at 9:33am.

Commissioner Sonnenschein made a motion to table the approval of the June 2019 Regular Meeting minutes as amended. Seconded by Chairperson Cacozza. Motion carries unanimously

DPW
Commissioner Sonnenschein made a motion to approve the following Temporary Labor Class Appointment(s). Seconded by Chairperson Cacozza. Motion carries unanimously.

Samuel Barnes  Laborer  Effective 06/24/19 – 08/30/19
Jacob Carpenter  Laborer  Effective 07/15/19 – 08/30/19
Russell Cook  Laborer  Effective 06/24/19 – 08/30/19
Alexandra Crooks  Laborer  Effective 07/01/19 – 10/31/19
Mary Katheryn Gorman  Laborer  Effective 07/05/19 – 12/31/19

LIBRARY
Chairperson Cacozza made a motion to approve the following Non Competitive Class Appointment(s). Seconded by Commissioner Sonnenschein. Motion carries unanimously.

John Stiles  Building Maintenance Worker  Effective 07/12/19

Commissioner Sonnenschein made a motion to approve the following Completed Probationary Period(s). Seconded by Chairperson Cacozza. Motion carries unanimously.

Brian Hall  Cleaner  Effective 12/03/18
Mary Gurnett  Shelver  Effective 05/20/19
Mez Rofiqoh  Shelver  Effective 05/27/19
Stephanie Ryall  Shelver  Effective 06/19/19

MAYOR
Chairperson Cacozza made a motion to approve the following Provisional Appointment(s). Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Nicole Kommer  Human Resources Specialist  Effective 07/25/19

Chairperson Cacozza made a motion to approve the following Temporary Part Time Appointment(s). Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Cathy Lozier  Principal Account Clerk  Effective 07/01/19 – 08/31/19

Commissioner Sonnenschein made a motion to approve the following Leave of Absence(s). Seconded by Chairperson Cacozza. Motion carries unanimously.

Michael Carlson  Assistant Building Inspector  Effective 07/01/19 – 07/05/19
Chairperson Cacozza made a motion to modify the proposed revisions to the Assistant Fire Chief Job Specification. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Chairperson Cacozza made a motion to approve the proposed revisions to the Assistant Fire Chief Job Specification, as modified. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Chairperson Cacozza made a motion to modify the proposed revisions to the Fire Chief Job Specification. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Chairperson Cacozza made a motion to approve the proposed revisions to the Fire Chief Job Specification, as modified. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Commissioner Sonnenschein made a motion to approve the following Provisional Appointment(s). Seconded by Chairperson Cacozza. Motion carries unanimously.

Jeanna Fritz  
Code Enforcement Technician  
Effective 07/10/19

Chairperson Cacozza made a motion to approve the following Temporary Appointment(s). Seconded by Commissioner Sonnenschein. Motion carries unanimously.

John Catone  
Police Chief  
Effective 06/28/19 – 08/23/19

Sara Brennan  
Vehicle Traffic Control  
Effective 07/10/19 – 09/02/19

Michael Cole  
Vehicle Traffic Control  
Effective 07/10/19 – 09/02/19

Marcus Davis  
Vehicle Traffic Control  
Effective 07/10/19 – 09/02/19

Susan Dockrell  
Vehicle Traffic Control  
Effective 07/10/19 – 09/02/19

Kristofer Dunn  
Vehicle Traffic Control  
Effective 07/10/19 – 09/02/19

Charles Fay  
Vehicle Traffic Control  
Effective 07/10/19 – 09/02/19

Julie Hastings  
Vehicle Traffic Control  
Effective 07/10/19 – 09/02/19

Thomas Humes  
Vehicle Traffic Control  
Effective 07/10/19 – 09/02/19

Cheryl LaPierre  
Vehicle Traffic Control  
Effective 07/10/19 – 09/02/19

Luke Mosseau  
Vehicle Traffic Control  
Effective 07/10/19 – 09/02/19

Tiffany Lucia  
Vehicle Traffic Control  
Effective 07/10/19 – 09/02/19

Dennis Medeiros  
Vehicle Traffic Control  
Effective 07/10/19 – 09/02/19

Myah Ondreyko  
Vehicle Traffic Control  
Effective 07/10/19 – 09/02/19

Katelyn Reynolds  
Vehicle Traffic Control  
Effective 07/10/19 – 09/02/19

Richard Robischon  
Vehicle Traffic Control  
Effective 07/10/19 – 09/02/19

Luis Ruiz  
Vehicle Traffic Control  
Effective 07/10/19 – 09/02/19

Juliana Santiago  
Vehicle Traffic Control  
Effective 07/10/19 – 09/02/19

Janice Starteri  
Vehicle Traffic Control  
Effective 07/10/19 – 09/02/19

Lucas Steele  
Vehicle Traffic Control  
Effective 07/10/19 – 09/02/19

RECREATION
Chairperson Cacozza made a motion to approve the following Non Competitive Class Appointment(s) en bloc. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Bradley Blake  
Camp Counselor  
Effective 06/26/19 – 08/30/19

