



October 4, 2022

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
474 Broadway
10:00 AM

PRESENT: Dillon Moran, Commissioner of Accounts
Jason Golub, Commissioner of Department of Public Works
Jim Montagnino, Commissioner of Department of Public Safety

STAFF PRESENT: Angela Rella, Deputy Mayor
Heather Crocker, Deputy Commissioner, Finance
Stacy Connors, Deputy Commissioner, Accounts

EXCUSED: Ron Kim, Mayor
Minita Sanghvi, Commissioner of Finance

Joe O'Neill, Deputy Commissioner, Department of Public Works
Jason Tetu, Deputy Commissioner, Department of Public Safety

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Deputy Rella called the meeting to order at 10:01 a.m.

PUBLIC HEARING

1. ADA Transition Plan – No comment.
2. Proposed Ordinance for Henry Street and McTygue Way – no comment.
3. Street Acceptance – Bliven Way – no comment.
4. Weibel Avenue PUD Amendment – no comment.

PRESENTATIONS

1. 2023 Comprehensive Budget – no comment.

Commissioner Moran advised he will need to have an executive session as an agreement was reached with 534 Broadway. A discussion and vote will be added to his agenda regarding this item.

CONSENT AGENDA

1. Approval of 6/21/2022 Pre-Agenda Meeting Minutes
2. Approval of 6/6/2022 Pre-Agenda Meeting Minutes
3. Approval of 6/7/2022 City Council Meeting Minutes
4. Approval of 7/18/2022 Pre-Agenda Meeting Minutes
5. Approval of 7/5/2022 City Council Meeting Minutes
6. Approval of 7/5/2022 Pre-Agenda Meeting Minutes
7. Approval of 8/1/2022 Pre-Agenda Meeting Minutes

8. Approval of 8/15/2022 Pre-Agenda Meeting Minutes
9. Approval of 8/16/2022 City Council Meeting Minutes
10. Approval of 9/6/2022 Pre-Agenda Meeting Minutes
11. Approve Warrant 2022 22OCT1 \$1,687,753.58
12. Approve Warrant 2022 MWSEP2 \$94,479.68
13. Approve Budget Amendments - Regular
14. Approve Budget Transfers - Regular

Commissioner Moran asked if there is payroll that needs to be added to the Consent Agenda as it is missing.

Deputy Crocker advised the Finance Department will add the payroll.

Deputy Rella advised she has a small correction to the July 5, 2022 pre-agenda minutes. She will discuss the correction off-line.

MAYOR'S DEPARTMENT

Deputy Rella presented the Mayor's agenda in his absence.

Announcement: Thanking Ruth Horton for Planning Board Service

Deputy Rella advised Ruth Horton is retiring from the Planning Board.

Announcement: Appointment of Judy Aronstamm to Arts Commission

No comment.

Discussion and Vote: Proposed Amendment 1 to UDO – Remove Uses from Greenbelt

Deputy Rellad advised this item will be pulled from the agenda as they are trying to determine the correct way to present the item for discussion and vote.

Discussion and Vote: Proposed Amendment 2 to UDO – Land Use Board Criteria for Greenbelt

Deputy Rellad advised this item will be pulled from the agenda as they are trying to determine the correct way to present the item for discussion and vote.

Discussion and Vote: Proposed Amendment 3 to UDO – Enhance Stream and Wetland Protections

Deputy Rellad advised this item will be pulled from the agenda as they are trying to determine the correct way to present the item for discussion and vote.

Discussion and Vote: Proposed Amendment 4 to UDO – Amend Land Disturbance Activity Permit

Deputy Rellad advised this item will be pulled from the agenda as they are trying to determine the correct way to present the item for discussion and vote.

Discussion and vote: Merit for Review & Referral to City & County Planning Boards – Proposed Amendment 5 to UDO – Required Notice

No comment.

Discussion and Vote: Merit for Review & Referral to City & County Planning Boards – Proposed Amendment 6 to UDO – Architectural Review in Inner District

No comment.

Discussion and Vote: Merit for Review & Referral to City and County Planning Boards – Proposed Amendment 7 to UDO – Demolition in the Inner District

No comment.

Discussion and Vote: Merit for Review & Referral to City and County Planning Boards – Proposed Amendment 8 to UDO – Review of City Projects

No comment.

Discussion and Vote: Authorization for Mayor to Sign City of Saratoga Agreement Contract X004648

No comment.

Discussion and Vote: Authorization for Mayor to Sign CLG Grant Insurance (department approvals pending)

Deputy Rella advised they are waiting for approval of this item from one or more internal staff.

Discussion and Vote: Halloween On Ice Promotion

Deputy Rella advised this is a Halloween themed ice skating event where the Recreation Department is proposing issuing 100 passes.

