

CITY OF SARATOGA SPRINGS CIVIL SERVICE COMMISSION

REGULAR MEETING

474 BROADWAY, MUSIC HALL

JULY 29TH 2022 9:30AM

MINUTES

PRESENT: CHAIRPERSON HOLMES
COMMISSIONER ZANGRANDO
COMMISSIONER LEIDIG

ANNOUNCEMENT OF RECORDING OF PROCEEDINGS

The proceedings of this meeting are audio recorded for the benefit of the Commissions Coordinator who acts as Secretary. Because minutes are not a verbatim record of the proceedings, the minutes are not a word for word transcript of the recordings. Recorded audio available upon request.

CHAIRPERSON HOLMES CALLED THE REGULAR MEETING TO ORDER AT 9:33am and opened the public comment section. There being no one wishing to speak, Chairperson Holmes closed the public comment section at 9:34am.

Commissioner Leidig made a motion to amend the June 2022 minutes. Seconded by Commissioner Zangrando. Motion carries unanimously.

Commissioner Leidig made a motion to approve the June 2022 minutes. Seconded by Commissioner Zangrando. Motion carries unanimously.

ACCOUNTS

Commissioner Leidig made a motion to approve the following Provisional Appointment. Seconded by Commissioner Zangrando. Motion carries unanimously.

Data Collector	Connor Bryant	Effective 09/06/22
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DPW

Commissioner Zangrando made a motion to approve the follow Labor Class Appointments. Seconded by Commissioner Leidig. Motion carries unanimously.

Laborer	Logan Bertrand	Effective 07/05/22
Laborer	Jake O’Ryan	Effective 07/05/22 – 09/02/22

HOUSING AUTHORITY

Commissioner Leidig made a motion to approve the following Non Competitive Class Appointments. Seconded by Commissioner Zangrando. Motion carries unanimously.

Building Maintenance Mechanic	Rodney LaPage	Effective 01/18/22
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MAYOR

Commissioner Leidig made a motion to approve the following Exempt Class Appointment. Seconded by Commissioner Zangrando. Motion carries unanimously.

Executive Assistant to the Mayor	Jeanette Dunn	Effective 07/18/22 – 12/31/23
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Commissioner Zangrando made a motion to approve the following Provisional Appointment. Seconded by Commissioner Leidig. Motion carries unanimously.

Administrative Aide	Hilary Oreschnick	Effective 07/25/22
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PUBLIC SAFETY

Commissioner Zangrando made a motion to approve the following. Non Competitive Class Appointments. Seconded by Commissioner Leidig. Motion carries unanimously.

Vehicle Traffic Controllers	Timothy DiDonna	Effective 07/14/22 – 09/05/22
Vehicle Traffic Controllers	Luis Ruiz	Effective 07/14/22 – 09/05/22
Vehicle Traffic Controllers	Julianna Santiago	Effective 07/14/22 – 09/05/22
Vehicle Traffic Controllers	Michael Zobre	Effective 07/14/22 – 09/05/22

RECREATION

Commissioner Leidig made a motion to approve the following Non Competitive Class Appointments. Seconded by Commissioner Zangrando. Motion carries unanimously.

Recreation Assistant	Mia Butler	Effective 06/27/22 – 09/09/22
Youth Parker	Luna McDermot	Effective 07/06/22 – 09/09/22
Youth Parker	Caden Morahan	Effective 07/06/22 – 09/09/22
Youth Parking Supervisor	Zachary McDermott	Effective 07/06/22 – 09/09/22
Youth Parking Supervisor	Cameron Porter	Effective 07/06/22 – 09/09/22
Youth Parking Supervisor	Zachary Saunders	Effective 07/06/22 – 09/09/22

SCHOOL

Commissioner Leidig made a motion to approve the following Non Competitive Class Appointments. Seconded by Commissioner Zangrando. Motion carries unanimously.

Keyboard Specialist (part time)	Stephanie Carrico	Effective 06/27/22
Keyboard Specialist (part time)	Jamie Defoe	Effective 07/01/22
Teacher Aide	Michelle Baker	Effective 07/05/22 – 08/12/22
Teacher Aide	Daniel Blaisdwl	Effective 07/05/22 – 08/12/22
Teacher Aide	Jill Borst	Effective 07/05/22 – 08/12/22
Teacher Aide	Candance Gardner	Effective 07/05/22 – 08/12/22
Teacher Aide	Paige Guilfoyle	Effective 07/05/22 – 08/12/22
Teacher Aide	Kimberly Ray	Effective 07/05/22 – 08/12/22

Commissioner Zangrando made a motion to approve the following Labor Class Appointments. Seconded by Commissioner Leidig. Motion carries unanimously.

Food Service Helper	Jean Crumb	Effective 01/07/22
Food Service Helper	Sandra Lange	Effective 02/16/22
School Monitor	Karissa Thomas	Effective 11/10/21

CIVIL SERVICE

Establish Eligible Lists

Firefighter Paramedic #65-340 07/27/22 – 07/27/24 AND Firefighter Paramedic Trainee #65-848 07/27/22 – 07/27/24

Permanent Appointments from Established Eligible Lists

Assistant City Engineer #66-697	Matt Zeno	Effective 07/25/22
Firefighter #65-816	Owen Cobart	Effective 07/02/22
Firefighter #65-816	Shannon Sheedy	Effective 07/03/22
Head Custodian #71-006	Michael Famiano	Effective 06/09/22
Head Custodian #71-006	Stephen Kearns	Effective 06/22/22
Police Officer #65-560	James Aldrich	Effective 07/20/22
Police Officer #65-560	John Alfano	Effective 07/24/22
Police Officer #65-560	James Bogdan	Effective 07/21/22
Police Officer #65-560	Quinn Leffler	Effective 07/25/22
Police Officer #65-560	Michael Nadeau	Effective 07/22/22
Police Officer #65-560	Colleen Thompson	Effective 07/19/22
Police Officer #65-560	Anthony Vilanno	Effective 07/23/22
Public Safety Dispatchers	Lynn Billington	Effective 07/31/22
Public Safety Dispatcher	Andrew Bradford	Effective 07/30/22
Public Safety Dispatcher	Emily Miles	Effective 08/01/22
Public Safety Dispatcher	Nora Szmul	Effective 07/29/22

Exam and Vacancy Announcements

HVAC Plumbing Technician (temporary 6 months)
Firefighter Paramedic and Firefighter Paramedic Trainee PT 07/30/22

Resignations and Retirements

Cleaner	Gerald Verigni	Resignation Effective 07/01/22
Clerk	Jacqueline Harfman	Resignation Effective 07/01/22
Custodian	Michael Famiano	Resignation Effective 06/10/22
Executive Assistant to the Mayor	Kerry Huyben	Resignation Effective 07/08/22
Keyboard Specialist	Terri Craig	Resignation Effective 07/30/22
Laborer	Jake O’Ryan	Resignation Effective 07/07/22
Payroll Clerk	Peter Galatioto	Resignation Effective 08/27/22
School Bus Assistant	Diane Henderson	Retirement Effective 09/06/22
School Monitor	Tracy Bernardi	Resignation Effective 06/18/22
School Monitor	Patricia Rhodes	Retirement Effective 06/30/22
Senior Account Clerk	Linda Doyle	Resignation Effective 06/18/22
Teacher Aide	Margaret Assman	Retirement Effective 06/27/22

Commissioner Leidig made a motion to close the meeting at 10:15am. Seconded by Chairperson Holmes. Motion carries unanimously.

CSC Approved 09/28/22