Sukhpreet Grewal  
Camp Counselor  
Effective 06/26/19 – 08/30/19

Alexander Jenkins  
Camp Counselor  
Effective 07/12/19 – 08/30/19

Matthew Jensen  
Camp Counselor  
Effective 06/25/19 – 08/30/19

Taylor Lozier  
Camp Counselor  
Effective 06/15/19 – 08/30/19

Tereska Nardelli  
Camp Counselor  
Effective 06/26/19 – 08/30/19

Charles Barnes  
Recreation Assistant  
Effective 07/02/19 – 09/06/19

Andrea Carroll  
Recreation Assistant  
Effective 07/23/19

Jordan Palmer  
Recreation Assistant  
Effective 07/08/19 – 08/16/19

Richard Buser Jr  
Recreation Leader  
Effective 07/08/19 – 08/16/19

Samuel Jacob  
Recreation Leader  
Effective 07/02/19

Walter Thompson Jr  
Recreation Leader  
Effective 07/02/19

Tony DeVizzio  
Recreation Specialist  
Effective 07/20/19 – 07/26/19

Joseph Palmer  
Recreation Specialist  
Effective 07/08/19 – 08/16/19
<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stephanie Geller</td>
<td>Recreation Specialist</td>
<td>07/22/19 – 08/16/19</td>
</tr>
<tr>
<td>Deontae Bennert</td>
<td>Youth Parker</td>
<td>07/02/19 – 09/06/19</td>
</tr>
<tr>
<td>Amare Hawkins</td>
<td>Youth Parker</td>
<td>07/02/19 – 09/06/19</td>
</tr>
<tr>
<td>Aiden O’Neill</td>
<td>Youth Parker</td>
<td>07/02/19 – 09/06/19</td>
</tr>
<tr>
<td>Samantha Shapiro</td>
<td>Youth Parker</td>
<td>07/02/19 – 09/06/19</td>
</tr>
<tr>
<td>Emma Spadaro</td>
<td>Youth Parker</td>
<td>07/02/19 – 09/06/19</td>
</tr>
<tr>
<td>Quinn Trezler</td>
<td>Youth Parker</td>
<td>07/02/19 – 09/06/19</td>
</tr>
<tr>
<td>Sydney DeLeonardis</td>
<td>Youth Parker Supervisor</td>
<td>06/25/19 – 09/20/19</td>
</tr>
<tr>
<td>Sara Parker</td>
<td>Youth Parker Supervisor</td>
<td>06/25/19 – 09/20/19</td>
</tr>
<tr>
<td>Olivia Shapiro</td>
<td>Youth Parker Supervisor</td>
<td>06/25/19 – 09/20/19</td>
</tr>
</tbody>
</table>

**SCHOOL**

Chairperson Cacozza made a motion to table the New Position Duty Statement for Telecom & Electrical Technician II, pending clarification on education/experience requirements. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Chairperson Cacozza made a motion to approve the Request for Additional Classified Positions(s) for three Senior Account Clerk positions. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Chairperson Cacozza made a motion to approve the following Reinstatement(s). Seconded by Commissioner Sonnenschein. Motion carries unanimously.

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jodi Burton</td>
<td>Food Service Helper</td>
<td>09/03/19</td>
</tr>
</tbody>
</table>

Chairperson Cacozza made a motion to approve the following Completed Probationary Period(s) en bloc. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Irene Goodwin</td>
<td>Custodian</td>
<td>06/22/19</td>
</tr>
<tr>
<td>Nicholas Goodwin</td>
<td>Custodian</td>
<td>06/25/19</td>
</tr>
<tr>
<td>Brandon Macintosh</td>
<td>Custodian</td>
<td>07/09/19</td>
</tr>
<tr>
<td>Kevin Rypkema</td>
<td>Custodian</td>
<td>07/06/19</td>
</tr>
<tr>
<td>Thomas Schoen</td>
<td>Custodian</td>
<td>07/05/19</td>
</tr>
<tr>
<td>Manuel Matas</td>
<td>School Bus Driver</td>
<td>06/13/19</td>
</tr>
<tr>
<td>Gretchen DiMaggio</td>
<td>Teacher Aide</td>
<td>06/19/19</td>
</tr>
</tbody>
</table>

Commissioner Sonnenschein made a motion to approve the following Labor Class Appointment(s) en bloc. Seconded by Chairperson Cacozza. Motion carries unanimously.