Discussion and Vote: Authorization for Mayor to Sign the Skate Park Agreement with Artisan Concrete Services, Inc. dba Artisan Skate Parks, Inc. \$405,100.08

No comment.

Announcement: Date Change for Enhancing Union Avenue Public Meeting

Deputy Rella advised the meeting has been changed to Wednesday, October 12, 2022 at 6:30 p.m. at the Empire State College.

Deputy Rella advised an item will be added to their agenda: Proclamation for the Retirement of Bob Kovachick.

Commissioner Montagnino asked if there were details surrounding the issue with the proposed UDO amendments.

Deputy Rella advised she would follow up with Commissioner Montagnino.

Commissioner Moran stated the UDO has a process that needs to be followed which is different from the process prior to the UDO being in place. Commissioner Moran asked if the proposals have full language as to how they would be brought forward as an amendment. The thoughts are there but need specificity.

Deputy Rella advised the staff and the city attorney will work on the version to move forward.

Tony Izzo, city attorney, advised a proper cover letter should address the concerns.

ACCOUNTS DEPARTMENT

Award of Bid: Extension of Bid – Fire Suppression Services to SRI Fire Sprinkler, LLC

No comment.

Discussion and Vote: SEQRA Resolution – Liberty Saratoga Workforce Housing

Commissioner Moran advised he will bring a motion forward to define the City Council as the lead agent. The last time this item was brought forward the City Council served as lead agent.

Discussion and Vote: Authorization for Mayor to Sign Contract with Cullen & Dykman, LLP for Legal Services (department approvals pending)

Commissioner Moran advised he is pulling this item from this agenda and will place on the October 18, 2022 agenda.

Appointment: Re-appointment of Camille Daniels to the Board of Assessment Review

No comment.

Announcement: Special Events

No comment.

Commissioner Moran advised he is adding the following to his agenda: Discussion and Vote: Authorization for the Mayor to Sign Gas Contract; and Discussion and Vote: Authorization to Settle Article 7 Case for Parcel 165.52-1-78.

FINANCE DEPARTMENT

Budget Transfers – Payroll and Benefits

No comment.

Announcement: 2023 Budget Workshop Schedule

Deputy Crocker advised a memo was sent out advising of the dates and times for the budget workshops.

Set Public Hearing: 2023 Comprehensive Budget

No comment.

Discussion and Vote: 2022 City Fees – Recreation Department Update

No comment.

Deputy Crocker advised one item will be added to the Finance agenda: Discussion and Vote: Authorization to Complete the Civic Engage Google Analytics User Access Form. Analytics of the webpage cannot be seen without this form being completed.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign Contract with Greenwich Ford for 2 Ford F350s

Commissioner Golub advised this item will be moved before the Consent Agenda.

Discussion and Vote: Approval to Pay Invoice #09262022-1 to Greenwich Ford in the Amount of \$62,189.43

Commissioner Golub advised this item will be moved before the Consent Agenda.

Discussion and Vote: Approval to Pay Invoice #09262022-2 to Greenwich Ford in the Amount of \$62,189.43

Commissioner Golub advised this item will be moved before the Consent Agenda.

Discussion and Vote: Street Acceptance

Commissioner Golub advised this is for Bliven Way.

Discussion and Vote: Authorization for the Mayor to Sign Contract with SRI Fire Sprinkler, LLC for Fire Suppression Services

No comment.

Discussion and Vote: Authorization for the Mayor to Sign Contract with Saratoga Auto Supply, Inc. for Automotive Replacement Parts, Supplies, and Accessories

No comment.

Discussion and Vote: Authorization for Mayor to Sign Contract with NetFore Systems, Inc. for Access E11 Platform

Commissioner Golub advised this platform will improve communication. It is a two-way communication system to reach employees. The E11 system allows a resident to reach out to the Department of Public Works on line via Smart Phone or computer to let them know the problem and it will be routed directly to the correct employee who can respond and resolve the issue in real time. The Department of Public Works staff can communicate with the public and share information as it develops.

Discussion and Vote: Authorization for the Mayor to Sign Addendum #4 with Schnabel Engineering for Loughberry Lake Dam Spillway Project

No comment.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Acceptance of Safer Grant

Commissioner Montagnino advised this is the fourth largest grant awarded through the State of New York. This grant will fund the hiring and training of 16 new firefighters for Station 3.

Commissioner Montagnino advised the addition of one item to his agenda: Discussion and Vote: Authorization for the Mayor to Sign Agreement with National Grid regarding installation and driveway of utility lines over a gas line.

ADJOURN

Meeting adjourned at 10:23 a.m.

Respectfully submitted,

Lisa Ribis
Secretary to the City Council

Approved: 11/1/2022
Vote: 5 - 0