



September 6, 2022

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting

474 Broadway

10:00 AM

(via Zoom)

PRESENT: Ron Kim, Mayor
Minita Sanghvi, Commissioner of Finance
Dillon Moran, Commissioner of Accounts
Jason Golub, Commissioner of Department of Public Works
Jim Montagnino, Commissioner of Department of Public Safety

STAFF PRESENT: Angela Rella, Deputy Mayor
Heather Crocker, Deputy Commissioner, Finance
Stacy Connors, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, Department of Public Works
Jason Tetu, Deputy Commissioner, Department of Public Safety

EXCUSED: Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kim called the meeting to order at 10:01 a.m.

PUBLIC HEARING

1. 2023 Capital Program and Budget – No comment.
2. ADA Transition Plan – No comment.
3. Local Law No. 3 for Non-Union Employees – No comment.
4. Design Review Board Proposed UDO Amendments – No comment.

PRESENTATIONS

1. Grand Avenue Pedestrian Traffic - – No comment.
2. Liberty Affordable Housing – No comment.

EXECUTIVE SESSION:

1. Article 7 Case: 80 West Circular / Parcel #165.82-2-46 – No comment.

CONSENT AGENDA

1. Approval of 8/6/2022 Special City Council Meeting Minutes
2. Temporary Outdoor Dining Permit Approvals
3. Approve Budget Transfers - Regular
4. Approve Budget Amendments – Regular
5. Approve Payroll 08/19/2022 \$475,475.94
6. Approve Payroll 08/26/2022 \$720,198.24
7. Approve Mid-Warrant – 2022 22MWAUG4 \$78,175.42
8. Approve Mid-Warrant – 2022 22MWAUG5 \$1,684.28

9. Approve Mid-Warrant 2022 – 22MWAUG6 \$234.65
10. Approve Payroll 9/2/2022 \$434,189.06
11. Approve Warrant 2022 – 22SEP1 (pending department approvals)

No comments.

MAYOR'S DEPARTMENT

Discussion and Vote: Approve the 2023 – 2028 Capital Program and Budget Recommendations Submitted by Capital Committee

No comments.

Discussion and Vote: Adopt Local Law No. 3 (Non-Union Employee Benefits)

No comments.

Discussion and Vote: Approval of Counsel Fees for Prior Electeds

No comments. Related to subpoenas received for prior admin

Discussion and Vote: Appointment of Civilian Review Board Chair

Mayor Kim advised he will be appointing Reverend Michael Bell.

Discussion: City Council to Draw Lots for Civilian Review Board Appointments

Mayor Kim stated this discussion will define next steps and enable legislation to draw lots for the City Council to select appointments.

Announcement: Appointment to Arts Commission

No comments.

Discussion and Vote: Approval of Modified Plans for Downtown Connector Trail

No comments.

Discussion and Vote: Approval for Mayor to Sign Settlement Agreement with 225 Excelsior Holdings, Inc.

Mayor Kim advised this parcel relates to the downtown connector trail.

Announcement: PIN 1761.58 Missing Sidewalk Links Contract Amount

No comments.

Announcement: Appointment to the Complete Streets Advisory Committee

No comments.

Announcement: UDO Workshop

Mayor Kim advised this is a reminder that the UDO workshop will be held late September.

Announcement: Accept FY22 Historic Preservation Fund Sub-Grant/Certified Local Government (CLG)

Mayor Kim advised this is to assist the Design Review Commission.

Award – Historic Preservation Speaker Series

No comments.

Announcement: High Rock and Excelsior Avenue Detour

No comments.

Discussion and Vote: Revocable License for Use of City of Saratoga Springs Scott T. Johnson Recreation Center (Recreation Center Agreements) Template

No comments.

Discussion and Vote: Accept Pickleball Donation – Allen R. Remaley - \$350.00

No comments.

Discussion and Vote: Accept Donation – WGY Christmas Wish \$1,000.00

No comments.

Commissioner Moran stated the documents for non-union employee benefits does not have a clear consensus. A study was done in 2003 regarding salaries and was discussed in executive session. Commissioner Moran asked for this item to be discussed in executive session.

Mayor Kim stated the resolution doesn't talk about salary or individual people. The resolution talks about positions and has been recommended by labor counsel and reviewed by the human resources administrator and the city attorney.

Commissioner Moran stated benefits are compensation. Everyone deserves the opportunity to flush this out.

ACCOUNTS DEPARTMENT

Award of Bid: Buff Road Storm Pipe Reconstruction to Greenman-Pedersen, Inc.

No comments.