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Ann Benson</td>
<td>School Monitor</td>
<td>06/17/19 – 06/17/20</td>
</tr>
<tr>
<td>Shari Cordator</td>
<td>Food Service Helper</td>
<td>09/01/19 – 09/01/20</td>
</tr>
<tr>
<td>Imelda Hommel</td>
<td>Food Service Helper</td>
<td>06/26/19</td>
</tr>
</tbody>
</table>

Commissioner Sonnenschein made a motion to approve the following Temporary Labor Class Appointment(s). Seconded by Chairperson Cacozza. Motion carries unanimously.

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joseph Bacot</td>
<td>Cleaner</td>
<td>07/01/19 – 08/30/19</td>
</tr>
<tr>
<td>Alexander Bishop</td>
<td>Cleaner</td>
<td>06/28/19 – 08/30/19</td>
</tr>
<tr>
<td>Morgan Peek-Britten</td>
<td>Cleaner</td>
<td>06/28/19 – 08/30/19</td>
</tr>
<tr>
<td>Grant Burns</td>
<td>Cleaner</td>
<td>06/28/19 – 08/30/19</td>
</tr>
<tr>
<td>Alexander Bunner</td>
<td>Cleaner</td>
<td>07/01/19 – 08/30/19</td>
</tr>
<tr>
<td>Andreq Canjura</td>
<td>Cleaner</td>
<td>06/28/19 – 08/30/19</td>
</tr>
<tr>
<td>Christopher Dalene</td>
<td>Cleaner</td>
<td>06/28/19 – 08/30/19</td>
</tr>
<tr>
<td>Robert Edminston</td>
<td>Cleaner</td>
<td>07/01/19 – 08/30/19</td>
</tr>
<tr>
<td>Gregory Fitzgerald</td>
<td>Cleaner</td>
<td>06/28/19 – 08/30/19</td>
</tr>
<tr>
<td>Matthew Gailor</td>
<td>Cleaner</td>
<td>06/28/19 – 08/30/19</td>
</tr>
<tr>
<td>Jared Gregorek</td>
<td>Cleaner</td>
<td>07/01/19 – 08/30/19</td>
</tr>
<tr>
<td>Griffen Johnson</td>
<td>Cleaner</td>
<td>06/28/19 – 08/30/19</td>
</tr>
<tr>
<td>Brian King</td>
<td>Cleaner</td>
<td>06/28/19 – 08/30/19</td>
</tr>
</tbody>
</table>
Keith Meidenbauer  Cleaner  Effective 06/28/19 – 08/30/19
Kurt Meidenbauer  Cleaner  Effective 06/25/19 – 08/30/19
Alex Mundell  Cleaner  Effective 06/28/19 – 08/30/19
Asher Nelligan  Cleaner  Effective 07/01/19 – 08/30/19
Kyle Ouimet  Cleaner  Effective 06/28/19 – 08/30/19
Ezra Ruggles  Cleaner  Effective 06/28/19 – 08/30/19
Lena Ruggles  Cleaner  Effective 06/28/19 – 08/30/19
Matthew Querrard  Cleaner  Effective 06/25/19 – 08/30/19
Gillian Strothenke  Cleaner  Effective 06/28/19 – 08/30/19
Kyle Ouimet  Cleaner  Effective 06/28/19 – 08/30/19
Ezra Ruggles  Cleaner  Effective 06/28/19 – 08/30/19
Lena Ruggles  Cleaner  Effective 06/28/19 – 08/30/19
Matthew Querrard  Cleaner  Effective 06/25/19 – 08/30/19
Gillian Strothenke  Cleaner  Effective 06/28/19 – 08/30/19
Tyler Whittington  Cleaner  Effective 06/28/19 – 08/30/19
Jonnel Garrant  Food Service Helper  Effective 07/15/19 – 08/14/19
Imelda Hommell  Food Service Helper  Effective 06/13/19 – 06/25/19

Commissioner Sonnenschein made a motion to approve the following Non Competitive Class Appointment(s). Seconded by Chairperson Cacozza. Motion carries unanimously.

Mary Ann Benson  Clerk  Effective 06/17/19 – 06/17/20
Shari Cordato  Keyboard Specialist  Effective 06/17/19 – 06/17/20
Barbara Cook  Keyboard Specialist  Effective 07/01/19 – 07/01/20
Judith Dooley  Keyboard Specialist  Effective 06/24/19 – 06/24/20
Deana Meyer  Keyboard Specialist  Effective 07/01/19 – 07/01/20
Michelle Poitras  Keyboard Specialist  Effective 07/01/19 – 07/01/20
Jennifer Kmen  Registered Professional Nurse  Effective 09/01/19 – 06/30/20
Mohammed Amin  School Bus Driver  Effective 07/09/19 – 07/09/20
William Grey III  School Bus Driver  Effective 07/09/19 – 07/09/20
Karen Karadenes  Teacher Aide  Effective 09/03/19 – 06/30/20

Commissioner Sonnenschein made a motion to approve the following Temporary Non Competitive Class Appointment(s). Seconded by Chairperson Cacozza. Motion carries unanimously.

Sara Cordato  Custodian  Effective 07/15/19 – 08/08/19
Jonathon Echkert  Custodian  Effective 07/15/19 – 08/08/19
Rhonda Anderson  Teacher Aide  Effective 07/08/19 – 08/16/19
Janel Fritz  Custodian  Effective 07/15/19 – 08/16/19
Megan Benner  Teacher Aide  Effective 07/08/19 – 08/30/19
DaVaughn Berry  Teacher Aide  Effective 07/08/19 – 08/30/19
Dawn Champagne  Teacher Aide  Effective 07/08/19 – 08/16/19
Aidan Davies  Teacher Aide  Effective 07/08/19 – 08/30/19
Carly Dellis  Teacher Aide  Effective 07/08/19 – 08/30/19
Anita Demitry  Teacher Aide  Effective 07/08/19 – 08/16/19
Joan Desourd  Teacher Aide  Effective 07/08/19 – 08/16/19
Mary Anne Mason  Teacher Aide  Effective 07/08/19 – 08/16/19
Chloe Olson  Teacher Aide  Effective 07/08/19 – 08/16/19
Danielle Sloan  Teacher Aide  Effective 07/08/19 – 08/30/19
Lillian Snyder  Teacher Aide  Effective 07/08/19 – 08/16/19
Carey Thobae  Teacher Aide  Effective 07/08/19 – 08/16/19
Brittany Tyrrell  Teacher Aide  Effective 07/08/19 – 08/30/19
CIVIL SERVICE
In regards to Commissioner Elio DelSettes resignation, the Civil Service Commission accepts the resignation with deep regret, and with immense gratitude for the 40+ years of exceptional service provided by Commissioner DelSette. Chairperson Cacozza made a motion to accept the resignation. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Chairperson Cacozza made a motion to approve the following en bloc. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Establish Eligible Lists
   Assistant City Clerk #64-896
   DPW Coordinator #69-380
Appointment(s) from Eligible Lists
   DPW Coordinator #69-380 - Mary Castanza
   Police Officer #60-101 – Sarah Hoffman (Permanent)
   Police Officer #60-101 – Krystal Morris (Permanent)
   Public Safety Dispatcher #60-349 – Megan Gutierrez (Permanent)
   Senior Account Clerk #60-389 – Linda Doyle
   Senior Account Clerk #60-389 – Linda Ferguson

Vacancy Announcements
   Carousel Operator (Reissued)
   Heavy Equipment Operator (Promotional)
   Motor Equipment Operator (Open to the Public)
   Maintenance Mechanic (City Hall – Promotional)
   Maintenance Mechanic (Housing Authority - Reissued)
   Vehicle Traffic Controller (Reissued)

Exam Announcements
   Engineering Technician #67-555
   Senior Engineering Technician #70-420 (Promotional)
   Senior Engineering Technician #60-348 (Open to the Public)
   Senior Typist #22-219 (Open to the Public)
   Senior Typist #70-219 (Promotional)
   Water Treatment Plant Operator Trainee #619

Commissioner Sonnenschein made a motion to close the meeting. Seconded by Chairperson Cacozza. Motion carried unanimously.

Prepared by: Corissa Salvo, Civil Service Coordinator