Award of Bid: North Broadway Waterline Stops to the Jack Farrelly Co.

No comments.

Discussion and Vote: Liberty Affordable Housing – Merit for Review and Referral to the City of County Planning Boards

Commissioner Moran stated this is a procedural step to recommend for further comment from the boards. A letter was received from Sustainable Saratoga regarding this.

Set Public Hearing: Amend Chapter 136 of the City Code – Outdoor Dining

Commissioner Moran stated this amendment will bring the Design Review Board into the approval process. The Design Review Board did a walk-around to all restaurants doing outdoor dining.

Discussion and Vote: Settlement of Article 7 Case for Parcel ID: 165.82-2-46

Commissioner Moran stated this item will be the result of the executive session.

Announcement: Special Events

No comments.

Commissioner Moran advised he may add a couple items such as the advancement of a contract for attorney coverage for the Accounts Department.

FINANCE DEPARTMENT

Update: City Finances

No comments.

2023 Requested Budgets

Commissioner Sanghvi stated the budget has been sent out and meetings have been set up.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Approve Budget Amendments - Benefits

No comments.

Discussion and Vote: Budget Amendments - Payroll

No comments.

Commissioner Sanghvi stated she is adding a Discussion and Vote: Authorization to Sign Addendum 1 with Carousel for Maintenance and Service.

Commissioner Moran asked if anything is needed from the Accounts Department.

Commissioner Sanghvi stated nothing is required to her knowledge.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with Greenman-Pedersen, Inc. (GPI) for Professional Services for Buff Road Storm Pipe Reconstruction

No comments.

Discussion and Vote: Authorization for Mayor to Sign WIIA Grant Application for Loughberry Lake Stabilization Project

No comments.

Discussion and Vote: Resolution Authorizing City of Saratoga Springs to Seek WIIA Grant Funding for Loughberry Lake Stabilization Project

No comments.

Discussion and Vote: Authorization for Mayor to Sign WIIA Grant Application for Waterline Improvement Project

No comments.

Discussion and Vote: Resolution Authorizing City of Saratoga Springs to Seek WIIA Grand Funding for Water Main Pipe Replacement

No comments.

Set Public Hearing: Street Acceptance – Shaw Drive

No comments.

Set Public Hearing: Street Acceptance – Division Street & Central Avenue

Commissioner Golub advised a new section of road was added to Division Street.

Announcement: Appointment to the Cannabis Committee

No comments.

Announcement: Caroline Street Sidewalks

No comments.

Discussion and Vote: Approval of Addressing Policy

No comments.

Commissioner Golub advised he will be adding three items to his agenda:

1. Announcement: Appointment to the Complete Streets Advisory Board.
2. Authorization for Mayor to Sign a Contract with The Jack Farrelly Co.
3. Authorization for Mayor to Sign Change Order #2 with CFI for Waste Water Pump Station Upgrades.

Mayor Kim asked that the effective dates be provided for the appointment to the Complete Street Advisory Board.

PUBLIC SAFETY DEPARTMENT

Announcement: Cannabis Committee Appointment

No comments.

Discussion and Vote: Acceptance of AFG Grant Award for the Fire Department

Commissioner Montagnino advised news of the grant was received last week.

Discussion: Parking Within the Vicinity of the Saratoga Springs Senior High School

Commissioner Montagnino stated this will be a round table discussion in near future with the affected parties to come to a resolution.

Discussion: School Safety and School Resource Officers

No comments.

Discussion and Vote: Authorization for Mayor to Sign Agreement with NYRA

Commissioner Montagnino advised this agreement is for Fire Department services provided for the 2022 season.

Discussion and Vote: Authorization to Pay Invoices to Stryker

Commissioner Montagnino advised this invoice is for equipment and service for the paramedic portion of Fire Department. The services were provided in 2021 but not submitted a bill to City until June 2022.

Announcement: 9/11 Remembrance Ceremony

Commissioner Montagnino advised the 9/11 Ceremony is this Sunday at 8:30 a.m. in the High Rock Park.

Commissioner Montagnino advised he is adding an item for discussion and vote for the mayor to sign a contract with the Town of Colonie for the use of their track for high speed driving training.

Commissioner Golub stated item #4 appears to be an abstract item.

Commissioner Montagnino advised that item is to discuss training and availability of school resource officers.

ADJOURN

Mayor Kim adjourned the meeting at 10:25 a.m.

Respectfully submitted,

Lisa Ribis
Secretary to the City Council

Approved: 10/6/2022
Vote: 4 – 0 (Commissioner Golub absent)